








| UNC Request Workgroup Report  | At what stage is this document in the process?  |
|---|---|
| <h1>UNC 0630R:</h1> <h2>Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme</h2>   | <div> <div>01 Request</div> <div>02 Workgroup Report</div> <div>03 Final Modification Report</div> <div></div> </div> |
| <p><b>Purpose of Request:</b></p> <p>To create a Workgroup to conduct a review and assessment of the consequential impacts to the UNC, DSC and associated UK Link processes as a result of the Ofgem Switching Programme (OSP). This would identify and consider changes that are required to UNC arrangements and UK Link processes that are not going to be directly considered by the OSP.</p> |   |
|    | <p>The Workgroup recommends that the Panel return this modification to the workgroup for further assessment.</p>      |
|    | <p>High Impact:<br/>Transporters, Shipper Users and CDSP</p>  |

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| <b>3 Terms of Reference</b>   | <b>8</b> |  <b>0121 288 2107</b>  |
| <b>4 Modification(s)</b>  | <b>8</b> | Proposer:<br><b>Chris Warner</b>  |
| <b>5 Recommendation</b>   | <b>8</b> | <br><a href="mailto:chris.warner@cadentgas.com">chris.warner@cadentgas.com</a>               |
| <b>6 Appendix</b>   | <b>8</b> |  <b>07778 150668</b>   |
| <b>About this document:</b>   |          | Transporter:<br><b>Cadent</b>   |
| This report will be presented to the panel on <b>16 August</b> 2018.  |          | Systems Provider:<br><b>Xoserve</b>   |
| The panel will consider whether the Request should proceed with a modification or returned to the workgroup for further assessment. |          | <br><a href="mailto:commercial.enquiries@xoserve.com">commercial.enquiries@xoserve.com</a> |

## 1 Request Summary

### Why is the Request being made?

The Ofgem Switching Programme (OSP) has been formed to introduce a programme of work to develop a faster, more reliable switching service for end consumers to switch Supplier. A dual fuel Central Switching Service (CSS) will be established to facilitate the Supplier initiated switching process. Presently the switch event is proposed as being a minimum 5 Business Days with a glide path to next calendar day switching in the future.

The CSS introduces the switch event between Suppliers but will result in additional impacts and consequential changes, for example impacts to file flows to and from UK Link and Shipper User systems.

Out of scope of the OSP is:

- Gas settlement (and its supporting activities)
- The Supply Point Register and the processes by which relevant data is maintained
- Meter Point Reference Number (MPRN) creation (leading to the corresponding record on the Central Switching System), this is retained by GTs and iGTs
- Supply Meter Points connected directly to the National Transmission System (NTS)

The OSP and CSS will require changes to existing UNC arrangements and supporting processes. The purpose of this Request Proposal is to create a Workgroup to identify and understand the consequential changes that may be required to the UNC and or DSC and to explore the solution options that may be available.

### Scope

The Workgroup is asked to assess the consequential changes to UNC, DSC and associated UK Link processes as a result of the OSP.

The Workgroup will address consequential impacts including, but not limited to:

- How Shipper Users can obtain and process, UK Link data items currently submitted to the CDSP at a change of Shipper User event. For example – Supply Point Class, Daily Capacity (SOQ), Hourly Capacity (SHQ), Meter Reading Frequency and Market Sector flag.
- How Shipper Users may obtain details of relevant transportation charges. The CSS switch event does not envisage the use of the Supply Point Nomination process.
- How to manage a Capacity Referrals as part of a switch.
- The timing of the transfer of information between UK Link and Gemini. A switch could occur as late as D-1 at 17:00 however the transfer of switching information from UK Link to Gemini currently takes place at D-2.
- The timing of initial daily NDM Output Nominations (per Shipper User) generated by National Grid on behalf of Shipper Users. These are currently required by 14:00 on D-1 (UNC TPD C1.2 and C1.5) however a Shipper User's NDM position (as a consequence of Supplier switching activity) may not be 'finalised' until D-1 at 17:00.

- There is a requirement for a Shipper User and Supplier (and possibly Transporter) relationship table to be maintained that will facilitate the appointing and de-appointing of Shipper Users. It is likely that this will be administered within UK Link.
- The management of an event where the Supplier changes Shipper User. In this scenario the customer does not switch and the Supplier remains the same, but the Supplier updates the CSS with their new Shipper User details.
- How and when the incoming Shipper User is provided with the latest recorded Meter Information onto UK Link in order to validate the Opening Meter Reading before submission.
- The CSS will be the source of the RDP file to the DCC. The RDP file is a portfolio extract of gas registration data - used by the DCC to allow access control requests to smart meters. This may impact the Smart Energy Code (SEC); therefore any relevant cross code impacts should be considered including, for example, the Supply Point Administration Agreement (SPAA) and the iGT UNC.
- The recording of the MAP identity against the Supply Meter.
- The recording of Emergency Contact details.
- Any additional consequential UNC or DSC impacts that occur as a result of the Ofgem Switching Programme.

### Impacts & Costs

Costs associated with the Request Proposal are expected to be limited to those incurred by parties in the course of conducting any system/process impact assessments should these be necessary.

