

**UNC Distribution Workgroup Minutes**  
**Thursday 28 September 2017**  
**at The Arden Hotel and Leisure Club, Coventry Road, Solihull,**  
**B92 0ED**

**Attendees**

Andy Clasper	(AC)	Cadent
Angela Love*	(AL)	Scottish Power (0594R and 0625)
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse	(CW)	First Utility
Chris Warner	(CW)	Cadent
Claire Towler	(CT)	SSE
David Addison	(DA)	Xoserve
Gareth Evans	(GE)	Waters Wye
Hilary Chapman	(HC)	SGN
John Welch	(JW)	npower
Jon Dixon*	(JD)	Ofgem (0594R and 0625)
Karen Visgarda (Secretary)	(KV)	Joint Office
Kirsty Dudley*	(KD)	E.ON
Kully Jones (Observer)	(KJ)	Joint Office
Mark Jones	(MJ)	SSE
Nicky Rozier*	(NR)	BUUK (0619)
Penny Garner (Observer)	(PG)	Joint Office
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales and West Utilities
Sam Argent*	(SA)	Good Energy
Sean Hayward	(SH)	Ofgem
Shanna Key	(SK)	Northern Gas Networks
Shiv Singh	(SS)	Cadent
Steve Britton*	(SB)	Cornwall Energy

\* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/280917>

**1. Introduction and Status Review**

BF welcomed all to the meeting.

**1.1. Approval of Minutes (24 August 2017)**

The minutes of the previous meeting were approved.

**1.2. Modification(s) with Ofgem**

SH explained that Modification 0593V - *Provision of access to Domestic Consumer data for Price Comparison Websites and Third Party Intermediaries*, had only recently been submitted to Ofgem for consideration, so he was not in a position to comment on this modification at the present time.

### 1.3. Pre-Modification discussion

#### 1.3.1 Amending the permissions to release data to Meter Asset Provider organisations

RH explained that this draft modification had been raised by E.ON and that it was seeking to amend the existing permissions for Supply Point data to be provided to Meter Asset Provider (MAP) organisations. The Workgroup were in agreement that this modification should now be formally raised and that it should go straight to consultation with a Self-Governance status.

#### 1.3.2 Amendments to Modification 0431 – Shipper/Transporter – Meter Point Portfolio Reconciliation rules and obligations

This draft modification had not been submitted to the Workgroup for discussion, as the Proposer was unwell and unable to attend the meeting.

## 2. Workgroups

### 2.1. 0594R - Meter Reading Submission for Advanced & Smart Metering

*(Report to Panel 21 December 2017)*

<https://www.gasgovernance.co.uk/0594>

### 2.2. 0619 – Application of proportionate ratchet charges to daily read sites

*(Report to Panel on 21 December 2017)*

<https://www.gasgovernance.co.uk/0619>

#### **0619A – Protection from ratchet charges for daily read customers with an AQ of 732,000kWh and below**

*(Report to Panel 21 December 2017)*

<https://www.gasgovernance.co.uk/0619>

### 2.3. 0625 – Extension of 6 months to 12 months to transfer non-mandatory sites from Class 1

*(Report to Panel on 19 October 2017)*

<https://www.gasgovernance.co.uk/0625>

## 3. Issues

No outstanding issues to consider.

## 4. Review of Outstanding Actions

There were no outstanding actions.

## 5. Any Other Business

### 5.1. Requirements Statement – Acceptance of Failed Readings after AQ Correction (ER)

DA just wanted to reiterate that following the brief review of the paper provided at the last meeting, he said that the deadline of 07 September 2017 had now passed and that this matter was going to be discussed in the SDG Meeting on 26 October 2017.

## 6. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Distribution Workgroup meetings will take place as follows:

<b>Time/Date</b>	<b>Venue</b>	<b>Workgroup Programme</b>
10:30 Thursday 26 October 2017	Elexon 350 Euston Road London Lon NW1 3AW UK	<ul style="list-style-type: none"><li>• <i>Standard Agenda items</i></li></ul>