

UNC Workgroup 0651 Minutes
Replacement of the Retrospective Data Update provisions
Thursday 26 April 2018
at Elexon, 350 Euston Road, London NW1 3AW

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CWh)	First Utility
Chris Warner	(CW)	Cadent
Claire Towler	(CT)	SSE
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Debbie Brace*	(DB)	National Grid
Gareth Evans	(GE)	Waters Wye Associates
George MacGregor*	(GM)	Utilita
Graham Wood*	(GW)	Centrica
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin*	(LL)	Orsted
Nicky Rozier*	(NR)	BUUK
Paul Orsler*	(PO)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities
Shanna Key	(SK)	Northern Gas Network
Steve Britton*	(SB)	Cornwall

*via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0651/260418>

1. Introduction and Status Review**1.1. Approval of Minutes (22 March 2018)**

The minutes from the previous meeting were approved.

2. Consideration of Amended Modification

AC provided an overview of the latest iteration of the Modification (v3.0, dated 20 April 2018), focusing attention on the latest changes, especially the indicative implementation timeline update and the inclusion of a new set of 'Option 4 principles' on page 9, which were originally included within the Solution Section, but have now been moved to sit under Section 3 – Why Change?.

During consideration of Section 5 – Solution, GE voiced some concerns and enquired what he would be expected to do in order to complete a retrospective asset correction, as currently the solution seems fragmented and unclear – more clarity around his potential impacts (i.e. how would he undertake a retrospective amendment) is needed.

PO explained that there are several component parts to the solution, namely involving a 'tweak' to the previous UNC Modification 0434 'Project Nexus – Retrospective Adjustment' solution provisions which as yet, have lain dormant. It is expected that the business rules to be developed would also lead onto the technical solution for how a User would complete a retrospective update. GE reminded everyone that the 'world' has moved on in the intervening period since UNC 0434 was approved, which potentially causes an issue going forwards. When PO explained the 'tensions' between the two Modifications (UNC 0434 and UNC 0651) process differences, BF wondered whether or not a BRD (Business Rules Document) for UNC 0651, similar to the one previously created for UNC 0434, would work towards resolving some, if not all, of GE's concerns. CW suggested that perhaps a comparison table outline the process differences between the two modifications might prove beneficial.

New Action 0401: Cadent (AC) and Xoserve (DA/PO) to look to provide a comparison table outlining the process differences between the UNC Modifications 0434 and 0651, for consideration at the next Workgroup meeting.

Moving on to consider bullet points 5 and 6 on page 10, GE enquired whether Xoserve is confident that it can meet the proposed [15] Business Days proposal. Responding, PO explained that further consideration is needed and Xoserve would be liaising with Users to obtain a view around potential volumes, load plans etc.

GE went on to voice his concern around the proposed [15] Business Days being a realistic figure and questions what impact corrupt data would potentially have on the CDSPs ability to manage this. Responding, DA outlined Xoserve's previous 'match up' exercises that have not caused too many concerns.

When GE went on to suggest that a lack of clarity over what data items are being included makes it difficult to make an informed decision, PO warned that care would be needed to avoid being too prescriptive around any definitions.

GE also indicated that being dependent upon the DSC Change Management Committee for approval of the data items concerns him, especially as at this moment he has no clear view on the scale of the matter (i.e. number of exceptions etc.) – accepting the point, PO advised that he would discuss this matter with the Proposer of the Modification after the meeting.

New Action 0402: Xoserve (DA/PO) to look to provide a list of critical / non critical data items for consideration at the next Workgroup meeting.

Moving on to consider bullet point 7, GE enquired what would happen if he did not agree, or simply did not respond, at which point DA in referencing UNC Modification 0431 'Shipper/Transporter – Meter Point Portfolio Reconciliation', reminded parties that Xoserve had written to Users and where no response occurred, ultimately they (Xoserve) registered the meter points on behalf of the Users concerned.

DA then provided a brief explanation behind how he sees item 7 working in practice. PO also explained how comparisons between Users information / updates would be compared to the CDSP (core) information.

GE reiterated that he remains concerned over what would happen in the event of User silences (i.e. no responses to the Xoserve (CDSP) requests) – currently this appears to be a 'black hole' within the proposed processes. In acknowledging the concern, PO suggested that there might be a need to consider developing some supporting business rules around the SAP system load timelines. CW indicated that Cadent would look to include a provision within an updated iteration of the modification in due course.

3. Development of Workgroup Report

Consideration deferred.

4. Review of Outstanding Actions

0301: Joint Office (PG/MB) to append a copy of the 0624R Request Workgroup Report to UNC Modification 0651 and obtain the Proposers approval before republishing as an amended modification.

Update: When BF explained that a hyper link had been added within an amended version of the Modification (v3.0, dated 20 April 2018), the Workgroup agreed that the action could now be closed. **Closed**

0302: *Reference DSG Chg Mgt discussions* – Xoserve (EL) to double check whether or not changes in Meter Supply Data pre-Nexus is/are out of scope in respect of UNC 0651.

Update: In providing a verbal update, PO also explained the iGT aspects in response to a question from NR. It was agreed that the action could now be closed. **Closed**

0303: Cadent (AC) and Xoserve (DA) to look to provide a set of draft Business Rules, clarification around data items and timelines (inc. DSC governance aspects) for consideration at the next Workgroup meeting.

Update: When AC advised that this was 'covered off' under discussions on item 2.0 above, it was agreed that the action could now be closed. **Closed**

5. Next Steps

In summarising discussions, BF noted that the next steps would be:

- Consideration of amended Modification;
- Consideration of a comparison table outlining the process differences between the UNC Modifications 0434 and 0651, and
- Consideration of the critical / non critical data items

6. Any Other Business

None.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 24 May 2018	Joint Office, Solihull – venue to be confirmed.	Standard Agenda items + <ul style="list-style-type: none"> • Consideration of amended modification; • Consideration of the process differences between the UNC Modifications 0434 and 0651; • Consideration of the critical / non critical data items

Action Table (as at 26 April 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	22/03/18	1.1	To append a copy of the 0624R Request Workgroup Report to UNC Modification 0651 and obtain the Proposers approval before republishing as an amended modification.	Joint Office (PG/MB)	Update provided. Closed
0302	22/03/18	1.2	<i>Reference DSG Chg Mgt discussions</i> – Xoserve (EL) to double check whether or not changes in Meter Supply Data pre-Nexus is/are out of scope in respect of 0651.	Xoserve (EL)	Update provided. Closed
0303	22/03/18	1.2	To look to provide a set of draft Business Rules, clarification around data items and timelines (inc. DSC governance aspects) for consideration at the next Workgroup meeting.	Cadent (AC) & Xoserve (DA)	Update provided. Closed
0401	26/04/18	2.	To look to provide a comparison table outlining the process differences between the UNC Modifications 0434 and 0651, for consideration at the next Workgroup meeting.	Cadent (AC) & Xoserve (DA/PO)	Pending
0402	26/04/18	2.	To look to provide a list of critical / non critical data items for consideration at the next Workgroup meeting.	Xoserve (DA/PO)	Pending