

Agenda

DSC Change Management Committee

10:15 Wednesday 13 December 2017

at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

(Teleconference: 0207 950 1251 access code, 21870295#)

Short notice items are in italics

<i>Item</i>	<i>Topic</i>	<i>Lead</i>	<i>Category</i>
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (08 November 2017 and 27 November 2017)		
2. New Change Proposal			
2.1.	XRN4525: Transparency of the Rolling AQ Process - Change Proposal Approval	Scottish Power (SP)	Approval
2.2.	XRN4529: UNC Modification 0619A Protection from ratchet charges for daily read customers with AQ of 73,200kWh and below	CDSP (RH <i>i</i>)	Information
2.3.	XRN4545: UNC Modification 0619B Application of proportionate ratchet charges to daily read sites	CDSP (RH <i>i</i>)	Information
2.4.	XRN4542: Changes to the PSR Report (new fields and removal of fields no longer applicable) - Change Proposal Approval	CDSP (ES <i>m</i>)	Approval
2.5.	XRN4543: UNC Modification 0636 Updating the parameters for the NTS Optional Commodity Charge	CDSP (RH <i>i</i>)	Information
2.6.	XRN4534: Amendment to RGMA Validation Rules for Meter Asset Installation Date - Change Proposal Approval	CDSP (ES <i>m</i>)	Approval
2.7.	XRN4044: Extension of 'Must Read' process to include Annual Read sites – Change Proposal Approval	Cadent (AC)	Approval
2.8.	XRN4550: Gemini re-platforming – Change Proposal Approval	National Grid (DB)	Approval
2.9.	XRN4556: Process to provide a report when GSR requests return no MPRN's – Change Proposal Approval	Cadent (AC)	Approval
3. Approval of Change documents			
3.1.	XRN4347: UNC Modification 0619 - Application of proportionate ratchet charges to daily read sites	CDSP (RH <i>i</i>)	Information

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3.2.	XRN4380: Monthly Nomination Referral Report - BER for Approval	DNs	Approval
3.3.	XRN4376: GB Charging & Incremental (IP PARCA) Capacity Allocation Change Delivery (2019) - BER Approval	National Grid (PL/BV)	Approval
3.4.	XRN4262: EU/GB Charging 2018/19 Gas Regulatory Change Feasibility and Analysis - Closure Notice Approval	National Grid (PL/BV)	Approval
3.5.	CP4335: Removal of Xoserve NTP dependency form Legacy Date Centres - Closure Notice Approval	National Grid (PL/BV)	Approval
4. Proposed Cancellation of Historical Change Requests (see Appendix)		CDSP (ESm)	Approval
4.1.	Propose to close (requesting approval led by Emma Smith)	CDSP (ESm)	Approval
4.2.	Change requiring sponsorship to progress (discussion led by Emma Smith)	CDSP (ESm)	Discussion
5. Release Updates			
5.1.	Dashboard Release 1.1	CDSP (LCh/CF)	Information
5.2.	Dashboard Release 2.0	CDSP (LCh/CF)	Information
5.2.1.	XRN4361: Release 2 delivery - BER for Approval	CDSP (LCh/CF)	Approval
5.2.2.	XRN4454: Cadent Billing Enduring Solution (Proposed Release 2) - Change Proposal Approval	CDSP (LCh/CF)	Approval
5.3.	Proposal for prioritisation of change Release 3.0	CDSP (ES/AS)	Information
6. Review of CDSP Change Management Reports		CDSP (LC)	
6.1.	UK Link inflight changes	CDSP (RH <i>i</i>)	Information
6.1.1.	Xoserve Implementation Plan	CDSP (RH <i>i</i>)	Approval
6.1.2.	Amendments to Other CSDP Service Documents (no updates)	CDSP (RH <i>i</i>)	Information
7. Horizon Scanning: 'Bubbling Under' Report		CDSP (RH <i>i</i>)	Information
8. Finance and General Change Budget Update		CDSP (MP)	Information
8.1.	Approve change budget for 2018/19 and 2019/20		Approval
9. Review of Outstanding Actions		Chair	Discussion
10. Next Steps		Chair	Discussion
11. Any Other Business			Discussion
11.1.	Change Management Delivery Review Group Update	CDSP (DT)	Information
11.2.	PSR: SPAA CP 370A - implementation date and associated file	CDSP (TCh)	Discussion

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format changes		
11.3. Xoserve/Gemserv MIS Collaboration 11.3.1. API compliance document 11.3.2. JMDG update 11.4. IX Network Partner Update	CDSP (TCh)	Discussion / Approval
12. Diary Planning	Chair	Information

Action Table (as at 08 November 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1001	11/10/17	2.3	Xoserve to confirm UKLP281 (Cadent Gas Billing) is not able to be implemented as a special release between R2 and R3.	Xoserve (LF)	Carried Forward
1101	08/11/17	2.3	XRN4225: Xoserve to liaise with PAC and confirm that the reports required match the change proposal and ensure the definition of these reports is correct.	Xoserve	Pending
1102	08/11/17	10.3	0593V - Xoserve to update and provide the APi /DPA client confidentiality and build compliance document and recirculate with the maximum notice possible (minimum of 10 days) ahead of next change committee.	Xoserve (TCh)	Pending
1103	08/11/17	10.4	Transporters provide an Implementation Date for UNC 0593V - Provision of access to Domestic Consumer data for Price Comparison Websites and Third-Party Intermediaries.	Transporters	Pending
1104	08/11/17	10.4	All parties to provide feedback to Emma Smith Xoserve on what Project Documents they would like to be kept and provide feedback on Xoserve's retention proposals	All	Pending

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