

UNC 0594R Workgroup Minutes
Meter Reading Submission for Advanced & Smart Metering
Thursday 28 September 2017
at The Arden Hotel and Leisure Club, Coventry Road, Solihull, B92
0ED NW1 3AW

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Karen Visgarda (Secretary)	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
Angela Love*	(AL)	ScottishPower
Carl Whitehouse	(CW)	First Utility
Claire Towler	(CT)	SSE
David Addison	(DA)	Xoserve
Gareth Evans	(GE)	Waters Wye
Hilary Chapman	(HC)	SGN
John Welch	(JW)	npower
Jon Dixon*	(JD)	Ofgem
Kirsty Dudley	(KD)	E.ON
Kully Jones	(KJ)	Joint Office
Mark Jones	(MJ)	SSE
Penny Garner	(PG)	Joint Office
Rachel Hinsley	(RH)	Xoserve
Sam Argent*	(SA)	Good Energy
Sean Hayward	(SH)	Ofgem
Shanna Key	(SK)	Northern Gas Networks
Shiv Singh	(SS)	Cadent
Steve Britton*	(SB)	Cornwall Energy

* *via teleconference*

Copies of all UNC meeting papers are available at: <https://www.gasgovernance.co.uk/0594/280917>

The UNC Workgroup Report is due to be presented at the UNC Modification Panel by 21 December 2017

1.0 Review of Minutes (24 August 2017)

The minutes of the previous meeting were approved.

2.0 Review of RFI responses

JD provided a brief summary of his conversation with the CMA in August and their subsequent letter to the Chair of the UNC Panel, the CEO of the Joint Office dated 07 September 2017. The letter confirmed the requirement for gas suppliers to take all reasonable steps to submit at least one valid meter reading per month from each of their customers with a supply meter able to remotely transmit meter readings i.e. giving effect to the Base Case for implementation by April 2018.

JD confirmed that following consideration of the RFI responses there appeared to be no appetite to diverge from this position and a requirement for daily metering is therefore unlikely.

As a result, the April 2018 implementation date will remain and the PAC will be responsible for monthly monitoring and reporting. PG confirmed that she will be responding formally to the CMA letter following consideration by Panel.

JD presented a draft paper to the Workgroup summarising the consolidated responses to the RFI. He explained that 15 responses had been received and that some respondents submitted high levels comments and preferences only, rather than a complete questionnaire. JD reiterated that there was no case made to move from monthly to daily read requirements. Arising from these responses he suggested the Workgroup may wish to consider 3 possible areas for new modifications:

- Given that the monthly read requirement from Smart meters has been confirmed, benefit in this being incorporated into UNC (UNC570 covers only the annual requirement):
 - It will give PAC vires to extend reporting requirements to cover monthly submissions;
 - CMA has indicated that when provided for in Code, the monthly read requirement may not be needed from licence perspective.
- Support for reduction in the Code Cut-Off date given increased frequency of reads:
 - Analysis should be undertaken to determine optimum timeframe, based on new assumptions of a read at least annually, and monthly from Smart/AMR (close to whole population by 2020) – build upon previous work done as part of UNC Modification 0395 and 0398 with the aim of bringing forward the line in the sand;
 - Explore possible benefits of a trading dispute process to offset risk from the window being reduced and creating a risk.
- Rolling AQ still (relatively) slow to respond to consumption changes:
 - Given the DECC (BEIS) Impact Assessment suggests consumption reduction where Smart installed, is there a case for the AQ of a 'Smart supply point to be prospectively reduced rather than wait for >9 months of reads?
 - Consider whether it is sufficient for Shippers to 'warrant' expected forward consumption rather than base AQs on historic information.

In response to a question from AL, JD confirmed that respondents were notified at the outset that their responses would remain confidential. He agreed to provide an updated anonymised version for publication alongside these minutes, advising that this document should now be considered as being owned by the Workgroup to support the Report conclusions.

3.0 Completion of Workgroup Report

BF asked the Workgroup to consider the recommendations for new modifications presented by JD and whether any of these should be attached to the Report. In response, GE advised that he intended to discuss options with S Mulliganie as to the possibility of raising a modification to meet the monthly read submission requirement.

4.0 Review of Actions Outstanding

0701: Ofgem (JD) to amend the RFI responses in an anonymised form and circulate this information via email to the Workgroup in readiness for further discussion at the August meeting.

Update: JD had prepared a paper for presentation at this meeting so it was agreed that this action can be closed. **Closed.**

0801: Xoserve (SN) to look to consider the consequential impacts on the central system and whether or not these would/could potentially impact upon the April 2018 implementation date.

Update: DA confirmed that the RFI responses have not indicated any issues but Xoserve would monitor performance of the UK Link system following utilisation of Nexus systems to ensure they are still compatible with requirements as they develop. This action can be closed on this basis. **Closed.**

5.0 AOB

DA informed the Workgroup that an updated version of the guidelines and validation rules for the construction of a meter reading etc. would be circulated for information.

6.0 Next Steps

The Workgroup report will be presented by the 21 December 2017 Panel meeting.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10.30 Thursday 26 October 2017	Elexon 350 Euston Road London Lon NW1 3AW UK	<ul style="list-style-type: none"> • Standard Agenda items <ul style="list-style-type: none"> ○ Consideration of RFI ○ Consideration of Workgroup Report

Action Table (as at 28 September 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0701	27/07/17	2.0	Ofgem (JD) to amend the RFI responses in an anonymised form and circulate this information via email to the Workgroup in readiness for further discussion at the August meeting.	Ofgem (JD)	Closed
0801	24/08/17	3.0	To look to consider the consequential impacts on the central system and whether or not these would/could potentially impact upon the April 2018 implementation date.	Xoserve (SN)	Closed