### Recommendations

The principal objective of the Request is to consider the consequential changes of the OSP and the extent to which they impact on the UNC, DSC, and relevant UK Link processes. This would ensure identification of any impacts and possible solutions can be undertaken to ensure timely delivery in line with implementation of the Ofgem Switching Programme.

### Additional Information

None identified.

## 2 Impacts and Costs

### Consideration of Wider Industry Impacts

There is potential for cross code impacts as a result of the OSP which can be considered as part of this Request Proposal.

### Impacts

| Impact on Central Systems and Process |  |
|---------------------------------------|--|
| Central System/Process                | Potential impact   |
| UK Link                               | <ul style="list-style-type: none"><li>• Impacted</li></ul> |
| Operational Processes                 | <ul style="list-style-type: none"><li>• Impacted</li></ul> |

| Impact on Users   |  |
|---|--|
| Area of Users' business   | Potential impact   |
| Administrative and operational  | <ul style="list-style-type: none"> <li>Impacted</li> </ul>     |
| Development, capital and operating costs                              | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Contractual risks   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Legislative, regulatory and contractual obligations and relationships | <ul style="list-style-type: none"> <li>Impacted</li> </ul>     |

| Impact on Transporters  |  |
|---|--|
| Area of Transporters' business  | Potential impact   |
| System operation  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Development, capital and operating costs                              | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Recovery of costs   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Price regulation  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Contractual risks   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Legislative, regulatory and contractual obligations and relationships | <ul style="list-style-type: none"> <li>Impacted</li> </ul>     |
| Standards of service  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |

| Impact on Code Administration |  |
|-------------------------------|--|
| Area of Code Administration   | Potential impact   |
| Modification Rules            | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| UNC Committees                | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| General administration        | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| DSC Committees                | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |

| Impact on Code            |  |
|---------------------------|--|
| Code section              | Potential impact   |
| TPD B, E, G, H, M, S, etc | <ul style="list-style-type: none"> <li>Impacted</li> </ul> |

| Impact on UNC Related Documents and Other Referenced Documents |  |
|--|--|
| Related Document   | Potential impact   |
| Network Entry Agreement (TPD I1.3)                             | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |

| Impact on UNC Related Documents and Other Referenced Documents  |  |
|---|--|
| General   | Potential Impact   |
| Legal Text Guidance Document  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| UNC Modification Proposals – Guidance for Proposers   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Self Governance Guidance  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| TPD   | Potential Impact   |
| Network Code Operations Reporting Manual (TPD V12)  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| UNC Data Dictionary   | <ul style="list-style-type: none"> <li>Impacted</li> </ul>     |
| AQ Validation Rules (TPD V12)   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| AUGE Framework Document   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Customer Settlement Error Claims Process  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Demand Estimation Methodology   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Energy Balancing Credit Rules (TPD X2.1)  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Energy Settlement Performance Assurance Regime  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Guidelines to optimise the use of AQ amendment system capacity  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Guidelines for Sub-Deduct Arrangements (Prime and Sub-deduct Meter Points)                              | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| LDZ Shrinkage Adjustment Methodology  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Performance Assurance Report Register   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Shares Supply Meter Points Guide and Procedures   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Shipper Communications in Incidents of CO Poisoning, Gas Fire/Explosions and Local Gas Supply Emergency | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Standards of Service Query Management Operational Guidelines  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Network Code Validation Rules   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| OAD   | Potential Impact   |
| Measurement Error Notification Guidelines (TPD V12)   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |

| Impact on UNC Related Documents and Other Referenced Documents |  |
|--|--|
| EID  | Potential Impact   |
| Moffat Designated Arrangements                                 | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| IGTAD  | Potential Impact   |
|  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| DSC / CDSP   | Potential Impact   |
| Change Management Procedures                                   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Contract Management Procedures                                 | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Credit Policy  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Credit Rules   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| UK Link Manual   | <ul style="list-style-type: none"> <li>Impacted</li> </ul>     |

| Impact on Core Industry Documents and other documents                   |  |
|---|--|
| Document  | Potential impact   |
| Safety Case or other document under Gas Safety (Management) Regulations | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Gas Transporter Licence   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |

| Other Impacts  |  |
|--|--|
| Item impacted  | Potential impact   |
| Security of Supply   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Operation of the Total System  | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Industry fragmentation   | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |
| Terminal operators, consumers, connected system operators, suppliers, producers and other non code parties | <ul style="list-style-type: none"> <li>Not impacted</li> </ul> |

## 3 Terms of Reference

### Background

To conduct a review of the consequential changes of the OSP on the UNC and UK Link processes.

### Topics for Discussion

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the Review Proposal
- Assessment of implementation costs of any solution identified during the Request process

### Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup including a draft modification(s) where appropriate.

### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

### Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice.

## 4 Modification(s)

## 5 Recommendation

The Workgroup invites the Panel to:

- return this modification to the workgroup for further assessment.

The workgroup concluded that an additional 1 month's assessment is required to finalise the Request Workgroup Report.

## 6 Appendix