

UK LINK Committee Meeting Minutes

Thursday 09 March 2017

via teleconference

Attendees

Chris Shanley (Chair)	(CS)	Joint Office	
Mike Berrisford (Secretary)	(MB)	Joint Office	
Alison Neild	(AN)	Gazprom	Member
Andrew Margan	(AM)	British Gas	Alternate
Colette Baldwin	(CB)	E.ON	Member
Dave Hipwell	(DH)	British Gas	
Lorna Lewin	(LL)	DONG Energy	Member
Maitrayee Bhowmick-Jewkes	(MBJ)	RWE npower	Alternate
Mark Jones	(MJ)	SSE	Member
Rachel Hinsley	(RH)	Xoserve	
Rebecca Hailes	(RHa)	Joint Office	
Steve Nunnington	(SN)	Xoserve	Transporter

Copies of meeting papers are available at: <http://www.gasgovernance.co.uk/uklc/090317>

1. Introduction and Status Review

CS welcomed all to the meeting and confirmed its quorate status.

1.1. Approval of Minutes (09 February 2017)

The minutes of the previous meeting were approved.

2. Overview of Modifications Impacting UK Link Systems

SN advised that whilst he did not have a specific update on any new or existing 'in flight' modifications at this time, he is able to advise that:

- UNC Modification 0609 0609A 'Transitional arrangements for gas settlement and replacement of Meter Readings, retaining AQ2017 (Project Nexus transitional modification)' remains 'in flight' with development work on going¹, and
- UNC Modification 0612R 'Project Management and Assurance provisions for gas industry changes' is a request established in order that the UNC Modification Panel can instigate project management and assurance provisions for complex and/or widely impacting changes. It is consequential to Ofgem's Code Governance Review Phase 3 and an intermediate step ahead of full implementation of the Competition and Markets Authority (CMA) Energy Market Investigation remedies for Code governance.

3. Issues referred from PNDG

SN indicated that he had nothing specific to update on at the meeting other than to point out the following:

¹ Post meeting note: UNC Modification 0609A was withdrawn by the Proposer, British Gas on Friday 10 March 2017.

- Programme update – ID2 commenced this week (Tuesday) with everything appearing to be going well, and
- Project Nexus dress rehearsals are impending.

4. Xoserve Reporting Updates

4.1. UK Link Modification Implementation Plan

4.1.1. Current UK Link Changes Awaiting Scheduling – In Analysis

0576 – Generation of an estimated meter reading at the code cut off date in the absence of an actual read – Enduring solution

SN advised that this change order provides Transporters with an ability to create an estimated Meter Reading with an effective date of the Code Cut Off Date where no Meter Reading has been received within the previous seven years.

It was noted that whilst this change order remains 'In Analysis', and the first run of the enduring solution is expected in April 2018, 10 Months after Project Nexus 'Go-Live'.

4.1.2. Current Project Nexus Changes Awaiting Scheduling – In Analysis

COR1154.15.89 – GDE Consequential Change File Formats

SN advised that this change order introduces the changes required to the file formats as a consequence of Project Nexus. These are deemed to be administrative changes only including updates to descriptions for consistency with other files.

SN advised that a communication relating to this matter would be provided in a forthcoming Change Pack.

COR1154.15.27 – UKLP Including Nexus Requirements – RTO File Format & Hierarchy

SN advised that he had no further update on this change order at this time, which remains on the plan for information purposes only.

4.1.3. Current UK Link Changes Awaiting Scheduling – Awaiting Approval

Appendix 5B

SN explained that this change order relates to changes to Appendix 5B which were previously issued for approval. These included:

- Inclusion of email as a valid form of code communication following approval of modification 0479;
- Removing any lines that have been superseded;
- Including any lines that have previously been omitted, and

SN went on to advise that once approved, changes would be made to the document to align to Project Nexus and FGO changes.

Due to the volume of change and the size of the document representation comments were welcomed until 21 February 2017. To date, no representation comments have been received.

When asked, UKLC members approved the change order - **Approved**

4.1.4. Current Project Nexus Changes Awaiting Scheduling – Awaiting Approval

COR1154.15.87 – Version Control at PNID

SN advised that this change order relates to the proposal to implement the version to 'Live' (i.e. where a version is currently version 3.1 approved, this will be set to version 3.1Live). However, SN pointed out that this in theory goes against the convention set out in the Standards Guide, as the version should increment to the next whole number. SN advised that both 'track changed' and 'clean' versions of the document would be provided.

SN explained that 1x representation had been received from British Gas, requesting clarity that the current versions would be available for 6 months post 'go-live' (these are the files currently in folder 30). SN explained that in its response Xoserve, have confirmed that they will be retained in an archived folder moving forward.

