

## UNC 0594R Workgroup Minutes Meter Reading Submission for Advanced & Smart Metering

**Thursday 23 November 2017**

**Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL**

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Andrew Margan	(AM)	Centrica
Andy Clasper	(AC)	Cadent
Angela Love *	(AL)	Scottish Power
Chris Warner	(CWa)	Cadent
Claire Towler	(CT)	SSE
Colin Blair *	(CB)	Scottish Power
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Debbie Brace	(DB)	National Grid NTS
Emily Wells *	(EW)	Corona Energy
Gareth Evans	(GE)	Waters Wye
Gavin Anderson *	(GA)	EDF Energy
Jeremy Guard	(JG)	First Utility
Jon Dixon *	(JD)	Ofgem
Kathryn Turner *	(KT)	Good Energy
Lorna Lewin	(LL)	Orsted
Mark Jones	(MJ)	SSE
Nicky Rozier *	(NR)	(BUUK)
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales and West Utilities
Roger Somoo	(RS)	Utility Warehouse
Shanna Key	(SK)	Northern Gas Networks
Steve Mulinganie	(SM)	Gazprom
Steven Britton *	(SB)	Cornwall Insight

\* via teleconference

Copies of all UNC meeting papers are available at: <https://www.gasgovernance.co.uk/0594/231117>

The Workgroup Report is due to be presented at the UNC Modification Panel by 21 December 2017

### 1.0 Introduction and Status Review

BF welcomed parties to the meeting and confirmed there were no minutes to approve for October.

### 2.0 Consideration of Workgroup Report

The Workgroup considered the Draft Workgroup Report.

BF confirmed the RFI had been added for the Workgroup Report as an attachment as requested.

AL asked if the report could reference the feedback on the RFI. BF confirmed this had been added to Section 6.

BF summarised the clarifications added to the report within Section 5 and the recommendation.

SM asked for the report to be clear that the recommendation was a view at a point in time when the Workgroup had undertaken the analysis and since then significant issues have been raised relating to Unidentified Gas (UiG). The Workgroup considered the wording and made sure the recommendation was in context with recent developments.

AM enquired whether the industry should be mandating daily reads. There was no appetite, or a case for mandating daily reads for smart and AMR reads.

The Workgroup Report was finalised for submission to the December UNC Panel.

### **3.0 Review Outstanding Actions**

None outstanding.

### **4.0 Any Other Business**

None Raised.

### **5.0 Next Steps**

The Workgroup Report will be presented to the 21 December 2017 UNC Panel meeting.

### **6.0 Diary Planning**

*Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

No further Workgroup meetings were planned.