

**DSC Change Proposal**

**Change Reference Number: XRN4806**

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Xoserve to fill out all of the information in this colour

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| **Section A1: General Details** | | |
| **Change Title** | Additional data at National Level to support UIG Allocation validation | |
| **Date Raised** | 09/11/2018 | |
| **Sponsor Organisation** | Scottish Power | |
| **Sponsor Name** | Mark Bellmen | |
| **Sponsor Contact Details** | [mark.bellman@scottishpower.com](mailto:mark.bellman@scottishpower.com) | |
| **Xoserve Contact Name** | Leanne Jackson | |
| **Xoserve Contact Details** | [Leanne.Jackson@Xoserve.com](mailto:Leanne.Jackson@Xoserve.com) | |
| **Change Status** | Proposal / With DSG / Out for Consultation / Voting / **Approved** or Rejected | |
| **Section A2: Impacted Parties** | | |
| **Customer Class(es)** | Shipper  National Grid Transmission  Distribution Network Operator  IGT | |
| **[Section A3: Proposer Requirements / Final (redlined) Change](C:\\Users\\Rebecca.perkins\\AppData\\Local\\Microsoft\\Windows\\Temporary Internet Files\\Content.Outlook\\EXD06YFG\\Change_Proposal_Template v2.0.docx" \o "WHAT – What is the required change? WHY – Why is the change needed? WHEN – Detail when the solution should be started/implemented.  )** | | |
| Xoserve to provide the additional information at national level to support customers with the validation of UIG Allocation on a monthly basis for the previous calendar month:  1.     National Daily Metered volumes, split Class1 and Class2 (and Class2 split by EUC Band), by Day and by LDZ.  o   Currently only Total DM by LDZ available from National Grid Data Item explorer.    2.      National Product Class 3 & 4 Rolling AQ split by Product Class, EUC Band, Day and LDZ  o   Currently only one day per month is available through UK Link Secure site    3.       Total Market data for the Scottish LDZs LC/LS/LO/LW/LT, for each LDZ for each day   * Total Demand kWh * Total Daily Metered KWh, split PC1/2, PC2 split by EUC band * Total NDM Demand kWh * Total NDM Rolling AQ by Product Class 3&4 and EUC Band by Day   All data to be closed out D+5 data  The information will be published in a secure area.  **Updated 15th February 2019**  Following further work with the proposer the requirements are now:   * *Scottish power require a report detailing the energy usage for all classes of meters across all LDZs including the 5 independent Scottish LDZs.*   *The layout of the report should match the layout in the mock-up provided by Scottish Power (attached) as closely as is pragmatic and easily producible by the CDSP.*  *Further clarifications:*   * *Contrary to some existing reports for Class 3 and 4 meters all measures will be Kwh, AQ is not required* * *This one page now replaces all 4 reports/tabs that had originally been discussed, however this one large table may still be split between 2 or more reports/tabs* * *All classes will now be split by the EUC code (01,02,03 etc)* * *This will be the Gemini sourced data that is consistent with the National Grid reports you are accustomed to*   *Proposed layout:* | | |
| **Proposed Release** | **RX / Adhoc as soon as possible** | |
| **Proposed Consultation Period** | 10 Working Days  20 Working Days  30 Working days  Other: | |
| **[Section A4: Benefits and Justification](C:\\Users\\Rebecca.perkins\\AppData\\Local\\Microsoft\\Windows\\Temporary Internet Files\\Content.Outlook\\EXD06YFG\\Change_Proposal_Template v2.0.docx" \o "Benefit Description: What, if any, are the intangible and tangible benefits of the change?Benefit Realisation:When are the benefits of the change likely to be realised? Benefit Dependencies:Detail any dependencies that are outside the scope.)** | | |
| **Benefit Description**  *What, if any, are the tangible benefits of introducing this change?*  *What, if any, are the intangible benefits of introducing this change?* | | Providing additional data at a national level will aid the validation of UIG Allocation. |
| **Benefit Realisation**  *When are the benefits of the change likely to be realised?* | | Immediately following delivery |
| **Benefit Dependencies**  *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* | | None identified |
| **Section A5: Final Delivery Sub Group Recommendations** | | |
| *Progress with Delivery of the change, to include all LDZ’s* | | |
| **Final DSG Recommendation** | **Approve** / Reject / Defer | |
| **DSG Recommended Release** | Release X: Feb / Jun / Nov XX or **Adhoc March 2019** | |
| **Section A6: Funding** | | |
| **Funding Classes** | Shipper 100%  National Grid Transmission XX%  Distribution Network Operator XX%  IGT XX% | |
| **Service Line(s)** | DSC Service Area 6: Annual Quantity, DM Supply Point Capacity and offtake rate reviews | |
| **ROM or funding details** | No ROM | |
| **Funding Comments** | Zero costed change (UIG taskforce FTE delivering) | |
| **Section A7: CHMC Recommendation** | | |
| **Change Status** | Approve – Issue to DSG  Defer – Issue to Consultation  Reject  Shipper Users approved this change to proceed to DSG at the ChMC meeting on 12th December 2018. | |
| **Industry Consultation** | 10 Working Days  20 Working Days  30 Working days  Other: | |
| **Expected date of receipt for responses (to Xoserve)** | XX/XX/XXXX | |
| **DSC Consultation** | | |
| **Issued** | Yes  No | |
| **Date Issued** |  | |
| **Comms Ref(s)** |  | |
| **Number of Responses** |  | |
| **Section A8: DSC Voting Outcome** | | |
| **Solution Voting** | Shipper  **Approve** / Reject / NA / Abstain  National Grid Transmission Approve / Reject / NA / Abstain  Distribution Network Operator Approve / Reject / NA / Abstain  IGT Approve / Reject / NA / Abstain | |
| **Meeting Date** | 13/02/2019 | |
| **Release Date** | Release X: Feb / Jun / Nov XX or **Adhoc March 2019** | |
| **Overall Outcome** | Approved for Release March 2019 | |

