

UNC Performance Assurance Committee (PAC) Agenda

10:30 Tuesday 12 December 2017

at Energy UK, Charles House, 5-11 Regent Street,

London, SW1Y 4LR

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence
 - 1.3. Note of Alternates
 - 1.4. Review of Minutes (10 October 2017)
- 2. Performance Assurance Framework Administrator (PAFA) Mobilisation**
 - 2.1. Risk Register Update
 - 2.2. Huddle Workspace Update
- 3. Monthly Review Items**
 - 3.1. Risk Register Review
 - 3.2. Issues Register
 - 3.3. Implementation Plan
 - 3.4. Assumptions Register
 - 3.5. Ofgem Update
 - 3.6. PARR Schedule 2 Reporting Update
- 4. Issues**
- 5. Annual Work Plan and Budget**
 - 5.1. Draft Work Plan Actions Update
- 6. Communications Plan**
- 7. Any Other Business**
 - 7.1. Theft of Gas Update
 - 7.2. Xoserve Performance Monitoring
 - 7.3. BSC – PAFA Stakeholder Engagement Consultation
 - 7.4. Further Developments for the Gas PAC Regime
 - 7.5. Current Issues for Consideration
- 8. Review of Outstanding Actions**
- 9. Next Steps**
- 10. Diary Planning**

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 10 October 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0104	10/01/17 (reworded 14/02/17)	6.	"Nexus Manual Workaround Report" - AL to liaise with RHi and bring to the next meeting for discussion.	PAC Member (AL) & Xoserve (RHi)	Carried Forward
PAC 0601	13/06/17	3.6	Standard Correction Factors for sites with AQ > 732, MWH - Shippers to raise the issue at MAM CoP.	Shipper Members	Carried Forward
PAC 0907	12/09/17	6.	All PAC Members to consider and identify who should take the lead on the risk register log and communications plan work area.	All	Carried Forward
PAC 1001	04/10/17	2.2	In relation to the incorrect / missing asset data on the Supply Point Register risk - Xoserve (RH) to consider providing a list of MDD attributes that have been either validated or disregarded.	Xoserve (RHi)	Carried Forward (Added from the PAC Sub Mtging on 04/10/17)
PAC 1003	10/10/17	2.1	PAFA (NV) to provide a high-level synopsis of the Risk Register Consultation responses at the 29 November meeting and to then present the formal changes to the Risk Register at the 12 December meeting.	PAFA (NV)	Pending
PAC 1006	10/10/17	3.6	ScottishPower (AL) to raise a Permissions Modification to allow the iGT's Site data to be included in the overall Reporting Function.	ScottishPower (AL)	Pending
PAC 1007	10/10/17	4.1	Xoserve (FC) to produce a formal proposal document on the D-7 process for formal agreement by PAC via email.	Xoserve (FC)	Pending
PAC 1008	10/10/17	7.2	ScottishPower (AL) to provide an update on the Xoserve Performance Monitoring via email.	ScottishPower (AL)	Pending

Action Table PAC – UIG DM Read Issues (as at 29 November 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC UIG 1103	01/11/17	2.1	Xoserve (LW) to provide an update on the review of the DM resynchronisation process.	Xoserve (LW)	Carried forward
PAC UIG 1113	14/11/17	2.0	Xoserve (FC) to meet with the PAFA to sense check the Risk Register and the PAFA Contract in order to determine materiality.	Xoserve (FC)	Carried forward

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Action Table PAC – UIG DM Read Issues (as at 29 November 2017)

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PAC UIG 1114	29/11/17	3.0	Xoserve (FC/SH) to provide a breakdown by reason code, energy and AQ the number of MPRN's by category and the number of days.	Xoserve (FC/SH)	Pending