# UNC Workgroup 0652 Minutes Introduction of winter read/consumption reports and associated obligations

## **Tuesday 22 January 2019**

# at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

#### **Attendees**

Karen Visgarda (Secretary)  Alexander Mann*  (AM)  Gazprom  Andy Clasper  (AC)  Cadent  Carl Whitehouse*  (CWh)  First Utility  Emma Smith  (ESm)  Xoserve  Fiona Cottam  (FC)  Xoserve  Fiona Cottam  (FC)  John Welch  (JW)  npower  Kirsty Dudley*  (KD)  Leanne Jackson  (LJ)  Lorna Lewin*  (LL)  Corsted  Louise Hellyer  Luke Reeves*  (LR)  Mark Bellman  (MB)  ScottishPower  Mark Jones *  (MP)  Shaneeni Vekaria  Steven Britton*  (SB)  Cornwall  Tracey Saunders  (AM)  Gazprom  Gazprom  Gazprom  (AC)  Cadent	Bob Fletcher (Chair)	(BF)	Joint Office
Andy Clasper Carl Whitehouse* (CWh) First Utility Emma Smith (ESm) Xoserve Fiona Cottam (FC) Xoserve John Welch (JW) npower Kirsty Dudley* (KD) E.ON Leanne Jackson (LJ) Xoserve Lorna Lewin* (LL) Orsted Louise Hellyer (LH) Total Gas & Power Luke Reeves* (LR) EDF Energy Mark Bellman (MB) ScottishPower Mark Jones * (MJ) SSE Mark Palmer* (MP) Orsted Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton*	Karen Visgarda (Secretary)	(KV)	Joint Office
Carl Whitehouse*  (CWh) First Utility  Emma Smith (ESm) Xoserve  Fiona Cottam (FC) Xoserve  John Welch (JW) npower  Kirsty Dudley* (KD) E.ON  Leanne Jackson (LJ) Xoserve  Lorna Lewin* (LL) Orsted  Louise Hellyer (LH) Total Gas & Power  Luke Reeves* (LR) EDF Energy  Mark Bellman (MB) ScottishPower  Mark Jones * (MJ) SSE  Mark Palmer* (MP) Orsted  Sallyann Blackett (SB) E.ON  Shaneeni Vekaria (SV) Utility Warehouse  Steven Britton*  (CWh) First Utility  Aoserve  (HS) Soserve  Love E.ON  Utility Warehouse  Steven Britton*	Alexander Mann*	(AM)	Gazprom
Emma Smith  (ESm)  Xoserve  Fiona Cottam  (FC)  Xoserve  John Welch  (JW)  npower  Kirsty Dudley*  (KD)  Leanne Jackson  (LJ)  Lorna Lewin*  (LL)  Corsted  Louise Hellyer  Luke Reeves*  (LR)  Mark Bellman  (MB)  ScottishPower  Mark Jones *  (MJ)  SSE  Mark Palmer*  (MP)  Orsted  Sallyann Blackett  (SB)  Steven Britton*  (SV)  Xoserve  LLD  Corsted  E.ON  SocttishPower  EDF Energy  Mark  SSE  Mark Palmer*  (MP)  Orsted  SON  Utility Warehouse  Steven Britton*  (SB)  Cornwall	Andy Clasper	(AC)	Cadent
Fiona Cottam  John Welch  John Welch  Kirsty Dudley*  Kirsty Dudley*  Leanne Jackson  Lorna Lewin*  Louise Hellyer  Luke Reeves*  Mark Bellman  (MB)  Mark Jones *  Mark Palmer*  Sallyann Blackett  Shaneeni Vekaria  Steven Britton*  (JW)  npower  Louise Helly  notal Gas  Louise Helly  Orsted  LUH)  Total Gas & Power  LUH)  EDF Energy  Mark Polmer*  (MB)  ScottishPower  MB)  SSE  Mark Palmer*  (MP)  Orsted  Selon  Shaneeni Vekaria  Steven Britton*  (SB)  Cornwall	Carl Whitehouse*	(CWh)	First Utility
John Welch Kirsty Dudley* (KD) E.ON Leanne Jackson (LJ) Louise Hellyer Louise Hellyer Luke Reeves* (LR) Mark Bellman (MB) Mark Jones * (MJ) SSE Mark Palmer* (SB) Steven Britton* (JW) npower E.ON E.ON CH E.ON Consted CH Corsted CH Corsted CH Corsted CH CH Corsted CH Corsted CH Corsted CH Corsted CH CORST C	Emma Smith	(ESm)	Xoserve
Kirsty Dudley* Leanne Jackson (LJ) Lorna Lewin* (LL) Corsted Louise Hellyer (LH) Luke Reeves* (LR) Mark Bellman (MB) ScottishPower Mark Jones * (MP) Sallyann Blackett (SB) Steven Britton*  (KD) E.ON  Xoserve  Corn  Koserve  Corn  Koserve  Corn  Koserve  Corn  Corsted  Serve  EDF Energy  MB) ScottishPower  MB) ScottishPower  MB) SSE  MBP  Cornwall	Fiona Cottam	(FC)	Xoserve
Leanne Jackson Lorna Lewin* (LL) Corsted Louise Hellyer (LH) Total Gas & Power Luke Reeves* (LR) EDF Energy Mark Bellman (MB) ScottishPower Mark Jones * (MJ) SSE Mark Palmer* (MP) Orsted Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (LL) Orsted EDF Energy MR	John Welch	(JW)	npower
Lorna Lewin*  Louise Hellyer  Luke Reeves*  (LR)  EDF Energy  Mark Bellman  (MB)  ScottishPower  Mark Jones *  (MP)  Sallyann Blackett  (SB)  Steven Britton*  (LR)  Total Gas & Power  EDF Energy  ScottishPower  MB)  ScottishPower  MB)  SSE  MJ)  SSE  MC)  Utility Warehouse  Cornwall	Kirsty Dudley*	(KD)	E.ON
Louise Hellyer Luke Reeves* (LR) EDF Energy Mark Bellman (MB) ScottishPower Mark Jones * (MJ) SSE Mark Palmer* (MP) Orsted Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (LH) Total Gas & Power EDF Energy ScottishPower MB) ScottishPower MB) ScottishPower MB) SSE MP) Orsted SSE Utility Warehouse Cornwall	Leanne Jackson	(LJ)	Xoserve
Luke Reeves* (LR) EDF Energy Mark Bellman (MB) ScottishPower Mark Jones * (MJ) SSE Mark Palmer* (MP) Orsted Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (SB) Cornwall	Lorna Lewin*	(LL)	Orsted
Mark Bellman (MB) ScottishPower Mark Jones * (MJ) SSE Mark Palmer* (MP) Orsted Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (SB) Cornwall	Louise Hellyer	(LH)	Total Gas & Power
Mark Jones * (MJ) SSE  Mark Palmer* (MP) Orsted  Sallyann Blackett (SB) E.ON  Shaneeni Vekaria (SV) Utility Warehouse  Steven Britton* (SB) Cornwall	Luke Reeves*	(LR)	EDF Energy
Mark Palmer* (MP) Orsted Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (SB) Cornwall	Mark Bellman	(MB)	ScottishPower
Sallyann Blackett (SB) E.ON Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (SB) Cornwall	Mark Jones *	(MJ)	SSE
Shaneeni Vekaria (SV) Utility Warehouse Steven Britton* (SB) Cornwall	Mark Palmer*	(MP)	Orsted
Steven Britton* (SB) Cornwall	Sallyann Blackett	(SB)	E.ON
,	Shaneeni Vekaria	(SV)	Utility Warehouse
Tracey Saunders (TS) Northern Gas Networks	Steven Britton*	(SB)	Cornwall
	Tracey Saunders	(TS)	Northern Gas Networks

