

**UNC Workgroup 0829S Minutes**  
**Updates to the Supplemental Agreement Amendments Process**  
**Monday 27 March 2023**  
**via Microsoft Teams**

**Attendees**

Eric Fowler (Chair)	(EF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Ben Hanley	(BH)	Northern Gas Networks
David Mitchell	(DM)	SGN
Leteria Beccano	(LB)	Wales & West Utilities
Louise McGoldrick	(LMc)	National Gas Transmission
Nathan Hibbitt	(NH)	National Gas Transmission
Phil Lucas	(PL)	National Gas Transmission
Stephen Ruane	(SR)	National Gas Transmission

**Apologies**

Shiv Singh	(SS)	Cadent
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*This Workgroup meeting will be considered quorate provided at least two Transporter and two Shipper User representatives are present.*

*Please note these minutes do not replicate the detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of papers are available at: [www.gasgovernance.co.uk/0829/270323](http://www.gasgovernance.co.uk/0829/270323)*

*The Workgroup Report is currently due to be presented at the UNC Modification Panel by 18 May 2023.*

**1.0 Introduction and Status Review**

**1.1. Approval of Minutes (09 February 2023)**

The minutes from 09 February 2023 were approved.

**1.2. Approval of Late Papers**

There were no late papers.

**1.3. Review of Outstanding Actions**

No outstanding actions

**2.0 Reconsideration of Business Rules**

This was considered during the development of the Workgroup Report.

**3.0 Review further considerations**

This was considered during the development of the Workgroup Report.

**4.0 Amended Modification**

The Modification has not been amended since the last meeting held on 09 February 2023. The current version of the Modification is v2.0 dated 01 February 2023.

**5.0 Development of Workgroup Report**

In undertaking a detailed onscreen review of the draft Workgroup Report, EF completed amendments in-line with the feedback provided by those Workgroup participants in attendance.

The updated draft Workgroup Report is now published and can be viewed here: [www.gasgovernance.co.uk/0829/270323](http://www.gasgovernance.co.uk/0829/270323). Items for completion at the next meeting are highlighted in the draft text of the report.

For the implementation of this Modification, it was agreed that anything inflight will continue under the terms of the existing agreement, and then anything new, subject to it being 16 days post UNC Modification Panel date, will be the new agreement process.

EF advised that v0.7 of the Subsidiary Document has been received and is published on the meeting page here: <https://www.gasgovernance.co.uk/0829/270323> and should show that all the documents are correctly aligned.

**6.0 Next Steps**

EF said that the Workgroup Report completed at the next meeting due to be held on 11 May 2023.

**7.0 Any Other Business**

None raised.

**8.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time/Date	Paper Publication Deadline	Venue	Programme
10:00 Thursday 11 May 2023	17.00hrs 03 May 2023	Microsoft Teams	Completion of Workgroup Report

**Action Table (as of 27 March 2023)**

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Reporting Date	Status Update
No outstanding actions						