Agenda

DSC Change Management Committee
10:15 Wednesday 08 November 2017
at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

(Teleconference: 0207 950 1251 access code, 21870295#)

Short notice items are in italics

Item	*Topic*	*Lead*	*Category*
1. **Introduction**		Chair	Information
1.1.	Apologies for absence		
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (11 October 2017)		
2. **New Change Requests**		CDSP	
2.1.	XRN4510 - Negative Consumption Period For Rolling AQ20171023 - **Change Request Approval and BER For Approval**	CDSP (LC)	Approval
2.2.	*XRN4380 - Monthly Nomination Referral Report - **Change Request Approval and BER For Approval***	*NGN (JF)*	*Approval*
2.3.	*XRN4525 - Transparency of the Rolling AQ Process) - **Change Request Approval***	*Scottosh Power (SP)*	*Approval*
2.4.	*XRN4527- New Service Line for Reporting Services to Performance Assurance Committee (PAC) - **Change Request Approval***	*CDSP (RHi)*	*Approval*
3. **Approval of Change documents**		CDSP	
3.1.	XRN4273 - Introducing IHD (In-Home Display) Installed Status of Failed – **ROM for Approval**	CDSP	Approval
3.2.	XRN4347 UNC Modification 0619 - Application of proportionate ratchet charges to daily read sites	CDSP	Discussion / Approval
3.3.	XRN4368 - EU Gas Capacity Conversion Interim Optimal Solution – **BER For Approval**	National Grid (PL)	Approval
3.4.	*COR3477 - Ofgem Request for Information related to Change of Supplier activity – **Change Completion For Approval***	*CDSP (LC)*	*Approval*
3.5.	*COR4079 Reports required under UNC TPD V16.1 in legacy systems (reports required by Mod 520A) – **Change Completion For Approval***	*CDSP (LC)*	*Approval*

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3.6.	*COR3995 - TRAS Tip-off Hotline Data Provision – **Change Completion For Approval***	*CDSP (LC)*	*Approval*
3.7.	*COR3842 - Mod Proposal 466AV – Changes to DM Read Services – **Change Completion For Approval***	*CDSP (LC)*	*Approval*
3.8.	Release 2 Scope Business Benefit Review; Retail & Networks Update; and XRN4361 - UK Link Future Release 2 – **EQR For Approval**	CDSP (LF/LCh)	Discussion Discussion Approval
3.9.	Approval of Change Demand Backlog (Version 9)	CDSP (LCh)	Approval
4.	**Review of CDSP Change Management Reports**	CDSP (LC)	
4.1.	Service Changes and Key Project Dashboards	CDSP (LC)	Information
4.2.	UK Link inflight changes	CDSP (RHi)	Information
	4.2.1. Overview of Modifications impacting UK Link Systems	CDSP (RHi)	Information
	4.2.2. Xoserve Implementation Plan	CDSP (RHi)	Approval
	4.2.3. Amendments to Other CSDP Service Documents (no update expected)	CDSP (RHi)	Information
5.	**Horizon Scanning: 'Bubbling Under' Report**	CDSP (RHi)	Information
6.	**Finance and General Change Budget Update**	CDSP (MP)	Information
7.	**Future Industry Change Delivery Governance Update**	CDSP (DT)	Discussion
8.	**Review of Outstanding Actions**	Chair	Discussion
9.	**Next Steps**	Chair	Discussion
10.	**Any Other Business**	Chair	Discussion
10.1.	Amendment Approval to Change Proposal Form	CDSP (ES)	Approval
10.2.	Xoserve/Gemserv MIS Collaboration	CDSP (LC)	Information
10.3.	Implementation Date for Modification 0593V – Provision of access to Domestic Consumer data for Price Comparison Websites and Third Party Intermediaries	Chair	Discussion / Approval
10.4.	*Deletion of Project Documentation after 3 Years*	*CDSP (RP)*	*Approval*
11.	**Diary Planning**	Chair	Information

			Action Table (as at 11 October 2017)		
Action Ref	**Meeting Date**	**Minute Ref**	**Action**	**Owner**	**Status Update**
D1 0901	13/09/17	5.1.1	Xoserve to produce and provide Shippers with an API Platform Implementation Paper, and invite views ahead of the October DSC Change Management Meeting for further discussion (https://www.gasgovernance.co.uk/Change-Proposals)	Xoserve (DT)	**Carried forward**
D2 0907	14/09/17	4.1	*Review of each Change Request and rationale for proposed Release 2 inclusion:* Re: UKLP109 Parties to provide specific examples of difficult queries that have been rejected to see if Xoserve can provide a workaround for them	All	**Carried forward**
DSC-Ch 1001	11/10/17	2.3	Xoserve to confirm UKLP281 is not able to be implemented as a special release between R2 and R3.	Xoserve (LF)	**Pending**

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