

UNC Workgroup 0655S Minutes
**Requiring a Meter Reading following a change of Local Distribution
Zone or Exit Zone**
Thursday 24 May 2018
at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

| | | |
|---------------------------|-------|------------------------|
| Bob Fletcher (Chair) | (BF) | Joint Office |
| Helen Bennett (Secretary) | (HB) | Joint Office |
| Beverly Viney | (BV) | National Grid NTS |
| Carl Whitehouse | (CWh) | First Utility |
| Chris Warner | (CW) | Cadent |
| Claire Louise Roberts* | (CLR) | Scottish Power |
| Dan Fittock | (DF) | Corona Energy |
| David Addison | (DA) | Xoserve |
| Graham Wood* | (GW) | Centrica |
| Hilary Chapman* | (HC) | SGN |
| John Welch | (JW) | npower |
| Kirsty Dudley* | (KD) | E.ON |
| Lorna Lewin | (LL) | Orsted |
| Mark Jones* | (MJ) | SSE |
| Rachel Hinsley | (RH) | Xoserve |
| Rebecca Hailes | (RH) | Joint Office |
| Rob Johnson* | (RJ) | ES Pipelines |
| Shaheeni Vekaria | (SV) | Utility Warehouse |
| Shanna Key* | (SK) | Northern Gas Networks |
| Shardul Pandit* | (SP) | Wales & West Utilities |
| Steve Britton* | (SB) | Cornwall Insight |
| Steve Mulinganie | (SM) | Gazprom |

**via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0655/240518>

1. Introduction and Status Review

1.1. Approval of minutes (26 April 2018)

The minutes from the previous meeting were approved.

2. Consideration of Amended Modification

Rachel Hinsley (RHi) advised the Workgroup that this Modification was presented to the UNC Panel on 17 May 2018, where it was agreed that this appears to be a DSC related issue and not specifically a UNC issue. It was questioned as to whether it should be managed through the DSC arrangements rather than UNC governance. A Change Request is being raised and it is recommended that this Modification is put on hold until after the next DSC Change Managers Committee meeting at which point this modification may be withdrawn.

3. Development of Workgroup Report

This was not covered at this meeting as it is likely the Modification will be withdrawn.

4. Review of Outstanding Actions

None to be reviewed.

5. Next Steps

Await the outcome of the next DSC Change Managers Committee meeting which is due to be held on 13 June 2018.

6. Any Other Business

None raised.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

| Time / Date | Venue | Workgroup Programme |
|--------------------------------|--|---|
| 10:30 Thursday 28 June 2018 | Elexon, 350 Euston Road, London NW1 3AW | <ul style="list-style-type: none"> Standard Agenda items |

Action Table (as at 24 May 2018)

| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
|------------|--------------|------------|--------|-------|---------------|
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