

**UNC Shrinkage Forum Minutes**  
**Tuesday 04 June 2013**  
**at Consort House, 6 Homer Road, Solihull, B91 3QQ**

**Attendees**

Tim Davis (Chair)	(TD)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Bob Fletcher*	(BF)	Joint Office
Colette Baldwin	(CB)	E.ON UK
David Simpson*	(DS)	Scotia Gas Networks
Derek Wilkinson*	(DW)	Wales & West Utilities
Jens Martin	(JM)	E.ON UK
John Morrison	(JM)	Northern Gas Networks
Naomi Anderson*	(NA)	EDF Energy
Rawinder Basra	(RB)	Scotia Gas Networks
Rob Cameron-Higgs*	(RCH)	Wales & West Utilities
Rochelle Harrison	(RH)	British Gas
Roy Malin	(RM)	National Grid Distribution
Steve Armstrong	(SA)	National Grid Distribution
Steve Edwards*	(SE)	Wales & West Utilities

\* via teleconference

Meeting papers can be found at: [www.gasgovernance.co.uk/sf/040613](http://www.gasgovernance.co.uk/sf/040613)

**1. Introduction and Status Review**

**1.1. Review of Minutes**

The minutes of the previous meeting were approved.

**1.2. Review of Actions Outstanding**

**SF0101:** All DNs to add the proposed leakage model impact figures to Section 2 and Section 3.1.1. within the Shrinkage Proposals and republish by the end of January.

**Update:** It was understood that the amendments had been made.

**Complete**

**SF0102:** Each DN to provide update on the Theft Detection Performance Reporting.

**Update:** It was confirmed this action had been undertaken.

**Complete.**

**SF0103:** DNs to consider if it is possible to provide a high level estimate of CSEP shrinkage by LDZ or as a total for all DNs.

**Update:** RM confirmed a rough estimate has been provided, however as iGT CSEPs were not covered by UNC Section N he suggested any further discussions should not be at the Shrinkage Forum.

**Complete.**

## 2. Best Practice / License Obligations

RM provided a table highlighting the areas of inconsistency with the Shrinkage Model. The forum considered the data and agreed to add impacts to the table.

The forum discussed:

Definition of PE systems. It was agreed that an All-PE network should be defined as a network that contains >95% PE pipe by length. To be updated with the next version of leakage model.

MEG sampling frequency. SE explained that WWU undertook a trial to stop sampling MEG concentrations and based on a cost benefit analysis WWU have ceased MEG sampling, SGN confirmed sampling is undertaken quarterly. There were no specific MEG sampling frequency guidelines and no recommendation to change current practise.

Customers on NONET Networks. It was agreed that the number of un-noded meter points needs to be established to understand the significance.

Mains Data Extraction Date. It is considered that the leakage extract should reflect the actual mains position at the end of the year.

Calorific Value. National Grid Distribution agreed to look at adopting a similar approach to the other DNs.

RM also raised the need to maintain both a Shrinkage and Leakage Model and that the model(s) need to be extended to include Theft of Gas and Own Use Gas. He confirmed that this had been discussed with Ofgem and the proposal is to realign documentation against the RIIO wording.

The forum briefly considered the impact of Smart Metering on the model and the need for further consideration.

## 3. Modification 0399 – Theft Detection Performance Reporting

No further update to Action SF0102. TD confirmed reporting is now published on the Joint Office website at: [www.gasgovernance.co.uk/theft](http://www.gasgovernance.co.uk/theft)

## 4. Update on Proposed Leakage Model Changes

### Low Pressure Service Model Modification

RM provided a background and update within the provided presentation. SGN confirmed the baseline 2010/2011 would be released shortly.

### AGI Venting

RM provided an update within the presentation. RH enquired about manufacturer's data.

**Action 0601: AGI Venting - National Grid Distribution to determine if the manufacturers data needs to be verified as the age of the asset increases.**

## 5. Any Other Business

None raised.

## 6. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

It was agreed that the next Shrinkage Forum meeting should be:

09:30, Monday 19 August 2013 via teleconference.

### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
SF0101	15/01/13	2.0	Add the proposed leakage model impact figures to Section 2 and Section 3.1.1. within the Shrinkage Proposals and republish by the end of January.	All DNOs (except National Grid)	<b>Complete</b>
SF0102	12/02/13	3.0	Each DN to provide update on Theft Detection Performance Reporting.	All DNOs	<b>Complete</b>
SF0103	05/04/13	5.0	Consider if it is possible to provide a high level estimate of CSEP shrinkage by LDZ or as a total for all DNs.	All DNOs	<b>Complete</b>
SF0601	04/06/13	4.0	<i>AGI Venting</i> - determine if the manufacturers data needs to be verified as the age of the asset increases.	National Grid Distribution (SA)	<b>Pending</b>