

**Theft of Gas Review Group (UNC0245) Minutes**  
**Monday 09 November 2009**  
**Teleconference**

**Attendees**

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (Secretary)	HC	Joint Office of Gas Transporters
Alison Jennings	AJ	xoserve
Andrew Wallace	AW	Ofgem
Anne Jackson	AJa	Scottish and Southern Energy
Chris Hill	CH	RWE Npower
Chris Warner	CW	National Grid Distribution
Collette Baldwin	CB	E.ON UK
David Watson	DW	Centrica
Gareth Evans	GE	Waterswye
Keith Stout	KS	Fulcrum
Mark Woodward	MW	xoserve
Hannah Mummery	HM	Consumer Focus
Lorraine McGregor	LM	Scottish Power
Phil Lucas	PL	National Grid Distribution
Richard Street	RS	Corona Energy
Steve Mulinganie	SM	UK Gas Industry Consultant

**1. Introduction and Status Review**

**1.1. Minutes from previous Review Group Meeting**

The minutes of the previous meeting were not reviewed.

**1.2. Review of actions from previous Review Group Meetings**

No outstanding actions to review.

**2. Review Group Report**

The Review Group discussed the Review Group Report.

CW expressed concern on behalf of all the Transporters on the late provision of the process flow charts for appendix 2 & 3 and the lack of time to consider the report in its entirety.

The flow diagrams were discussed and the SM/DW asked how it would be possible to overcome the concerns raised by the Transporters and enable the Review Group Report to be completed in time for the November Panel Meeting.

The Review Group believed that the flow diagram is subject to further discussion and was simply a model to aid further discussion in an appropriate operational forum. It was reiterated that nothing in report obligates the use of the process.

RS doubted if delaying the approval of the Review Group Report would allow the Review Group to come to any better conclusions, or whether it was worth making all views clear.

As the DNs expressed a preference to comment on flow diagram, it was agreed to include some appropriate caveats with the process flow diagram for DNs to consider. It was agreed that CW would consult with the other DNs and if they were not able to accept the caveats used to provide a positive response, which the DNs would be able to accept.

CW wished to highlighted some points, in particular the funding issues within the proposed Shipperless sites process referring to disconnection. It was recognised that there may be funding impacts and it would be useful to refer to the DNOs note to the Review Group discussed at the 03 November 2009 meeting.

DW wished to include a recommendation relating to reporting Shipper performance in detecting theft. However, CB thought it was agreed that further discussions were required and the Review Group provided an amendment to reflect the change.

DW asked AJa if it would be beneficial to remove the advantages/disadvantages section of appendix 5. AJa agreed it was not detrimental to the report and the Review Group agreed the amendment.

CW agreed to report back on the DNs response to the review group report drafted today.

It was agreed that there is an assumption that the report will be submitted to the November UNC Panel meeting.

**3. Diary Planning for Review Group**

No further meetings planned.

**4. AOB**

None