

UNC Performance Assurance Committee (PAC) Agenda

10:30 Tuesday 08 May 2018

at Elexon, 350 Euston Road, London NW1 3AW

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence
 - 1.3. Note of Alternates
 - 1.4. Review of Minutes (10 April 2018)
- 2. Monthly Review Items**
 - 2.1. Risk Register Review
 - 2.2. Issues Register
 - 2.2.1. PAC10 - Product Class 2 and 3 Meter Read Submission Performance
 - 2.2.2. New issues
 - 2.3. Project Plan
 - 2.4. Assumptions Register
 - 2.5. Ofgem Update
 - 2.6. Review of Monthly PARR Reports
 - 2.7. Review of PAC Terms of Reference
- 3. Annual Work Plan and Budget**
 - 3.1. Draft Work Plan and Budget Actions Update
- 4. Communications Plan**
- 5. Any Other Business**
 - 5.1. Potential draft Nexus Meter Read Performance Modification – JW
 - 5.2. Daily Meter Read Performance Draft 'Open Letter' – FC
 - 5.3. Transfer Read performance / AQs of 1 – Rhi
 - 5.4. Smart Meters (exchanges and read submission statistics) – All
 - 5.5. Potential Smart Metering Statistics Draft Change Proposal – RHi
 - 5.6. Consideration of UNC Modification 0647 Shipper Requirements – RP
 - 5.7. UoM vs Reg Factor vs Reading Units - RHi
- 6. Review of Outstanding Actions**
- 7. Next Steps**
 - 7.1. Key Messages - PAFA
- 8. Diary Planning**

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 10 April 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0202	05/02/18	4.0	PAFA (NV) to produce a view in relation to the reporting of non-anonymised data formats to assist the PAFA with assurance work.	PAFA (NV)	Carried Forward
PAC 0302	05/03/18	4.1	Shipper Member (GW) to consider amending the PAC ToR in relation to increasing the Shipper membership numbers of PAC.	Shipper Member (GW)	Carried Forward
PAC 0303	05/03/18	6.1	PAFA (NV) to provide a summary of what a low level process would look like by using the techniques presented in January 2018. Including adding into the Project Plan development of a low level impact investigation tool kit for April onwards with a summary of what the in-depth process will look like.	PAFA (NV)	Carried Forward
PAC 0308	05/03/18	7.0	Shipper Member (LS) will investigate the Rejection Reads and Reasons codes to try to ascertain the issues the Shippers are experiencing.	Shipper Member (LS)	Carried Forward
PAC 0401	10/04/18	2.2.1	<i>Reference 'Nexus Meter Read Performance' presentation</i> - Xoserve (RHi) to request that her Xoserve colleagues provide an updated presentation in time for consideration at the May PAC meeting.	Xoserve (RHi)	Pending
PAC 0402	10/04/18	2.2.1	To examine the Uniform Network Code for a system rule associated to Class 3 UIG aspects.	Xoserve (RHi)	Pending
PAC 0403	10/04/18	2.2.1	To prepare a draft UNC modification for consideration at the May 2018 PAC meeting.	Shipper Member (JW)	Pending
PAC 0404	10/04/18	5.1	<i>Reference the draft 'Adding AQ reporting to the PARR reporting suite' modification</i> - Parties to provide views to JW direct for possible inclusion in the (formal) modification going forwards.	All parties	Pending

Action Table (as at 10 April 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0405	10/04/18	5.2	<i>Reference Daily Meter read performance and consumption adjustments – Xoserve (FC) to draft an 'open letter' (to be sent to offending parties only) for consideration at the May 2018 PAC meeting.</i>	Xoserve (FC)	Pending
PAC 0406	10/04/18	5.4	<i>Reference SSP and LSP adjustments – Xoserve (FC) to provide a high level view (from June 2016 to date and SSP from 'go-live' date).</i>	Xoserve (FC)	Pending
PAC 0407	10/04/18	5.5	<i>Reference Smart Metering Statistics – Xoserve (RHi) to provide a draft Change Proposal for consideration at a future PAC meeting.</i>	Xoserve (RHi)	Pending

Action Table PAC – UIG DM Read Issues (as a 10 April 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC UIG 1113	14/11/17	2.0	Xoserve (FC) Xoserve (FC) to meet with the PAFA to sense check the Risk Register against known UIG causes and the Performance Report register.	Xoserve (FC)	Carried Forward

Action Table from Teleconference (*Product Class 2&3 Meter Reads Submissions*) (as at 10 April 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Class 2&3 Meter Reads PAC 0302	26/03/18	1.4	Xoserve (RH) to investigate the read rejection reasons in more depth, especially regarding systems errors and <i>Reading breached the upper Inner tolerance value and no override flag provided.</i>	Xoserve (RHi)	Carried Forward
DM Reads PAC 0304	26/03/18	2.1	Xoserve (FC) to investigate the weekly statistics on how the DM Reads were progressing and the level of engagement.	Xoserve (FC)	Carried Forward