

## **UNC Request Workgroup Draft Individual Terms of Reference**

### **0677R - Shipper and Supplier Theft of Gas Reporting Arrangements**

**Date referred from Panel:** 17 January 2019

#### **Introduction**

This is an Individual Terms of Reference that includes matters referred from Panel or identified within any initial representations. It replaces the standard Terms of Reference. Please note this is a Joint Workgroup between UNC and SPAA.

#### **Purpose of the Modification and its Solution**

Please refer to <https://www.gasgovernance.co.uk/0677>

It is proposed that this request is to review and identify any discrepancies in Shippers and Suppliers theft of gas reporting arrangements.

#### **Topics for Discussion**

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text.

#### **Output**

To produce a Request Workgroup Report, for submission to the UNC Modification Panel, on or before **18 July 2019** containing the assessment and recommendation(s) of the Workgroup. The reports from this Joint Workgroup will include details of any recommendations for related cross code changes.

#### **Composition of Workgroup**

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two Shipper User representatives are present.

It is anticipated that the corresponding SPAA proposal will require that two Supplier representatives are present.

#### **Meeting Arrangements**

A Joint Working Practice document has been developed to facilitate the Code Administrators Code of Practice (CACoP) Principle 13, Code Administrators will ensure cross code coordination to progress changes efficiently where Modifications impact multiple codes. This document highlights that where practicable a joint meeting or back to back workgroup meetings (held on the same or consecutive day(s) at the same location) should be used. In this case a Joint Workgroup is proposed.

The Joint Office and Electralink will provide the Chair, Secretariat and facilities for the Joint Workgroup for alternating meetings to ensure costs are equitable. Both administrators have also committed to being present at all meetings to support their respective code processes.

Meetings will be conducted in accordance with the Code Administration Code of Practice.

(<https://www.gasgovernance.co.uk/cacop>)