

UNC Energy Balancing Credit Committee Minutes

Monday 25 September 2017

Via Teleconference

Attendees

Rebecca Hailes (Chair)	(RHa)	Joint Office	Non-Voting
Helen Cuin (Secretary)	(HCu)	Joint Office	Non-Voting
Adam Lane	(AL)	Shipper	Voting Member
James Hill	(JH)	Shipper	Voting Member
Kully Jones	(KJ)	Joint Office	Non-Voting
Laura Dawson	(LD)	Shipper	Voting Member
Mark Cockayne	(MC)	Xoserve	Non-Voting
Pauline Babb	(PB)	Shipper	Voting Member
Sandra Dworkin	(SD)	Xoserve	Non-Voting

Apologies

Richard Fairholme	(RF)	Shipper	Voting Member
Esther Sutton	(ES)	Shipper	Voting Member Alternate
Nicky White	(NW)	Shipper	Voting Member

Copies of all papers are available at: <https://www.gasgovernance.co.uk/ebcc/250917>

1. Introduction and Status Review

RHa welcomed the members to the meeting, which was quorate.

1.1 Apologies for absence

See Above Table

1.2 Note of Alternates

James Hill for Richard Fairholme.

1.3 Approval of Minutes (31 July 2017)

The minutes were approved.

1.4 Review of Actions Outstanding

EBC 0501: *Focus for 2017/18* - Xoserve to review risk register at the next face to face meeting.

Update: Action deferred until the next face to face meeting scheduled for October 2017.
Carried Forward.

2. Operational Update

MC provided the operational report for August 2017.

2.1 Cash Call Notices

During August, there was 1 Cash Call Notice issued, which was appealed and withdrawn.

2.2 Further Security Requests (FSRs)

During August, there were no Further Security Requests issued.

2.3 Settlement

The following performance was reported:

Month	Payment Due Date	Payment Due Date +2
July 2017	99.59%	100%
August 2017	98.78%	100%
Rolling 12 Months	99.39%	100%

There were 4 Failure to Pay Notices (FTPN) during August, all paid 1 day late, due to administration issues. MC confirmed the total amount was £117,000 across the 4 different organisations.

3. Modifications

None.

4. Any Other Business

4.1 Voluntary Discontinuances

2 Voluntary Discontinuances:

Noble Clean Fuels Ltd, Shipper Short Code NCF.

OMV Trading GmbH, Shipper Short Code OMV.

Both voluntary discontinuances were approved.

4.2 Change's to the Neutrality Statement

SD provided a copy of the monthly Neutrality Statement document which detailed the total neutrality charges for all customers and a breakdown across the community. SD confirmed that the individual charges are provided within customer invoices.

SD clarified that this statement is currently provided on a monthly basis by Xoserve but suggested this approach is changed and the hard copy provision of the monthly statements is ceased.

SD wished to understand the appetite for the receiving neutrality statements. There was an agreement that the information is useful to have and if there was no objection from the industry, the information could be published online. PB suggested it should be consistently available to all.

MC confirmed that Xoserve would write out to all organisations to seek their views on the proposal, he clarified that it would be clear that the individual information relating to the Neutrality Invoice is available in the current Energy Balancing Invoice, with the exception of the community data.

It was suggested that this is also highlighted at the UNC Transmission Workgroup meeting to raise awareness.

Action 0901: Xoserve to write out to all organisations to propose that the Neutrality Statements will no longer be sent out and will be made available online and to signpost where the information will be made available on the Xoserve website.

Post meeting note: SD confirmed that to enable this proposed change to be communicated to all Users a change pack will be presented to the Change Managers Committee on 11 October. The change will then be communicated to the Industry giving ten days to respond. SD to provide a further update at the October meeting.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Time/Date	Venue
12.00 Monday 30 October 2017 (following the 11:00 Credit Committee)	Lansdowne Gate, Solihull
10:00 Monday 27 November 2017 (following the 09:30 Credit Committee)	Teleconference
10:00 Monday 18 December 2017 (following the 09:30 Credit Committee)	Teleconference

Action Table (as at 25 September 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
EBC 0501	22/05/17	5.0	Xoserve to provide a risk register.	Xoserve (MC/SD)	Carried Forward
EBC 0901	25/09/17	4.2	Xoserve to write out to all organisations to propose that the Neutrality Statements will no longer be sent out and will be made available online and to signpost where the information will be made available on the Xoserve website. SD to provide update on Change Process.	Xoserve (MC/SD)	Pending