

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 10 November 2020

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 02 November 2020.

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	
1.4.	Approval of Minutes (13 October 2020)		Approval
1.5.	Approval of Late Papers		Approval
2. Monthly Performance Assurance Review Items			
2.1.	Risk & Issues Register Update	PAFA (SR)	Discussion
2.2.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.3.	Review of Outstanding PARR Actions	PAFA (SR/SU)	Information
2.4.	AQ at Risk Update *	CDSP (FC)	Discussion
2.5.	AQ Calculation Error Update	CDSP (FC)	Discussion
2.6.	EUC09 Count by Class Update *	CDSP (FC)	Discussion
2.7.	Open / Meter by-pass Update	CDSP (FC)	Information
2.8.	PAC/PAFA Access to Data	CDSP (FC)	Information
2.9.	Proof of Concept User Story 387 - Age Analysis of No Meter	CDSP (FC)	Information
2.10.	Proof of Concept User Story 396 - Rejected AQ Corrections	CDSP (FC)	Information
2.11.	Proof of Concept User Story 397 - AQ Corrections direction and volumes	CDSP (FC)	Information
2.12.	Covid-19 Reports * (see item 3.2)	CDSP (FC)	Information
2.13.	Theft of Gas Update	CDSP (FC)	Information
3. Matters for Committee Attention			
3.1.	Proposed PARR Change for Modification 0690S - Reduce qualifying period for Class 1.	CDSP (FC)	Decision
3.2.	Next Steps for Modification 0723 - Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period.	Northern Gas Networks (TS)	Discussion

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3.3. PAC Budget Spend Update (due November)	CDSP (FC)	Information
3.4. Standards of Service Liabilities Report (information only)	Chair	Information
4. Update on Potential Changes to Performance Assurance Reporting and PARR		
4.1. Modification 0664V - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4.	Chair/MJ	Information
4.2. Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information
4.3. Modification 0691S - CDSP to convert Class 2, 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	Chair	Information
4.4. Modification 0730 - COVID-19 Capacity Retention Process	Chair	Information
4.5. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
4.6. Any Other changes	Chair	Information
5. Review of Outstanding Actions	Chair	Information
6. Any Other Business		
6.1. Offtake Meter Performance Reports	Chair	Decision
7. Next Steps	Chair	Information
7.1. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

PAC Action Table (as at 13 October 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions:					
PARR Oct 01	13/10/20	2.2	PAFA to contact Saipan, Tallinn, Washington and Bishek to provide further information on their improvement plans as requested by the PAC. CAMs should also be made aware of the issues and work with the relevant Shippers to provide the details as soon as possible.	PAFA (SR)	Pending
PARR Oct 02	13/10/20	2.2	PAFA to issue a letter to Bratislava addressing an individual higher up in the organisation to provide a response to the performance improvement plan previously issued.	PAFA (SR)	Pending
PARR Oct 03	13/10/20	2.2	PAFA to contact Thimphu and ask for regular monthly updates to support the	PAFA (SR)	Pending

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			milestones that have been set out by the Shipper.		
PARR Oct 04	13/10/20	2.2	PAFA to derive a schedule for targeting all Shippers performing below the UNC target of 90% for PC4 which is to be approved at the November 2020 PAC meeting.	PAFA (SR)	Pending
PAC Actions 2020:					
PAC 0802	11/08/20	5.0	PAC sub-group to consider the Market Breaker Read analysis and what the next steps should be and PAFA (SR) to consider what information can be presented using Moon names.	PAC Members / PAFA (SR)	Carried Forward
PAC 0901	14/09/20	1.0	Joint Office (RH) to provide a proposed amendment to the PAC ToR to allow PAC Alternates to observe meetings.	Joint Office (RH)	Carried Forward
PAC 1001	13/10/20	2.6	Xoserve (FC/MA) to draft a proposed PARR (based on that for 0690S) with tracked changes to be circulated prior to the paper date for discussion and approval at the next meeting.	Xoserve (FC/MA)	Pending
PAC 1002	13/10/20	2.8	Xoserve (FC/AG) to provide an Open/Meter By-Pass update including a snapshot of movements and a narrative of Shipper actions to progress.	Xoserve CAMs (FC/AG)	Pending
PAC 1003	13/10/20	5.0	Xoserve (FC) to provide a full list of the User Stories (XRN4876), including ease, importance and proposed prioritisation.	Xoserve (FC)	Pending
PAC 1004	13/10/20	6.5	PAC members to review the Cadent Offtake Meter Performance Report and agree ongoing reporting requirement from all DNs.	PAC	Pending

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