

Development Work Group 0224 Minutes
Thursday 27 November 2008
Elxon, 350 Euston Road, London

Attendees

Bob Fletcher (Chair)	BF	Joint Office
Helen Cuin (Secretary)	HC	Joint Office
Andy Miller	AM	xoserve
Bali Dohel	BD	Scotia Gas Networks
Beverley Viney	BV	National Grid Transmission
Chris Hill	CH	RWE Npower
Chris Warner	CW	National Grid Distribution
Claire Rozyn	CR	Ofgem
David Addison	DA	xoserve
Gareth Evans	GE	Waterswye
Jemma Woolston	JW	Shell Gas Direct
Joel Martin	JM	Scotia Gas Networks
Julie Smart	JS	xoserve
Lewis Plummer	LP	xoserve
Linda Whitcroft	LW	xoserve
Martin Brandt	MB	SSE
Mitch Donnelly	MD	British Gas
Phil Broom	PB	Gaz de France
Richard Dutton	RD	Total
Richard Street	RS	Corona Energy
Sara Bea	SB	EDF Energy
Simon Trivella	ST	Wales & West Utilities
Stefan Leedham	SL	EDF Energy
Tim Davis	TD	Joint Office

Apologies

1. Minutes from previous meeting

The minutes of the previous meeting were approved.

1.1 Review of Actions from previous meeting

DG 0224 007: Draft a revised Proposal.

Action Update: Updated but further changes required see item 2. **Carried Forward**

DG 0224 008: xoserve (LW) to derive the transaction charge for generating and reconciling estimates.

Action Update: xoserve have included this requirement in the Business Requirements Document (BRD) discussed during item 2. **Completed**

2. Review Business Rules

DA provided a presentation on the Business Requirements Document (BRD). He confirmed that the requirements have been produced based on the draft Business Rules, though there were certain Business Rules which should be brought in line with the BRD.

DA explained that Rule 1 Phase 1, analysis has identified that eligibility is determined by the EUC band. The EUC bands are only apportioned to the NDM portion of the site and should be assigned to the Supply Point AQ. He believed that eligibility should be based on Supply Point AQ.

RS questioned the feasibility of a prime site wanting to enter the DM elective regime, when the sub meters are not connected to AMR equipment. He expressed concern of a significant weakness with the ability to include additional meters within the DM elective configuration. LW thought this should not be an issue as it would aid the reconciliation process for sub deduct configurations.

PB acknowledged the requirement to redraft the business rules. PB confirmed that these would be amended.

Action DG0224 009: Business rules to be reconsidered and redrafted where necessary.

PB questioned what information would be provided within the enquiry file. xoserve explained that they would not provide the Supply Point AQ, however the EUC band would be included. xoserve confirmed that they would not be able to confirm if AMR equipment was on site as they have no direct relationship with the read equipment.

PB approached the subject of outstanding Offers and what safeguards should exist to either ensure Confirmation or Withdrawal of Offers. PB asked if any safeguards need to be built into the Business Rules considering the 25,000 cap. RS asked about the feasibility of putting a time limit on Offers. PB expressed concern that this may be a costly change. LW explained that currently Offers are binding and cannot be time bound.

Reporting requirements were discussed to monitor the number of sites offered but not confirmed or withdrawn. It was believed that the ceiling limit would not be reached until phase 3, which would allow ample time to monitor and address Offers that have not been confirmed or withdrawn.

DA explained that further consideration of the bottom stop SOQ needs to be undertaken. ST questioned the likelihood of a site becoming DM elective and then reverting back to NDM to then request DM Elective again. A term the group referred to as "flipflop".

ST questioned whether any considerations need to be taken to avoid frequent changes in site classifications. PB suggested this may wish to be monitored, however it is not envisaged that this will be an issue.

JW questioned if the 10:00hrs Read time in the Modification Proposal is achievable and whether there was any flexibility in this. Particularly if reads have failed a Shipper validation processes.

The maximum files that could be received from Shippers was considered to be 10 files per Shipper short code/Licence.

RS asked when the [97.5%] suggested figure will be finalised under R0052, Read provision failure charges. PB suggested a softer landing may be possible during the roll out stage. ST suggested that the figure can be agreed for the consultation however it could also be amended by a further modification before actually implementing. DA acknowledged that the figure may be subject to change as it is likely to be a table variable. RS welcomed the possibility of a softer landing as most Suppliers were still in discussions with their service providers to agree SoS.

Action DG0224 010: PB to investigate the failure rate and whether there ought to be an initial soft landing.

Some concern was expressed about rollover reconciliation and the write off values. A discussion took place whether this ought to be set as a flat value. LW questioned the benefit of reconciling if the cost of reconciliation is greater than the value to be reconciled.

xoserve requested final responses to the BRD for Change order COR1133 by 05 December 2008.

Action DG0224 011: All to provide xoserve with responses to the BRD for Change order COR1133 by 17:00, 05 December 2008.

JM mentioned that the DESC did not believe that DME sites should be used within the sampling regime. This is likely to add Transporter costs as the NDM equipment would need to be relocated. It was agreed that DESC ought to set out and report the thinking behind DME points being unsuitable for the use within samples.

A debate occurred whether DME sites are a category of DM or NDM. CW believed that these should be a category of DM. RS questioned whether the behaviour of a DME site would remain the same.

Action DG0224 012: Respective Members DWG0224 to request DESC members to report why DME supply points are not suitable for use for sampling purposes.

MD questioned the cost and impact to the reduction of sites within the sample.

PB believed the next steps to be undertaken by the Development Work group is to understand the indicative charges.

AM asked if Shippers were able to estimate the level of demand as this would assist the calculation of indicative costs.

ST requested that a discussion takes place on the development and transitional costs.

PB suggested that a Strawman Proposal ought to be formulated. It was agreed that the Transporters and Shippers would each provide a Strawman for further discussion.

Action DG0224 013: Strawman proposal to be developed by Shippers and Transporters and bring to the next meeting for further discussion.

3. Diary Planning for Development Work Group

Tuesday 06 January 2009, 10:00 Elexon, 350 Euston Road, London

4. AOB

None.

ACTION LOG – Development Work Group 0224

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DG0224 007	09/10/08	4	Draft a revised Proposal	GDF (PB)	Revised Business Rules Presented. Agreed to include a Business Rule for incentive charges based on the current DM monthly target of 97.5%. Carried Forward
DG0224 008	04/11/08		Derive the transaction charge for generating and reconciling estimates	xoserve (LS)	xoserve have included this requirement in the Business Requirements Document (BRD) discussed during item 2. Closed
DG0224 009	27/11/08	2.0	Business rules to be reconsidered and redrafted where necessary.		Pending
DG0224 010	27/11/08	2.0	PB to investigate the failure rate and whether there ought to be a soft landing initially.		Pending
DG0224 011	27/11/08	2.0	All to provide xoserve with responses to the Business Requirements Document for Change order COR1133 by 17:00, 05 December 2008.		Pending
DG0224 012	27/11/08	2.0	Respective Members of this group to request DESC members to report why DME supply points are not suitable for use for sampling purposes		Pending

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DG0224 013	27/11/08	2.0	Strawman proposal to be developed by Shippers and Transporters and bring to the next meeting for further discussion.		Pending