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# PN UNC Workgroup iGT Services

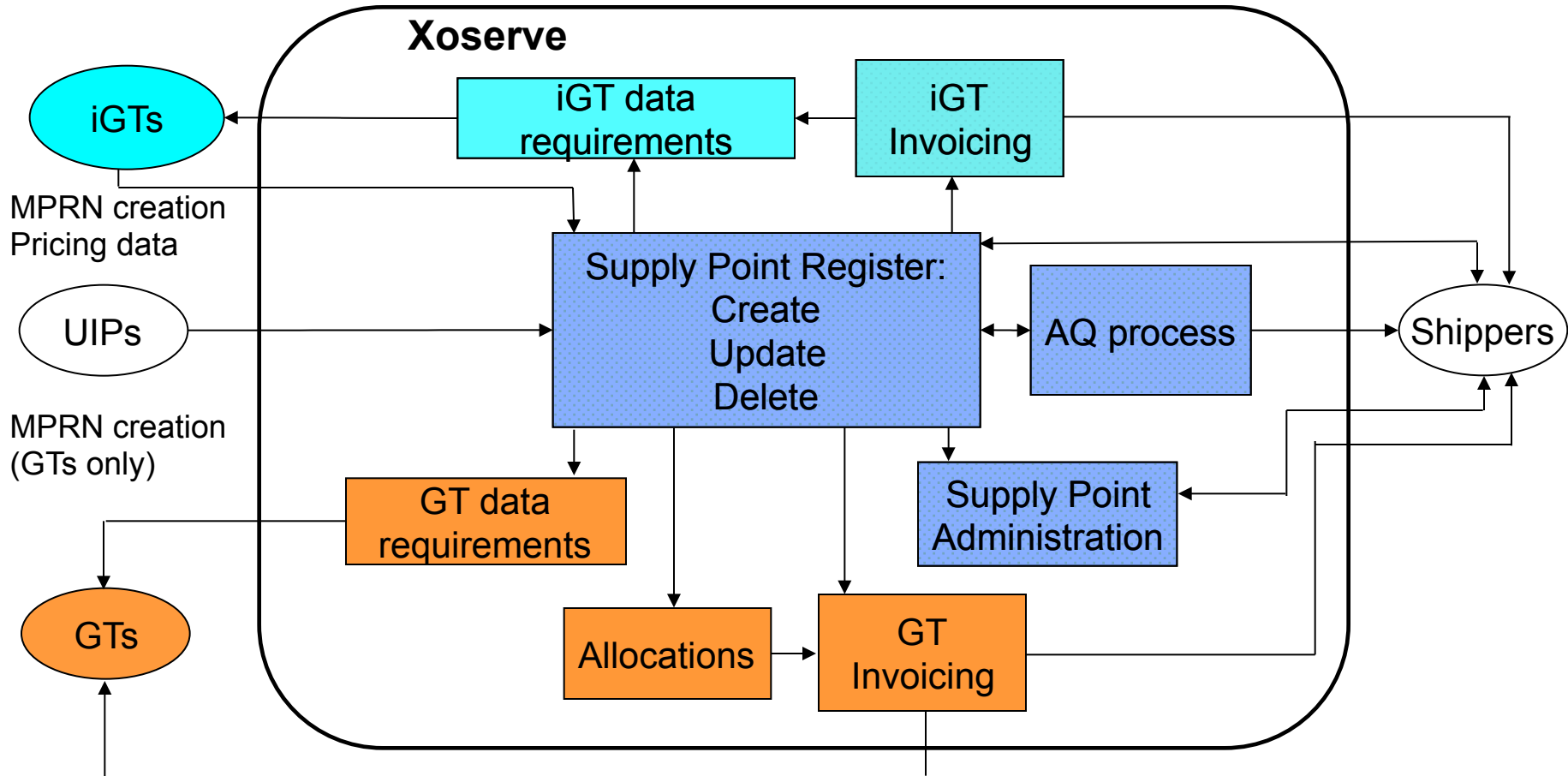
13<sup>th</sup> March 2012

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# Objectives of the Workgroup

- To determine detailed business requirements for common services & processes for iGT sites
  - Consider/review comments made during the Project Nexus consultation
  - Monitor & align with latest SMIP position
  - Focus will be on requirements for Project Nexus delivery
- Workgroup deliverables;
  - Process maps
  - Business Requirements Document. Document to provide sufficient definition around business rules to:
    - Enable the proposed requirements to be incorporated in xoserve's investment decisions, and
    - Support the raising of any UNC Modification Proposals

# iGT Agency Service Scope



Note: Shippers submit;  
Asset data, Supply point data, CoS events, Read data, AQ files, Invoices, Queries, etc

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# iGT Services Topics

- The following are the suggested topic areas within the BRD:
  - Supply Point Register
    - CSEP id
    - MPRN creation and management
    - Asset data management
    - Read submission
    - iGT specific data
  - Supply Point Administration
  - Annual Quantity review
  - Query process and other services
  - Review total package
- Are there any other aspects of iGT agency service provision that need to be considered?