**Please send the completed forms to:** [**mailto:box.xoserve.portfoliooffice@xoserve.com**](mailto:box.xoserve.portfoliooffice@xoserve.com)

**Section C: DSC Change Proposal: DSG Discussion**

**(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)**

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| **Section C1: Delivery Sub-Group (DSG) Recommendations** | |
| **DSG Date** | **19/11/18** |
| **DSG Summary** | |
| LW provided an overview of this Change Proposal to DSG. This Change Proposal was raised by Scottish Power and is related to UIG. The purpose of the change is to deliver aggregated data for each Shipper. The Change Proposal has not been approved at ChMC yet, but LW asked DSG to review the requirements.  LW explained that this change could be delivered quickly as the UIG Taskforce could deliver it; the quicker the requirements are identified, the sooner it can be implemented.  **Action 1116: DSG to support Xoserve with the development of requirements for XRN4806 - Additional data at National Level to support UIG Allocation validation.** | |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

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| **Section C2: Delivery Sub-Group (DSG) Recommendations** | |
| **DSG Date** | **03/12/2018** |
| **DSG Summary** | |
| ES presented slides 52 to 54 to DSG. ES explained this change: Scottish Power is seeking additional information to support them with UIG validation. Currently, this change only applies to Scotland’s Local Distribution Zones (LC/LS/LO/LW/LT). ES wanted to know whether the Shipper attendees would like to see the scope increase to other LDZs. No comment was received from DSG.  Emma then presented a set of options for how the additional information could be hosted; please refer to slide 52 for the options. The general consensus was to publish the additional information on Xoserve, and send an email notification to the interested parties within the industry. Please refer the slides to view the specific considerations for hosting and publication. | |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

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| **Section C3: Delivery Sub-Group (DSG) Recommendations** | |
| **DSG Date** | **17/12/2018** |
| **DSG Summary** | |
| LW presented the Change Proposal to DSG. LW explained we went through this at the last meeting and that no one has come back with feedback for any specific data items. LW advised that this will be developed in the UIG workshop. | |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

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| **Section C4: Delivery Sub-Group (DSG) Recommendations** | |
| **DSG Date** | **04/02/2019** |
| **DSG Summary** | |
| ES informed DSG that attendees of UIG workgroup meeting held 22nd January 2019 agreed the scope of the change and support included extending to all LDZ’s. Also information to be hosted in a secure area of Xoserve.com. With supported delivery ASAP. | |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

