

Change Completion Notice for Change Order COR3477 Ofgem Request for Information related to Change of Supplier activity

Author:	Charlie Haley
Owner:	IT Investment and Solution Delivery
Version:	2.0
Status:	Approved
Date:	09/10/17

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1. Change Completion Notice

Change Order Reference:	COR3477
Change Order Title:	Ofgem Request for Information related to Change of Supplier activity
Network Representative:	Hilary Chapman
Network Change Reference	COR3477
Xoserve Process Manager	Martin Baker
Project Manager:	Darran Dredge
Project Leader:	Charlie Haley
Change Authorisation:	NA

Handover Criteria
NA
PIA Approach
NA
Planned Commencement, Implementation and Closedown Dates
Planned commencement: 24/08/14 Planned implementation: 01/01/15 Planned closedown: 01/02/15
Actual Commencement, Implementation and Closedown Dates
Commencement: 24/08/14 Implementation: 01/01/15 Closedown:04/05/17
Authorised Costs
Zero cost change.
Actual Costs
Zero cost.
Project Specific Criteria
N/A



IT Investment & Solution Delivery

CCN version:	2.0
Date:	09/10/17
CCN Customer Options:	Approved Approve with comments Clarification required Rejected Unless approved without comment, please provide reasons in the comment section.
Date CCN submitted:	Enter the date that the CCN is submitted to customer
Date CCN expires:	20 days from Date CCN Submitted.

To be completed by the Network Representative:-

Option Chosen	Network representative to enter chosen option from above list
Date CCN returned to Xoserve	Enter the date that the CCN is returned to Xoserve

Comments (including any clarifications required and/or reasons for rejection):

2. Document Control:

2.1. Version history:

Version	Status	Date	Author(s)	Summary of Changes
0.1	For approval	04/05/17	Charlie Haley	First draft.
1.0	Approved	08/05/17	Charlie Haley	Minor formatting changes.
2.0	Approved	09/10/17	Charlie Haley	Previous CCN expired.

2.2. Reviewers:

Name	Role	Organisational Unit	Outcome (1,2 or 3)
Charlie Haley	Project Coordinator	ITI & SD	1

2.3. Approvers:

Name	Role	Organisational Unit	Outcome (1,2 or 3)
Darran Dredge	Project Manager	ITI & SD	2

N.B. For the outcome field please use the following criteria:-

- 1 = Accept
- 2 = Accept with minor revisions
- 3 = Further review required