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# iGT Services Plan

Topic Area	Sub-Topic Area	Meeting Date
Supply Point Register	CSEP id	07/02/12
	MPRN creation and management	07/02/12
	Asset data management	07/02/12
	Read submission	07/02/12
	iGT specific data	13/03/12
Supply Point Administration		13/03/12
Annual Quantity review		07/02/12
Query process and other services		13/03/12
Review total package		03/04/12

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# Objectives for Today's meeting

- Review & agree requirements for
  - CSEP lifecycle
  - M Number lifecycle
  - Supply Point lifecycle
- Agree plan for next meeting

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# CSEP Lifecycle

- *Requirement:*
  - *CSEP created correctly and in a timely manner and the relevant Shipper informed*
- Process for CSEP Set Up by GT:
  - iGT & GT confirm arrangements for CSEP including Max AQ
- Process for CSEP Creation:
  - iGT notifies Xoserve of CSEP, CSEP ID, Max AQ, MPRNs & CSEP confirmed Shipper
  - Xoserve notifies confirmed Shipper

# MPRN Lifecycle

- *Requirement;*
  - *MPRNs created in a timely manner*
- Process for MPRN creation for GT sites;
  - UIP contacts Xoserve to set MPRN “live”
- Process for MPRN creation for iGT sites;
  - iGT submits file of expected MPRNs that are assigned to the CSEP



# Supply Point Lifecycle – Initial Registration

- *Requirement;*
  - *Supply Point confirmed accurately and in a timely manner*
- Process for Supply Point first Confirmation for GT sites;
  - LSP: Nomination file followed by a Confirmation file
  - SSP: Confirmation file
- Process for Supply Point first Confirmation for iGT SSP sites;
  - iGT submits meter install record to Xoserve. Xoserve submits ‘auto-Confirmation’ file to the Confirmed CSEP Shipper
- Process for Supply Point first Confirmation for iGT LSP sites;
  - Shipper obtains MPRN from iGT to arrange meter install, Shipper submits Nomination, Confirmation & asset file

# Supply Point Lifecycle – Asset Installation

- *Requirement:*
  - *Asset details to be recorded accurately & in a timely manner*
- Process for Supply Meter Point first asset install for GT sites;
  - Shipper / Supplier initiated, Shipper submits asset file (ONJOB)
  - Customer / Meter Worker initiated, C&D notification
- Process for Supply Meter Point first asset install for iGT sites;
  - Done as part of the Confirmation

# Supply Point Lifecycle – Asset Exchange

- *Requirement;*
  - *Meter asset exchange details to be recorded accurately & in a timely manner*
- Process for submitting asset exchange details (same for both GT & iGT sites)
  - Shipper / Supplier initiated: Shipper submits asset file (ONJOB)
  - Customer initiated via Meter Worker; C&D notification
  - Gas escape emergency initiated asset exchange (data needed to initiate PEMS arrangements)

# Supply Point Lifecycle - Asset Removal/ Clamp

- *Requirement;*
  - *Meter asset removal details to be recorded accurately & in a timely manner*
- Process for submitting asset removal details (same for both GT & iGT sites)
  - Shipper / Supplier initiated: Shipper submits asset file (ONJOB) & sets isolation flag to Y
  - Customer initiated via Meter Worker: C&D notification
  - Gas emergency initiated asset removal
- Process for submitting meter clamp details (same for both GT & iGT sites)
  - Shipper submits asset file (ONUPD) & sets isolation flag to Y

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# Supply Point Lifecycle – Supply Point Data

- *Requirement:*
  - *Supply Point data to be recorded accurately & in a timely manner.*
- Process for submitting Supply Point data items (same for both GT & iGT sites):
  - Shipper submits relevant file to update the data
  - GT/iGT submits update to address data

# Supply Point Data Items

- Following are examples of the Supply Point Data items, this is not a the complete list;

<b>Data Item</b>	<b>Owner</b>
Emergency Contact information	Shipper data
MAM ID	Shipper data
Gas Act Owner (GAO)	Shipper data
Supplier ID	Shipper data
Market Sector Code	Shipper data
Meter Read Frequency change	Shipper data
Priority Consumer status	Shipper data
Vulnerable Customer information	Shipper data
Meter location	Shipper data
Address	Transporter/Shipper data

# Supply Point Lifecycle - Events

- *Requirement:*
  - *Supply Point events to be recorded accurately & in a timely manner.*
- Process for submitting Supply Point events (same for both GT & iGT sites):
  - Shipper submits relevant file to process event

# Supply Point Events

- Following are examples of the Supply Point Events, this is not a the complete list;

Event	Event
Change of Shipper	Theft of gas
Capacity increase request	An event that causes service pipe to be removed / relayed / repositioned
Withdrawal (but not isolation)	GSIU – Supply Point set to dead by GT
Withdrawal (with isolation)	Failure to supply gas
Aggregation/De-aggregation	Site demolition
Application of Sanctions	



# Supply Point Lifecycle – Meter Reading

- *Requirement:*
  - *Meter reads processed, recorded accurately & in a timely manner.*
- Process for submitting Supply Point events (same for both GT & iGT sites):
  - Shipper submits relevant file to process event

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# Meter Reading

- Following are examples of the types of meter reads, this is not a the complete list;

<b>Meter Reading</b>	<b>Meter Reading</b>
Meter Installation Opening Read	Meter Removal Closing Read
CoS Opening Read	CoS Closing Read
Estimated Opening Read	Shipper Agreed Read (SAR)
Cyclic Read	Meter Inspection
Must Read	

# Supply Point Lifecycle - Adhoc

- *Requirement:*
  - AQ review carried out in a timely manner.
- Process for calculating AQ (same for both GT & iGT sites):
  - AQ review carried out in line with GT sites
- *Requirement:*
  - Transportation charges updated accurately & in a timely manner and reflected in transportation charges.
- Process for updating transportation charges (same for both GT & iGT sites):
  - Yet to be agreed
- *Requirement:*
  - Queries processed in a timely manner
- Process for processing queries (same for both GT & iGT sites):
  - Yet to be agreed