RH explained that the provisions of UNC Modification 0613 'Revised UK Link Manual CDSP Data Services Document' would see Xoserve develop a new SharePoint provision, with initially two sites running in parallel, in order to allow Xoserve to undertake a review. RH then went on to explain that there is further consideration needed around what to do with the current SharePoint sites 'restricted access confidential documentation' as the new site is based around a more user friendly, open forum style and is due to come on stream for PNID on 01 June 2017.

SN advised that Xoserve would be engaging with parties as part of the on going 0613 developments.

When asked, UKLC members approved the change order - **Approved**

COR1154.15.88 – Asset Status Code / Asset Relationship

SN advised that this change order relates to the proposal to provide an updated table that defines the relationship between the Asset Status Code allowable values and the relevant Asset types. A version of this table is currently available in the 'Transporter Treatment of ONJOB', but has been updated to reflect the new Asset type of AMR and changes to MDD.

SN went on to explain that 1x response from British Gas had suggested that there could be benefit in undertaking the following amendments:

- Update section 5.3.1 to reflect the correct number of days (from D-7 to D-2 as a result of faster switching) where a retrospective effective date is specified in the ONJOB APPNT dataset, and
- Add the AMR install and remove examples published on Xoserve.com under Nexus UKLP – Shipper Questions and Answers

In response to these points, Xoserve advised that the documents would be updated once the revised format of the transactions has been defined through SPAA. It was noted that the next SPAA meeting is scheduled for next month, so approval would hopefully be given in April.

When asked, SN advised that there are no validation changes involved with this change order as it is simply a tidy up exercise activity and that a communication relating to this matter would be issued in due course.

When asked, UKLC members approved the change order - **Approved**

4.1.5. Current UK Link Changes Approved - Scheduled for Implementation

TBC

COR3413.1 – Removal of 'Automatic' Creation of Meter Models on Receipt of RGMA Transactions – Revised Implementation Date

In referring to the 'TBC' implementation date, SN pointed out that revised implementation date of 'TBC' and once again confirmed that this change order is expected to be implemented prior to the UK Link Programme.

August 2017**0597 / 0598 – EU Code Change Phase 4a (Delivery Summary of changes)**

Whilst advising that he did not have a specific update on this change order at this time, SN pointed out that this change order has been moved into the August 2017 slot after being approved at the previous UKLC meeting.

COR4082 – CMS Web Browser Compatibility

SN explained that this change order focuses on the upgrade of IE web browsers to 8 or above and has an implementation date of 01 August 2017.

From this point onwards, the remainder of the Implementation Plan items were taken 'as read' as provided, unless otherwise stated.

Project Nexus Implementation Date

The majority of these changes relate to Project Nexus and are all still in development for implementation on the Project Nexus Implementation Date.

4.1.6. UK Link Changes – Implemented since the last UK Link Committee Meeting

There have been no Change Orders implemented since the February 2017 UKLC meeting.

4.1.7. UK Link Changes – Withdrawn

No withdrawn change orders to consider at this meeting.

4.2. Xoserve Report

SN focused attention on the following outages identified in Report E, whilst providing a brief update on the proposed timings, etc.:

- 'Outage to the IX (Microsoft Hotfix)' – SN explained that as part of Xoserve's software maintenance update for IX servers; Vodafone will be conducting an OS Microsoft Hotfix on all IX Participants kits on Monday 13 March 2017 to Monday 10 April 2017. In order for the changes to take effect there will be a 3-5 minute outage at each server, as the server will need to be re-booted. Users will experience a very short interruption to the FTP service only (there will be no impact on Gemini access or files residing within the IX folders). Individual communications will be issued to organisations with the schedule;
- 'EFT Application Software upgrade' – SN explained that there would be an EFT service outage during the following times - EFT – Sunday 12th March 03:00 to 07:00 UK GMT. All inbound and outbound files during this window that will not be processed until after EFT has been released at 07:00 UK GMT, and
- 5107 – 'Gemini, Gemini Exit and Gemini EU' – outage details highlighted including British Summer Time aspects.

Thereafter, reports A, B, C, D and E were accepted.

4.3. Review of Change Log

SN advised that there was not a specific update for the meeting on this item.

5. Review of Actions

UKL0801: Reference COR3143 – File Transfer Guide V12FA V12.1FA - Xoserve (DA) to look to provide a high level process flow map for the Supplier / MAM (non UKL user to non UKL user) aspects and to also consider a suitable publishing location for any supporting documentation.

Update: SN explained that whilst consideration remains on going, it is expected the high level process flow map would now be issued within the new UK Link Manual due to be

issued shortly. **Transferred to Distribution Workgroup / Closed**

UKL0901: Reference COR1154.15.61 – Treatment of Non Measuring Assets – Confirmation of Treatment when as Asset Status Code is not provided - Xoserve (DA) to confirm when the Allowable Asset Status Code table contained within the UK Link Manual would be / had been updated.

