

**UNC Workgroup 0374 Minutes**  
**Interruptible to Firm – Supply Point Transition**  
**Thursday 28 April 2011**  
**at 31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alan Raper	(ARa)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Jennings	(AJ)	Xoserve
Andrew Wallace	(AW)	Ofgem
Beverley Viney	(BV)	National Grid NTS
Brian Durber	(BD)	E.ON UK
Chris Hill	(CH)	First Utility
Clare Cattle-Jones	(CCJ)	ENA
Dave Turpin	(DT)	Xoserve
Gareth Evans	(GE)	WatersWye
Karen Kennedy	(KK)	Scottish Power
Joanna Ferguson	(JF)	Northern Gas Networks
Joel Martin	(JM)	Scotia Gas Networks
Jonathan Amos	(JA)	Xoserve
Jonathan Wisdom	(JWi)	RWE npower
Lisa Harris	(LH)	Shell Gas Direct
Linda Whitcroft	(LW)	Xoserve
Mark Jones	(MJ)	SSE
Sallyann Blackett	(SAB)	E.ON UK
Steve Mulinganie	(SM)	Gazprom

**1. Introduction and Status Review**

**1.1. Review of minutes**

The minutes of the previous meeting were approved.

**1.2. Review of actions**

**0374 001:** Gazprom (SM) to revise Modification 0374.

**Update:** Modification Updated. **Compete.**

**0374 002:** Xoserve (AJ) to provide a cost estimate for the April meeting.

**Update:** DT suggested an initial estimate of £100,000 based on the work undertaken on the DME ratchets process. **Complete.**

**2. Discussion**

DT explained an option that could be used to identify and exclude customers within the invoicing system, he confirmed some changes would be required to systems and there would be costs associated with this.

SM believed it appropriate to protect customers and for them not to be penalised, allowing customers time to make appropriate corrections and get used to the new regime.

It was suggested by DT that Xoserve could examine a number of possible solutions and provide the Workgroup with a summary of these. The solutions included customers claiming a refund, an offline solution to credit the customer in addition to the system solution referred to above.

**Action 0374 003:** Xoserve to look at the options on providing a solution for the modification and provide a summary.

AR confirmed that an initial legal text had been prepared; he agreed to liaise with the proposer and Xoserve to assess if any further amendments would be required to the text. The intention will be to conclude the Workgroup Report at the next meeting including the legal text and cost estimate.

BF highlighted that an Initial representation had been provided by Wales & West Utilities, which raised a number of questions for the Workgroup to consider.

**3. AOB**

None raised.

**4. Diary Planning for Review Group**

The following meetings are scheduled to take place during the Distribution Workgroup Meetings:

Thursday 26 May 2011, Elexon, 350 Euston Road, London, NW1 3AW

Thursday 23 Jun 2011, Elexon, 350 Euston Road, London, NW1 3AW

Thursday 28 Jul 2011, 31 Homer Road, Solihull, B91 3LT

**ACTION LOG – Workgroup 0374**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0374 001	24/03/11	4.0	Revise modification 0374	Gazprom (SM)	Complete
0374 002	24/03/11	4.0	Provide a cost estimate	Xoserve (AJ)	Complete
0374 003	28/04/11	2.0	Xoserve to look at the options on providing a solution for the modification and provide a summary.	Xoserve (DT)	Pending

