

## UNC Workgroup 0769S Minutes Adding Local Authorities as a new User type to the Data Permissions Matrix

**Thursday 24 June 2021**

**via Microsoft Teams**

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Cui (Secretary)	(HCu)	Joint Office
Rebecca Hailes	(RHa)	Joint Office ( <i>Observer</i> )
Andy Clasper	(AC)	Cadent
Claire Manning	(CM)	E.ON Energy
Dan Simons	(DS)	Gemserv
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
David Morley	(DMo)	Ovo Energy
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
Jaimee LeResche	(JL)	Xoserve (0769S Workgroup only)
Jennifer Randall	(JR)	National Grid
Jenny Rawlinson	(JW)	BU UK
Kate Lancaster	(KL)	Xoserve
Mark Jones	(MJ)	SSE
Oorlagh Chapman	(OC)	British Gas
Steve Mulinganie	(SM)	Gazprom Energy
Tom Faulkner	(TF)	Cornwall Insight
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: [www.gasgovernance.co.uk/0769/240621](http://www.gasgovernance.co.uk/0769/240621)

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 August 2021.

### 1.0 Outline of Modification

Andy Clasper (AC) introduced the Modification and explained that it seeks to amend the Data Permissions Matrix (DPM) to add Local Authorities (LAs) as a new User type. This enabling Modification proposes to add LAs to the DPM to allow Data Services Contract Management Committee to determine which data items can be provided.

AC explained that LAs have an ambition to lead the reduction of carbon emissions to meet net zero target dates that are accelerated ahead of the UK's legally binding target date of 2050. To help assess progress LAs would need to access data relating predominantly to consumer addresses and gas usage in order to target engagement with such consumers and monitor strategy outcomes. The Modification is needed to add LAs to DPM to allow the provision of information and to release protected information.

Steve Mulinganie (SM) understood that the release of information would be managed on a case-by-case basis, asking if there would be notification to the site owner that data has been requested.

David Addison (DA) clarified that by adding the LA to the DPM once they have been added if a LA asks for a report, this is approved through the Data Services Contract Management Committee. DA also clarified that once a report has been approved for release any subsequent request from another authority, asking for same data items, would not need approval by the DSC Committee.

SM challenged the potential use of data by the LA and extent to which data could be used against the site owner and that Shippers would not want to be drawn into any litigation, if the data, for example, was used to take action for non-compliance in reducing carbon emissions. SM enquired how the use of data would be protected and ensuring it is not used for other purposes not outlined in the request.

DA explained that the process to provide data can make sure that the purpose for access is outlined in the LA's request with assurances that it will not be used for any other purpose.

DA recognised the concern being raised that there could be subsequent actions pursued following the provision of data.

Rebecca Hailes (RH) asked if there would be a framework for the release and assurances.

The Workgroup considered the conditionality document, around the use case, ability for data to be used for other purposes and how this could be controlled with the limitation of data items provided.

Ellie Rogers (ER) confirmed consideration has been given on regular reporting for example which reports have been provided to detail the data release services being requested.

SM asked if there should be active consumer consent before providing information to the LA. He questioned this in the context of GDPR and asked if LAs would have to seek active consent to be provided with commercial information, expressing concern about the release of commercially sensitive data.

It was questioned why the provision of site data would be any different to that provided to comparison websites.

SM asked about the limitation of information and the avoidance of providing too much information. Concern was expressed with releasing certain data items such as the AQ. It was suggested data provision should be limited. SM wished to limit the information provided to make sure it only served the purpose of the request.

Alan Raper (AR) recognised the concerns being raised and the control of data once it has been released. It was understood there was a need to control the release of commercial data and for it be clear what data will be provided and to ensure the terms of the release were set out with sufficient rigour. SM suggested justification for requesting data should be included as part of the request.

AR suggested it would be worth having a broad outline of process and to understand the next stage of actual data provision.

The Workgroup wanted to understand more about the potential consent, data release process, and the DSC aspects around providing reassurance to ensure the end-to-end process is considered.

<b>New Action 0601:</b> Xoserve (DA) to confirm what assurances / controls will be in place around the use of data.
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<b>New Action 0602:</b> Cadent (AC) / Xoserve (DA) to confirm and provide additional articulation of the purpose and rationale for releasing data to a LA.
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RH enquired about the Access Schedule for the Retail Energy Code (REC). The release of information was briefly considered within REC and if this was defined between Gas and Electric. It was understood under REC the Access Schedule did not differentiate Gas and Electric.

It was explained whilst there are re-assurances with REC released data there was not an equivalent process in a document similar to the DPM Conditionality Document. It was agreed that the Workgroup would need to consider this for the Data Access Schedule.

**New Action 0603:** Xoserve (DA) / Cadent (AC): Data Access Schedule, and alignment with the DPM Conditionality Document, to be reviewed.

## 2.0 Initial Discussion

### 2.1. Issues and Questions from Panel

None raised.

### 2.2. Initial Representations

None received.

### 2.3. Terms of Reference

The standard UNC Workgroup Terms of Reference will apply and is available at [www.gasgovernance.co.uk/mods](http://www.gasgovernance.co.uk/mods)

## 3.0 Next Steps

AR confirmed that the Modification needed further consideration next month.

## 4.0 Any Other Business

None.

## 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
10:00 Thursday 22 July 2021	5pm 14 July 2021	Microsoft Teams	Consideration of Wider Industry Impacts

**Action Table (as at 24 June 2021)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>0601</b>	24/06/21	1.0	Xoserve (DA) to confirm what assurances / controls will be in place around the use of data.	Xoserve (DA)	<b>Pending</b>
<b>0602</b>	24/06/21	1.0	Cadent (AC) / Xoserve (DA) to confirm and provide additional articulation of the purpose and rationale for releasing data to a LA.	Cadent (AC) / Xoserve (DA)	<b>Pending</b>
<b>0603</b>	24/06/21	1.0	Xoserve (DA) / Cadent (AC): Data Access Schedule and alignment with the DPM Conditionality Document to be reviewed.	Cadent (AC) / Xoserve (DA)	<b>Pending</b>