**Appendix 1**

**Change Prioritisation Variables**

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

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| **Change Driver Type** | CMA Order  MOD / Ofgem  EU Legislation  License Condition  BEIS  ChMC endorsed Change Proposal  SPAA Change Proposal  Additional or 3rd Party Service Request  Other*(please provide details below)*  Xoserve Internal CR (business improvement initiative) |
| **Please select the customer group(s) who would be impacted if the change is not delivered** | Shipper Impact iGT Impact Network Impact Xoserve Impact National Grid Transmission Impact |
| **Associated Change reference Number(s)** |  |
| **Associated MOD Number(s)** |  |
| **Perceived delivery effort** | 0 – 30  30 – 60  60 – 100  100+ days |
| **Does the project involve the processing of personal data?**  *‘Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’ – includes MPRNS.* | Yes *(If yes please answer the next question)*  No |
| **A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:** | New technology  Vulnerable customer data  Theft of Gas  Mass data  Xoserve employee data  Fundamental changes to Xoserve business  Other*(please provide details below)*  *(If any of the above boxes have been selected then please contact The Data Protection Officer (Sally Hall) to complete the DPIA.* |
| **Change Beneficiary**  *How many market participant or segments stand to benefit from the introduction of the change?* | Multiple Market Participants  Multiple Market Group  All industry UK Gas Market participants  Xoserve Only  One Market Group  One Market Participant |
| **Primary Impacted DSC Service Area** | Service Area 5: Metered Volume and Metered Quantity |
| **Number of Service Areas Impacted** | All  Five to Twenty  Two to Five  One |
| **Change Improvement Scale?**  *How much work would be reduced for the customer if the change is implemented?* | High  Medium  Low |
| **Are any of the following at risk if the change is not delivered?** | |
| Safety of Supply at risk Customer(s) incurring financial loss  Customer Switching at risk | |
| **Are any of the following required if the change is delivered?** | |
| Customer System Changes Required  Customer Testing Likely Required  Customer Training Required | |
| **Known Impact to Systems / Processes** | |
| **Primary Application impacted** | BW  ISU  CMS  AMT  EFT  IX  Gemini  Birst  Other *(please provide details below)* |
| **Business Process Impact** | AQ SPA RGMA  Reads Portal Invoicing  ☐ Other *(please provide details below)* |
| **Are there any known impacts to external services and/or systems as a result of delivery of this change?** | Yes *(please provide details below)*  No |
| **Please select customer group(s) who would be impacted if the change is not delivered.** | Shipper impact  Network impact  iGT impact  Xoserve impact  National Grid Transmission Impact |
| **Workaround currently in operation?** | |
| **Is there a Workaround in operation?** | Yes  No |
| **If yes who is accountable for the workaround?** | Xoserve  External Customer  Both Xoserve and External Customer |
| **What is the Frequency of the workaround?** |  |
| **What is the lifespan for the workaround?** |  |
| **What is the number of resource effort hours required to service workaround?** |  |
| **What is the Complexity of the workaround?** | Low *(easy, repetitive, quick task, very little risk of human error)*  Medium *(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)*  High *(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)* |
| **Change Prioritisation Score** | 39% |

**Document Control**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 1 | Draft | 27/04/18 | Anesu Chivenga |  |
| 2 | Approval | 23/11/18 | Rachel Taggart | Notes from DSG meeting on 19th November added |
| 3 | With DSG | 10/12/18 | Richard Johnson | Notes from DSG meeting on 3rd December added |
| 4 | With DSG | 14/12/18 | Richard Johnson | Notes from ChMC meeting on 12th December added |
| 5 | With DSG | 27/12/18 | Richard Johnson | Notes from DSG meeting on 17th December added |
| 6 | With DSG | 04/02/19 | Charan  Singh | Notes from DSG meeting on 4th February added |
| 7 | With DSG | 13/02/19 | Xoserve | Notes from ChMC meeting on 13th February added |
| 7.1 | With DSG | 15/02/19 | Xoserve | Version approved by Emma Smith |