<sup>\*</sup> via teleconference

Copies of all papers are available at: http://www.gasgovernance.co.uk/0652/070119

The Workgroup Report is due to be presented at the UNC Modification Panel by 21 February 2019.

#### 1. Introduction and Status Review

#### 1.1. Approval of Minutes (07 January 2018)

The minutes from the previous meeting were approved.

## 2. Review of Solution and Legal Text (5.9.17)

Bob Fletcher (BF) said that Panel had advised that the Legal Text and solution were inconsistent and had asked the questions as detailed below:

\_\_\_\_\_

#### 2.1 Align solution and Legal Text

Tracey Saunders (TS) confirmed the Legal Text had now been amended in-line with the solution and that the changes were in relation to the 01 October date and the minus 15 Business Days to reflect which of the gas years they were effective in, and to encompass the Scottish Holidays.

Emma Smith (ESm) proposed that the reference to the Business Days should be referred to as Supply Point System's Business Days. Sallyann Blackett (SB) and Mark Bellman (MB) both suggested the wording should read as follows: 'no later than the date in the same gas year that is 15 Supply Point System's Business Days prior to 01 October.'

The Workgroup were all in agreement to this altered wording to the Legal Text and the modification solution. Both TS and John Welch (JW) confirmed they would make the necessary amendments to both documents.

#### 2.2 Clarify applicable dates and calendar year

Please refer to comments above in 2.1.

#### 3. Completion of Workgroup Report

BF asked the Workgroup if they would happy to have the amended Workgroup Report submitted to Panel once the alterations had been completed, without a further Workgroup meeting and all were in agreement.

JW and TS agreed to amend the solution and the Legal Text accordingly to include the wording Supply Point System's Business Days in relation to the 01 October.

The Workgroup Report will then be submitted to the February Panel.

### 4. Next Steps

BF confirmed the modification would be submitted to Panel on 21 February 2019.

#### 5. Any Other Business

None.

#### 6. Diary Planning

No further meetings planned.