

**JOINT GOVERNANCE ARRANGEMENTS COMMITTEE**  
**MINUTES OF THE 49th MEETING HELD ON THURSDAY 09 May 2019**

**Attendees:**

**Representatives:** D Handley (DH), SGN (Chair); G Davies, National Grid NTS; S Parker (SP), Northern Gas Networks; R Pomroy, Wales & West Utilities (for S Edwards); P Rogers (PR), Cadent.

R Fernie (RF) and J Dixon (JD), Ofgem joined by teleconference for item 49.4 only (2-3pm).

**Joint Office:** P Garner (PG), R Hailes (RH)

**Apologies:** S Edwards (SE), Wales & West Utilities.

**49.1 Welcome, Review of Minutes and Actions**

DH introduced proceedings, noting that all members or their representatives were present.

DH and PG clarified that the Chair role should change each year in time for the April meeting and thus the Chair role will move to S Edwards (Wales & West Utilities) from the next meeting. Members thanked DH for his hard work over the last two years.

Current actions were reviewed as follows unless detailed in other sections below:

**Action 4504:** PG to discuss future JO operating model options with Ofgem.

**Action Update:** See Operational Update (49.4).

**Status:** Carried Forward.

**Action 4603:** PG to work on additional indicators of meeting/workloads.

**Action Update:** Delivered as part of Operational Update (49.2).

**Status:** Closed.

**Action 4604:** PG to arrange a further strategy ½ day in London (at NG) in June, including L. Nugent to cover: Outsourcing options, FGO type model, Specification for the service, Legal framework, Draft RFP.

**Action Update:** This meeting delivers this action.

**Status:** Closed.

**Action 4702:** CL to liaise with colleagues and PG for National Grid to provide assistance with GDPR policy and statement.

**Action Update:** PG confirmed discussions are ongoing.

**Status:** Carried forward.

**49.2 Operational Update**

PG and RH delivered an update on Modification 0678 and its 10 Alternatives.

SP asked PG to pass on heartfelt thanks to the Joint Office team for hard work on 0678 and all other Joint Office tasks which continued alongside 0678.

PG delivered further updates on workload, noting the Joint Office held 273 Workgroup meetings and 120 Non-workgroup meetings (Committees including Panel, UNCC, PAC, DSC x 3, EBCC, DESC and TWG, AUG, Offtake and Transporter meetings including Shrinkage, IGTAD) over the 12 months from March 2018.

A final operational update was given on Human Resources and the search for additional office accommodation.

### 49.3 Financial Update

PG and RH delivered a financial update, highlighting the outturn for 2018/19 was £1,059,527. For information, the 5 previous years expenditure was as follows:

- 2017/18 £853,776
- 2016/17 £694,290
- 2015/16 £592,948
- 2014/15 £581,865
- 2013/14 £504,698

RH confirmed that the invoice for the last 6 months will be sent out shortly.

### 49.4 and 49.5 JO Future Strategy/BEIS & Ofgem Review

(Ofgem joined for this item only)

RF and JD outlined several aspects of the BEIS/Ofgem review including the expected consultation in summer 2019, which will include the potential role of the code manager. Some discussion took place on expected service provision from a code manager (including provision of legal text and authorised/approved analysis) and funding thereof. JD briefly asked JGAC to highlight any areas of License obligation which are holding GTs back.

JGAC discussed JO future strategy.

**New Action 4901:** PG to prepare further material on JO Future Strategy for JGAC review at next meeting.

**New Action 4902:** Each GT to confirm Legal Text provision costs, broken down into as much details as possible for last 3 years for submission to PG.

**New Action 4903:** Each GT to consider whether split of Legal Text provision costs should remain on a 9ths basis.

### 49.6 Next steps and Any Other Business

A brief discussion took place regarding a review of the JGAA.

**New Action 4904:** All to review JGAA and send comments to PG for discussion at next meeting.

### 49.7 Diary Planning and Content of Next Meeting

Time/Date	Venue	Agenda
<i>Timings TBC</i> Thursday 12 September 2019	ENA	Standard agenda and JO Resourcing model options
Thursday 12 December 2019		Standard agenda

Thursday 12 March 2020		Standard agenda
Thursday 11 June 2020		Standard agenda
Thursday 10 September 2020		
Thursday 10 December 2020		
Thursday 11 March 2021		
Thursday 10 June 2021		
Thursday 09 September 2021		
Thursday 09 December 2021		

<b>Action Table (as at 27 November 2018)</b>					
<b>Action Ref</b>	<b>Meeting Date(s)</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
JGAC 4504	04 Dec 2017	45.6	PG to discuss future JO operating model options with Ofgem	PG	<b>Carried forward</b>
JGAC 4603	26 Feb 2018	46.5	PG to work on additional indicators of meeting/workloads.	PG	<b>Closed</b>
JGAC 4604	26 Feb 2018	46.7	PG to arrange a further strategy ½ day in London (at NG) in June, including L. Nugent to cover: Outsourcing options, FGO type model, Specification for the service, Legal framework, Draft RFP.	PG	<b>Closed</b>
JGAC 4702	12 June 2018	47.8	CL to liaise with colleagues and PG for National Grid to provide assistance with GDPR policy and statement.	CL/GD/PG	<b>Carried forward</b>
JGAC 4901	09 May 2019	49.4	PG to prepare further material on JO Future Strategy for JGAC review at next meeting.	PG	<b>Pending</b>
JGAC 4902	09 May 2019	49.4	Each GT to confirm Legal Text provision costs, broken down into as much details as possible for last 3 years for submission to PG.	All	<b>Pending</b>
JGAC 4903	09 May 2019	49.4	Each GT to consider whether split of Legal Text provision costs should remain on a 9ths basis.	All	<b>Pending</b>

<b>Action Table (as at 27 November 2018)</b>					
<b>Action Ref</b>	<b>Meeting Date(s)</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
JGAC 4904	09 May 2019	49.4	All to review JGAA and send comments to PG for discussion at next meeting	All	<b>Pending</b>