

UNC Workgroup 0664 Minutes

Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

Monday 08 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Chris Shanley (Chair)	(CS)	Joint Office
Kully Jones (Secretary)	(KJ)	Joint Office
Andy Clasper	(AC)	Cadent
Alexander Mann*	(AM)	Gazprom
Chris Warner	(CW)	Cadent
Emma Smith	(ES)	Xoserve
Fiona Cottam	(FC)	Xoserve
Guv Dosanjh	(GD)	Cadent
James Hallam-Jones	(JHJ)	Xoserve
John Welch	(JW)	npower
Lorna Lewin*	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Mark Bellman	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Rachel Durham*	(RD)	Smartest Energy
Sallyann Blackett*	(SB)	E.ON UK
Stephanie Clements	(SC)	Scottish Power
Tracey Saunders	(TS)	NGN

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0664/080419>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 May 2019.

1. Introduction and Status Review

Chris Shanley (CS) welcomed everyone to the meeting.

1.1. Approval of Minutes (26 February 2019)

The minutes from the previous meetings were approved.

2. Consideration of Amended Modification

John Welch (JW) explained that as he would be leaving npower soon, he had not made any changes to the Modification and as he is not in a position to be able to progress the Modification to the end. He indicated that if another UNC Party was interested in taking the Modification forward, he would be able to provide support until the end of June 2019.

He added that he would also be discussing the Modification and its future at the Performance Assurance Committee (PAC) meeting on 09 April 2019.

A brief discussion was held on whether the Modification would need to be withdrawn or if a UNC Party is able replace npower as the proposer keeping the same Modification number.

Paragraph 6.4.6 of the UNC Modification Rules states that a UNC Party can either raise an Alternative Modification or adopt the withdrawn proposal:

“6.4.6 In respect of any Modification Proposal which is withdrawn pursuant to paragraph 6.5.1, or deemed withdrawn pursuant to paragraph 6.5.4 or 6.5.6, any of the parties (except for the Proposer):

(a) in paragraph 6.1.1 (where such proposal is made pursuant to paragraph 6.1.1);
or

(b) in paragraph 6.1.2 (where such proposal is made pursuant to paragraph 6.1.2),
may, but shall not be required to, either raise an alternative Modification Proposal in accordance with paragraph 6.2) or adopt the withdrawn proposal (in which case the adopted proposal shall continue through the Modification Procedures from the point at which it was withdrawn).”

3. **Consideration of Legal Text**

Consideration of this agenda item was deferred.

4. **Consideration of ROM**

Consideration of this agenda item was deferred.

5. **Development of Workgroup Report**

Consideration of this agenda item was deferred.

6. **Review of Outstanding Actions**

Action 0101: Xoserve (ESm) to investigate the introduction of a process to demonstrate compliance and capability for meter read submission.

Update: Workgroup agreed to carry forward this action as there had been no progress.
Carried Forward

Action 0102: npower (JW) to further explore the MPRN level in relation to performance targets with Xoserve (ESm) and then amend the solution to encompass this process.

Update: JW advised that he had explored some options to progress the Modification and that these would be presented for discussion at the PAC meeting on 09 April 2019, so this action was carried forward. **Carried Forward**

7. **Next Steps**

CS confirmed that the next step is for parties interested in taking over the Modification to approach the proposer as soon as possible CS highlighted that the discussion at the PAC meeting on 09 April 2019 could also have a bearing on ownership and how the proposal is developed going forward.

8. **Any Other Business**

None.

9. **Diary Planning**

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Monday 29 April 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

Action Table as at 08 April 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	22/01/19	2.0	Xoserve (ESm) to investigate the introduction of a process to demonstrate compliance and capability for meter read submission.	Xoserve (ESm)	Carried Forward
0102	22/01/19	2.0	npower (JW) to further explore the MPRN level in relation to performance targets with Xoserve (ESm) and then amend the solution to encompass this process.	Npower (JW) and Xoserve (ESm)	Carried Forward