

## **UNC Performance Assurance Committee (PAC) Agenda**

**10:30 Tuesday 12 September 2017**

**at Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR**

- 1. Introduction and Status Review**
  - 1.1. Confirm quorate status
  - 1.2. Apologies for absence
  - 1.3. Note of Alternates
  - 1.4. Review of Minutes (08 August 2017)
- 2. Performance Assurance Framework Administrator (PAFA) Mobilisation**
- 3. Monthly Review Items**
  - 3.1. Risk Register Review
  - 3.2. Issues Register
  - 3.3. Implementation Plan
  - 3.4. Assumptions Register
  - 3.5. Ofgem update
  - 3.6. PARR Schedule 1 Reporting
- 4. Issues**
  - 4.1. DM sites being allocated using estimates (actual read rejection issues)
  - 4.2. Additional sites with an AQ of 1KWh
  - 4.3. UNC 0594R (Meter Reading Submission for Advanced and Smart metering) – matters arising
    - 4.3.1. Dispute Resolution process
    - 4.3.2. Opportunity to reduce the gas settlement window
    - 4.3.3. Tracking readings from SMART meters
- 5. Annual Work Plan and Budget**
  - 5.1. Assignment of Draft Work Plan Actions
- 6. Communications Plan**
- 7. Any Other Business**
  - 7.1 Consideration of PAFA request for access to gas industry market share info (un anonymised) for use internally only in putting Shipper performance into context
  - 7.2 PAFA to set up User ID's for the PAFA Reports for the use of PAC Members.

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

7.3 Theft of Gas Update (Kirsty Dudley, E.ON)

7.4 Modification 0520A Reports – iGT inclusion

**8. Review of Action(s) Outstanding**

**9. Agree Key Messages and Next Steps**

**10. Diary Planning**

**Action Table (as at 08 August 2017)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0104	10/01/17 <i>(reworded 14/02/17)</i>	6.	"Nexus Manual Workaround Report" - AL to liaise with RHi and bring to the next meeting for discussion.	PAC Member (AL) & Xoserve (RHi)	<b>Carried Forward</b>
PAC 0601	13/06/17	3.6	Standard Correction Factors for sites with AQ > 732, MWH – Xoserve (DA) to raise the issue at MAM CoP.	Xoserve (DA)	<b>Carried Forward</b>
PAC 0801	08/08/17	3.1	ScottishPower (AL) to contact Electralink to gain clarity on the quantities of energy identified through TRAS which would have an impact on allocation and settlement process.	Scottish Power (AL)	<b>Pending</b>
PAC 0802	08/08/17	3.1	PAFA (NV) to investigate with Xoserve (FC) further information regarding risk PACR001, Theft of Gas in connection with SPAA and TRAS.	PAFA (NV)	<b>Pending</b>
PAC 0803	08/08/17	3.1	PAFA (NV) to add into risk PACR002 description of the issue related to sites with an 'AQ of 1' to provide clarity.	PAFA (NV)	<b>Pending</b>
PAC 0804	08/08/17	3.1	PAFA (NV) to define specific time periods for risk PACR003 for Product Classes 1 and 2.	PAFA (NV)	<b>Pending</b>
PAC 0805	08/08/17	3.1	ScottishPower (AL) to provide information from SGN in relation to LDZ Offtake Measurements Errors for the September Meeting.	Scottish Power (AL)	<b>Pending</b>
PAC 0806	08/08/17	3.1	All Transporters to provide PAC with evidence proving that is issue has been addressed to remove the probability factors in relation to LDZ Offtake Measurement Errors.	All Transporters	<b>Pending</b>

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 08 August 2017)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
PAC 0807	08/08/17	3.1	Members to supply feedback and views regarding the Risk Register direct to NV prior to the September meeting. <a href="mailto:Nirav.Vyas@gemserv.com">Nirav.Vyas@gemserv.com</a>	All	<b>Pending</b>
PAC 0808	08/08/17	4.1	Xoserve (FC) to provide information regarding the audience/contact criteria for the reporting and investigate circulating this information to the original Shippers and respondents regarding the status of the estimated readings issue.	Xoserve (FC)	<b>Pending</b>
PAC 0809	08/08/17	4.2	ScottishPower (AL) to submit a proposal to the UNCC to recommend a change to the UNC AQ Validation Rules to add a rule that if a site consumption is negative the preceding AQ is carried forward.	Scottish Power (AL)	<b>Pending</b>
PAC 0810	08/08/17	5.0	Xoserve (FC/RHi) to investigate if there is a way to set up a budget within the DSC in the form of a contingency fund.	Xoserve (FC/RHi)	<b>Pending</b>
PAC 0811	08/08/17	5.0	SGN (FM) to circulate the draft Annual Work Plan to Member for comments.	SGN (FM)	<b>Pending</b>
PAC 0812	08/08/17	9.1	Xoserve (FC) to investigate the confidentiality aspect of sharing data with the PAFA, in order for them to have a more comprehensive insight into the Industry Market Share.	Xoserve (FC)	<b>Pending</b>
PAC 0813	08/08/17	9.2	PAFA (NV) to set up User ID's for the PAFA Reports for the use by PAC Members and to produce a simple questionnaire of user names and alternates.	PAFA (NV)	<b>Pending</b>