

UNC Workgroup 0664 Minutes

Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

Tuesday 23 July 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Alan Raper	(AR)	Joint Office
Karen Visgarda	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy
David Mitchell*	(DM)	SNG
Fiona Cottam	(FC)	Xoserve
Guv Dosanjh	(GD)	Cadent
Karen Kennedy*	(KK)	British Gas
Kirsty Dudley*	(KD)	E.ON
Leanne Jackson	(LJ)	Xoserve
Lorna Lewin*	(LL)	Orsted
Louise Hellyer*	(LH)	Total Gas & Power
Mark Bellman	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Rob Johnson*	(RJ)	Waters Wye Associates
Rose Kimber	(RK)	CNG Ltd
Sean Cooper*	(SC)	npower
Stephanie Clements	(SC)	Scottish Power
Steven Britton*	(SB)	Cornwall Insight

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0664/230719>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 December 2019.

1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting. He reminded Workgroup that since John Welch had now left npower, this Modification had now been adopted by Mark Jones of SSE.

1.1. Approval of Minutes (23 June 2019)

The minutes from the previous meetings were approved.

2. Issues and Questions from Panel

2.1. Will this Modification be impacted by the increased take up of Class 3, what are the system implications?

Mark Jones (MJ) said that he was investigating this area further and that he would provide an update at the next meeting.

3. Consideration of Amended Modification

AR noted that the Modification itself was well developed and just needed some final finessing and MJ agreed that he was in the process of confirming certain sections following the adopted process of the Modification.

4. Consideration of Business Rules

MJ explained that he was presently amending the Business Rules slightly and that these would be completed for the August meeting.

5. Consideration of Costs

AR explained that a Rough Order of Magnitude (ROM) could not yet be requested until the final solution had been confirmed. MJ agreed and said that once the overall solution and Business Rules were confirmed, the ROM documentation could then be produced.

6. Development of Workgroup Report

This agenda item was not considered.

7. Review of Outstanding Actions

Action 0601: Npower (JW) to consider including a new Business Rule in relation to dumb meters so that any dumb meter in Class 2 and 3 would be moved to Class 4 as part of a one-off exercise at the point of implementation.

Update: Mark Jones (MJ) explained that he had had a meeting with Cadent and Dentons regarding the Legal Text in relation to Class 3, as the new urgent Modification 0700, (Enabling large scale utilisation of Class 3), if approved, will cut across the target setting aspects of Modification 0664.

A lengthy general discussion then took place in relation to Class 3, the meter assets and the approximately 7million sites with Smart / AMR technologies and the way in which Xoserve process these. MJ said that he would further discuss with Xoserve the area of a 'lock out period', (to prevent meter points being relegated as part of this proposal, but simply being categorised back into Class 3 by the shipper), and he would redefine the requirements, in the event Modification 0700 is approved.

New Action 0701: SSE (MJ) to redefine the requirements within Modification 0664 in relation to Class 3 category, if Modification 0700 is implemented.

Leanne Jackson (LJ) said that it would be advisable for both Modifications 0664 and 0700 to be aligned with each other, due to the impacts on Class 3 and the fact there would be a requirement to change the PARR reports for PAC. MJ said he would amend the 0664 Modification regarding the daily reads submissions and rejections, to make it independent of Modification 0700.

New Action 0702: SSE (MJ) to investigate what level of read performance qualifies success in order to keep a supplier in Class 3.

Sean Cooper (SC) asked if the management reporting was encompassed within Modification 0700 and LJ confirmed that performance management was excluded. SC then said it would be helpful to understand what reporting was required to support both Modifications.

New Action 0703: Xoserve (FC/LJ) to confirm what reporting is required in Modification 0700 - Enabling large scale utilisation of Class 3 and Modification 0644 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4.

It was agreed that Action 0601 should be carried forward. **Carried forward.**

Action 0602: Npower (JW) to clarify the appeals timeline.

Update: MJ confirmed that he was presently investigating the appeals timeline and that this action should be carried forward. **Carried forward**

8. Next Steps

AR confirmed his aspirations for the next meeting, these were:

- Consideration of Amended Modification;
- Confirmed Business Rules;
- Legal Text to be under development;
- ROM request to be submitted following the August meeting and
- Submission to the September 2019 Panel

9. Any Other Business

None.

10. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 20 August 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

Action Table (as at 23 July 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	24/06/19	2.0	SSE (MJ) to consider including a new Business Rule in relation to dumb meters so that any dumb meter in Class 2 and 3 would be moved to Class 4 as part of a one-off exercise at the point of implementation.	SSE (MJ)	Carried forward
0602	24/06/19	2.0	SSE (MJ) to clarify the appeals timeline.	SSE (MJ)	Carried forward
0701	23/07/19	7.0	SSE (MJ) to redefine the requirements within Modification 0664 in relation to Class 3 category, if Modification 0700 is implemented.	SSE (MJ)	Pending
0702	23/07/19	7.0	SSE (MJ) to investigate what qualifies success in order to keep a supplier in Class 3.	SSE (MJ)	Pending

0703	23/07/19	7.0	Xoserve (FC/LJ) to confirm what reporting is required in Modification 0700 - Enabling large scale utilisation of Class 3 and Modification 0644 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4.	Xoserve (FC/LJ)	Pending
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