Update: It was agreed that this action could now be closed on the grounds that the request has been completed under item 4.1 above. **Closed**

UKL0101: Xoserve (RH) to chase a response to EDF Energy's compression of batch files schedule enquiry and provide an update at the next UKLC meeting.

Update: SN explained that an internal Xoserve meeting is planned for 10 March 2017, at which it is hoped Xoserve will land on a suitable solution. However, if a suitable solution cannot be found, Xoserve would resurrect the matter as a new action under the DSC regime. A communication will be issued in due course. **Closed**

6. Any Other Business

6.1 Cessation of the Standalone UKLC

CS provided both a brief explanation around how the UKLC is expected to work following the 01 April 2017 move to the new DSC regime and how UNCC approval is being sought to formally close down the standalone UKLC meetings.²

Focusing on the possible options for the approach to future UK Link meetings, CS pointed out that there are various CDSP Change Management Procedures available that cover how modifications to the UKL system will be managed via the new Change Management Committee going forwards.³

CS went on to advise that the current proposals suggest that a two day meeting would be required with the aim of keeping the more technical UKLC aspects separate to the specific Change Management aspects. However, if there is only sufficient business to justify a single day, then meeting durations would be adjusted accordingly. The final arrangements are currently being considered with Xoserve and will take into account the new Shipper classes, confidentiality requirements, etc.

Some parties voiced concerns around whether or not it is expected that the current UK Link change process would be 'lifted and shifted' into the new arrangements, (i.e same change pack, same communications etc.) and whether the format of the information provided would change.

Notwithstanding the above, some parties believe that a Change Order will be raised to accompany each and every UK Link change and requested that if the bulk of the UK Link work is not a 'lift and shift' exercise, that the industry should be consulted with in the first instance in order to agree how the new process would look. However, not all UKLC members shared these concerns to the same degree and cited the fact that the industry has been involved in the setting up of the three new FGO Committees. SN took the opportunity to explain that Xoserve would be engaging with Shippers on these matters in due course.

RH introduced herself and explained the role of the Joint Office going forward before focusing on the recent DSC Change Management Committee nominations pointing out that there had been NO nominations for the Shipper Class C position(s). In referring to the provisions outlined within GT Section D – Annex D-2 paragraph 2.2.9(b)(i), RH then advised that two names had been entered into the draw for the Shipper Class 2 appointments; A Neild and Lorna Lewin.

² Further details on the new UKL Committee composition and meeting dates is available to view and/or download from the Joint Office Newsletter at: <http://www.gasgovernance.co.uk/News>

³ CDSP Change Management Procedures that cover how modifications to UKL will be managed by the new Change Management Committee are available at: <http://www.gasgovernance.co.uk/0565/DSCdrafting>

Following a random selection (draw), Lorna Lewin was identified as the successful applicant who would now hold both a Class B and C vote (in essence, this takes the form of holding two Class B votes). Parties in attendance at the meeting are asked to respect the confidential nature of this selection and to not divulge the result outside of this meeting until the Joint Office has had time to contact the two parties concerned and thereafter formally issue the industry wide communication.

6.2 Invoicing Files Enquiry Update

When CB advised that E.ON had sent a question into Xoserve regarding the K79/92 decimal place issue, SN suggested that this matter is better progressed through the Market Trials Workgroup. However, SN agreed to pursue a response to E.ON's question at the next days Market Trials meeting.

6.3 FGO Governance and Processes for UKLC going forwards

When asked, CS confirmed that the Change Management Committee would be up and running for the April meeting and it is hoped that the transition from the existing regime into the new regime would be seamless.

SN explained that from a process perspective, going forwards Xoserve would still be issuing UKL related communications; seeking representations and responding / reporting accordingly.

CS explained that in short, there would be new sub-committees falling under the auspices of the Uniform Network Code Committee that better reflect some of the procedural changes currently being absorbed in to the Change Management arena.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

In concluding the final ever standalone UKLC meeting, CS thanked all members for their support in recent times whilst looking forward to continuing the work of the UKLC in the new FGO world from now on.

Action Table (as at 09 February 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status
UKL 0801	11/08/16	4.1.3	<i>Reference COR3143 – File Transfer Guide V12FA V12.1FA</i> - Xoserve (DA) to look to provide a high level process flow map for the Supplier / MAM (non UKL user to non UKL user) aspects and to also consider a suitable publishing location for any supporting documentation.	Xoserve (DA)	Transferred to DX Workgroup / Closed
UKL 0901	08/09/16	4.1.4	<i>Reference COR1154.15.61 – Treatment of Non Measuring Assets – Confirmation of Treatment when as Asset Status Code is not provided</i> - Xoserve (DA) to confirm when the Allowable Asset Status Code table contained within the UK Link Manual would be / had been updated.	Xoserve (DA)	Closed
UKL 0101	12/01/17	6.1	To chase a response to EDF Energy's compression of batch files schedule enquiry and provide an update at the next UKLC meeting.	Xoserve (RH)	Closed