

UNC Governance Workgroup Agenda

10:30 Wednesday 22 January 2020

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)
screen sharing <https://join.me/JointOffice>

1.0 Introduction and Status Review

1.1 Approval of Minutes (02 December 2019)

1.2 Modifications with Ofgem

1.3 Pre-Modification discussions

2.0 Review out outstanding actions

3.0 Workgroups

3.1 0676R – Review of Gas Transporter Joint Office Arrangements
(Report to Panel 20 February 2020)

<https://www.gasgovernance.co.uk/0676>

3.2 0708S – Re-ordering of the UNC in advance of Faster Switching
(Report to Panel 19 March 2020)

<https://www.gasgovernance.co.uk/0708>

4.0 BEIS/Ofgem Energy Codes Governance Review

5.0 Review and Development of Issues Log

6.0 Panel Action: PAN 01/08: The Governance Workgroup is requested to provide recommendations on the criteria to be adopted for considering alternative Modifications.

7.0 Next Steps

8.0 Any Other Business

9.0 Diary Planning

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 02 December 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1102	04/11/19	4.0	All parties to provide options on webinar software for holding meetings. LK advised Ofgem uses Sli.do for their webinars. Workgroup to review options at the next meeting for better efficiencies.	All Parties	Closed
1103	04/11/19	5.0	Joint Office (RH) to convert the Pan 01_08 Considerations list into questions for proposers to consider prior to submitting a new modification to the UNC Panel.	Joint Office (RH)	Closed
1104	04/11/19	8.0	Joint Office (PG) to review the use of pre-meeting briefs by JO meeting Chairs.	Joint Office (PG)	Pending
1105	04/11/19	8.0	Joint Office (PG) to review whether they can publish consolidated minutes for Workgroups with more than one Modification.	Joint Office (PG)	Pending
1201	02/12/19	2.0	Joint Office (RH) to explore Webex and Skype as possible options for holding meetings.	Joint Offices (RH)	Pending
1202	02/12/19	5.0	Xoserve (Fiona Cottam) as CDSP to provide update on DESC (Joint Office to email FC this action)	Xoserve (FC)	Pending
1203	02/12/19	5.0	Xoserve (Fiona Cottam) as CDSP to provide update on PAC (Joint Office to email FC this action)	Xoserve (FC)	Pending

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UNC Workgroup 0676R Agenda

Review of Gas Transporter Joint Office Arrangements

10.30 Monday 22 January 2020

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

(Teleconference Number 0203 582 4515, Conference ID 401-706-701)
screen sharing <https://join.me/JointOffice>

Please Note: This meeting will be considered during the Governance Workgroup

***The Workgroup Report is due to be presented to the UNC Modification Panel by
20 February 2020***

1.0 Introduction and Status Review

1.1 Approval of Minutes (02 December 2019)

2.0 Review of Outstanding Actions

Please Note 1102: Legal Text has been provided to be reviewed by GTs

3.0 Development of Request Workgroup Report

4.0 Review of IGT Governance and administration arrangements

5.0 Next Steps

6.0 Any Other Business

7.0 Diary Planning

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Action Table (as at 02 December 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0703	30/0719	2.0	All parties to provide any additional feedback to the Joint Office in relation to what topics should be covered during the Joint Office Engagement Day and/or the Joint Office annual report.	ALL	Pending
0704	30/0719	4.0	Joint Office (PG) to further enhance the Critical Friend process for use by the Joint Office and Proposers.	Joint Office (PG)	Pending
0705	30/0719	5.0	Transporters and GT's to consider what could be provided in relation to Legal Text consideration and costs; segregated by level of expertise; junior or senior Lawyer, Paralegal, etc.	Transporters/GT's	Pending
1101	04/11/19	2.0	Joint Office to review the timeline; location and order of Panel and Workgroup Meetings and Committees	Joint Office PG; RH	Pending
1102	04/11/19	2.0	Gas Transporters to consider an appropriate proposal for Option 1 – improvement to the current process for improved legal text provision Post Meeting Update: This has been provided	GTs	Closed
1103	04/11/19	2.0	All to review the Workgroup Report and provide suggested updates	All	Pending
1104	04/11/19	2.0	Joint Office to request an extension at UNC Panel to March 2020 for this Request Modification 0676R.	Joint Office RH	Pending
1105	04/11/19	2.0	Joint Office to publish v2.3 of the Workgroup Report	Joint Office RH	Closed

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**UNC Workgroup 0708S Agenda
Re-ordering of the UNC in advance of Faster Switching
10:30 Monday 22 January 2020**

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***Please Note: This meeting will be considered during the Governance Workgroup.
The Workgroup Report is due to be presented to the UNC Modification Panel by
19 March 2019.***

- 1.0 Introduction and Status Review**
 - 1.1 Approval of Minutes (02 December 2019)
- 2.0 Review of Outstanding Actions**
- 3.0 Review of amended/updated comparison table**
- 4.0 Review of additional code sections**
- 5.0 Review of consequential IGT changes**
- 6.0 Next Steps**
- 7.0 Any Other Business**
- 8.0 Diary Planning**
Agree agenda items and actions for next meeting

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Action Table (as at 02 December 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	02/12/19	1.0	NGN (TS) to request an updated commentary table and the additional code sections required for review by Workgroup.	NGN (TS)	Pending

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