

Agenda

**UNC Workgroup 0778R
Gas Vacant Sites Process review
10:00 Tuesday 19 April 2022
via Teams: 0207 660 8338, Conference ID 207 570 943#**

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*Please Note: This meeting will be considered alongside the Review of AQ Correction Processes (0783R).
The Workgroup Report is due to be presented to the UNC Modification Panel by 18 August 2022.*

Item	Topic	Lead	Category
1. Introduction and Status Review		Chair	
1.1.	Approval of Minutes (08 March 2022)		Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
2. Consideration of (draft) UNC Modification (inc. BRs, solution and framework)		All	Discussion
3. Consideration of Outstanding 0778R Aspects and when to Switch to a UNC Modification		All	Discussion
4. Next Steps		Chair	Information
5. Any Other Business		Chair	Discussion
6. Diary Planning		Chair	Information

Action Table (as at 08 March 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0902	23/09/21	1.0	British Gas (LG) to provide an overview of the consequences of a failed audit. (i.e. what happens to a site that is discovered as occupied).	British Gas (LG)	Carried Forward Update due 19/04/22
0905	23/09/21	1.0	British Gas (LG) to provide a description on how Shippers/Suppliers satisfy themselves that their approach not to inspect meters at least once every 2	British Gas (LG)	Carried Forward Update

Action Table (as at 08 March 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			years complies with health and safety legislation.		due 19/04/22
1101	03/11/21	3.0	Joint Office (LOS) to ask CACoP to consider how the information required for the P196 process can be replicated in the Gas market and how the information can be passed to Shippers from Suppliers.	Joint Office (LOS)	Carried Forward Update due 19/04/22
1102	03/11/21	6.0	All Workgroup Members to review the impact and appetite for changing the Rolling or Formula Year AQ.	All Workgroup Members	Carried Forward Update due 19/04/22
0102	11/01/22	2.	<i>Reference Draft High-Level Business Rules</i> – British Gas (LG) to develop an initial high-level set of (draft) Business Rules for vacant sites (inc. any potential test criteria) and supporting guidance around unoccupied sites and potential ‘switch off’ criteria.	British Gas (LG)	Carried Forward Update due 19/04/22
0203	08/02/22	3.	<i>Reference the Electricity (BSC) Safety Model Compliance</i> – British Gas (LG) to consider how that provision might be applied to 0778R going forward.	British Gas (LG)	Carried Forward Update due 19/04/22
0301	08/03/22	5.	<i>Reference a follow up UNC Modification for 0778R</i> – Joint Office (AR), Centrica (LG), Xoserve (ER) and CDSP (FC) to work together to develop a draft UNC Modification (inc. high-level Business Rules and solution statement) for consideration at the next Request Workgroup meeting.	Joint Office (AR), Centrica (LG), Xoserve (ER) & CDSP (FC)	Pending Update due 19/04/22