Business Rules

1. It is proposed that the current read provision obligations in section M, 5.7 and 5.8 are extended to add minimum individual read performance targets. In addition to the existing portfolio level read submission targets, each supply point registered in settlement classes 2 and 3 will have daily read submission measured.

2. It is also proposed that UNC will acknowledge that supply points registered into class 2 or 3 should have a smart or AMR meter present and flagged in CDSP systems before transferring to either daily settlement class.

3. While the existing portfolio level read submission targets will remain (97.5% per day for class 2, 90% per month for class 3), in addition, each supply point will need to meet a minimum level of performance in any consecutive [3] month period. If any MPRN in either class 2 or 3 provides less than [20%] of daily reads across the consecutive period, the supply point will be automatically transferred to class 4 at the end of that period. The intention of this component of the solution is to act as a backstop for the very poorest performing supply points at any given point.

4. **Read Submission**

The table below demonstrates the mechanism for measuring supply point level read performance, where the number of accepted daily reads provided for a supply point in any given month is recorded and measured to generate an individual monthly read submission performance.

	MPRN 1	MPRN 2	MPRN 3	MPRN 4	MPRN 5	MPRN 6	MPRN 7	MPRN 8	MPRN 9	MPRN 10
Day 1	1							1		
Day 2	1	1						1		
Day 3	1	1			1			1		
Day 4	1	1						1		
Day 5	1	1			1	1		1		
Day 6	1	1				1				
Day 7	1	1		1	1	1				
Day 8	1	1				1				
Day 9	1	1			1	1				
Day 10	1	1				1				
Day 11	1	1			1	1				
Day 12	1	1				1				
Day 13	1	1			1	1				
Day 14	1					1				
Day 15	1				1	1				
Day 16	1					1			1	
Day 17	1				1	1			1	
Day 18	1					1			1	
Day 19	1				1	1			1	
Day 20	1					1				
Day 21	1					1				
Day 22	1					1				
Day 23						1				
Day 24	1				1	1				
Day 25	1				1	1				
Day 26	1				1					
Day 27	1				1					
Day 28	1				1					
Day 29	1									
Day 30	1									
Day 31										
Total	29	12	0	1	14	21	0	5	4	0
Percentage	93.55%	38.71%	0.00%	3.23%	45.16%	67.74%	0.00%	16.13%	12.90%	0.00%

5. **Read Submission Measurement**

Read submission would be measured by the receipt of a valid read, accepted into CDSP systems. For Class 2, this would be by D+5, for class 3, by M+10. The relevant percentage would be calculated on a rolling 3 month basis, calculated through the ratio of accepted reads by days across the 3 month period.
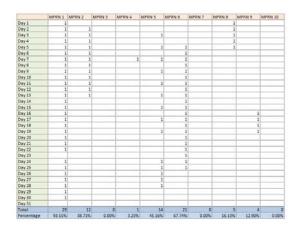
6. **Change of Supply**

Following a change of supply, supply point read performance would be reset for the new shipper. Performance measurement would begin from the 1st of the following month after the supply point was registered allowing complete months to be measured.

7. **Reporting** will be produced and sent by the 20th of the month and will highlight any shippers and the affected MPRNs where the individual read submission performance has fallen below the tolerance. Notification and backing data containing the individual MPRNs will be sent to the affected shipper(s). Summary reporting will also be delivered to the PAC on the second Tuesday of the following month.

8. Affected shippers will be obliged to change the class of the relevant supply points into class 4 at the earliest opportunity, but in any event by 30 calendar days from receipt of the report.

9. If the identified poor performing supply points have not been registered into class 4 by the last day of the calendar month, CDSP systems will transfer those MPRNs to class 4.

10. Queries – if a party disputes the read submission performance figures, a query can be logged with the CDSP upon receipt of the reporting. Evidence must be supplied to the CDSP to open such a query. If no error with the reporting is found, the query will be closed and the affected supply points transferred. If an error is acknowledged, there will be no obligation to transfer the affected supply points, and any CDSP transfer will be cancelled.

Example

Shipper A

Month 1   ### Month 2

	MPRN 1	MPRN 2	MPRN 3	MPRN 4	MPRN 5	MPRN 6	MPRN 7	MPRN 8	MPRN 9	MPRN 10
Total	29	12	0	1	14	21	0	5	4	0
Percentage	93.55%	38.71%	0.00%	3.23%	45.16%	67.74%	0.00%	16.13%	12.90%	0.00%

	MPRN 1	MPRN 2	MPRN 3	MPRN 4	MPRN 5	MPRN 6	MPRN 7	MPRN 8	MPRN 9	MPRN 10
Total	31	24	4	13	17	25	0	3	2	0
Percentage	100.00%	77.42%	12.90%	41.94%	54.84%	80.65%	0.00%	9.68%	6.45%	0.00%

Month 3

	MPRN 1	MPRN 2	MPRN 3	MPRN 4	MPRN 5	MPRN 6	MPRN 7	MPRN 8	MPRN 9	MPRN 10
Total	31	29	2	13	17	25	0	0	3	0
Percentage	100.00%	93.55%	6.45%	41.94%	54.84%	80.65%	0.00%	0.00%	9.68%	0.00%

3 month Rolling Percentage

	MPRN 1	MPRN 2	MPRN 3	MPRN 4	MPRN 5	MPRN 6	MPRN 7	MPRN 8	MPRN 9	MPRN 10
Rolling 3 month percentage	97.85%	69.89%	6.45%	29.03%	51.61%	76.34%	0.00%	8.60%	9.68%	0.00%
	✔	✔	✘	✔	✔	✔	✘	✘	✘	✘

Timeline

	Month 1					Month 2		
D+5	M+10		M+20	M+30		M+50		M+60

| Class 2 read close-out | Class 3 read close-out | | Report sent | Query window opens | | Deadline for shipper transfer

Query window closes | | CDSP transfers remaining supply points |