
UNC Offtake Arrangements Workgroup Minutes

Tuesday 13 September 2011

By Teleconference

Attendees

Tim Davis (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alison Chamberlain	(AC)	National Grid Distribution
Bethan Winter	(BW)	Wales & West Utilities
Dave Adlam	(DA)	National Grid Distribution
Helga Clarke	(HC)	National Grid NTS
Keith Dixon	(KD)	Northern Gas Networks
Mark Amos	(MA)	National Grid NTS
Mark Lyndon	(ML)	National Grid NTS
Mike Wassell	(MW)	National Grid NTS
Phil Hobbins	(PH)	National Grid NTS
Rob Cameron-Higgs	(RCH)	Wales & West Utilities

1. Introduction and Status Review

1.1 Review of minutes

The minutes of the previous meeting were accepted.

1.2 Review of actions

OF0904: Consideration to be given on the appropriate wording for pre-notifications within the Meter Error Notification Guidelines.

Update: Item deferred. **Carried forward**

OF1003: Establishment of a formal Log to capture reasons for MEs and remedies - DNs to consider in what format it might best be produced.

Update: Item deferred. **Carried forward**

OF0701: Measurement Error NT008 (Horndon B MTA) - National Grid Distribution to provide an explanation as to why the change in data had not signalled an issue such that the error would have been identified earlier.

Update: Item deferred. **Carried forward**

OF0702: Scotia Gas Networks to review the Six Point Plan to identify if a similar error to Horndon would be picked up in the future.

Update: Item deferred. **Carried forward**

OF0801: National Grid NTS (DC) to amend UNC 0389 to include the 'Current OAD Annex Ref' listing and to reflect discussions and submit the amended version by no later than 17/08/11.

Update: Done. **Complete**

OF0802: Joint Office (BF) to publish the amended UNC proposal 0389 and as soon as possible thereafter prepare and publish a (draft) final workgroup report for consideration prior to formal submission to the September Panel.

Update: Done. **Complete**

OF0803: Joint Office (BF/MiB) to arrange an OAW meeting for 18/10/11 in a Solihull location (subject to room availability) and provide confirmation in due course.

Update: Done. **Complete**

2. Modifications

2.1. 0397 - Amendments to Section I of the OAD to reflect Offtake Profile Notice rules & recognition of different NTS/LDZ Offtake sensitivities

RCH explained that the modification is on the September Panel agenda for consideration. He asked DNs to confirm their view of the designated offtakes and liaise with NTS to establish the offtakes that are designated and agree appropriate tolerances. He explained that this is needed for the supplementary agreements.

PH explained that the current list of designated offtakes drawn up for discussion are being reviewed internally by NTS and National Grid hope, by mid October, to be in a position to confirm offtakes they believe should be designated. RCH asked if any changes were anticipated. It was accepted that it would be useful for NTS to have a firm position ahead of the next Offtake meeting on 18 October 2011, such that DNs could come to that meeting having considered the list.

Action 0901: NTS to provide a view on designated offtakes and proposed tolerances by 10 October 2011

It was noted that the position of designated offtakes would not be permanent as it can be changed at any time.

2.2. 0401 - Amendments to the Provisions for agreeing Pressures at the Offtakes from the National Grid Transmission System to Distribution Networks

AC anticipated that the modification would be discussed at the Panel meeting on Thursday.

3. Any Other Business

3.1. Flow Swap Rules

AC was keen to create a workplan to progress, and it was agreed that an offline discussion would be useful to establish how this would be managed going forward.

3.2. ITE Register

TD confirmed that three additional names had been provided which require ratification by the Workgroup. However, he proposed deferring to a meeting at which Shippers are present.

4. Diary Planning for Workgroup

10:30, 18 October 2011 at 31 Homer Road, Solihull, B91 3LT

Offtake Arrangement Workgroup Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
OF0904	08/09/10	3.0	Consideration to be given on the appropriate wording for pre-notifications within the Meter Error Notification Guidelines.	All	Carried forward
OF1003	08/10/10	3.1	Establishment of a formal Log to capture reasons for MEs and remedies - DNs to consider in what format it might best be produced.	All DNs	Carried forward
OF0701	11/07/11	2.1	Measurement Error NT008 (Horndon B MTA) - provide an explanation as to why the change in data had not signalled an issue such that the error would have been identified earlier	National Grid (AR)	Carried forward
OF0702	11/07/11	2.1	Review the Six Point Plan to identify if a similar error to Horndon would be picked up in the future.	Scotia Gas Networks (JM)	Carried forward
OF0801	10/08/11	3.	Amend UNC 0389 to include the 'Current OAD Annex Ref' listing and to reflect discussions and submit the amended version by no later than 17/08/11.	National Grid NTS (DC)	Complete
OF0802	10/08/11	3.	Publish the amended UNC proposal 0389 and as soon as possible thereafter prepare and publish a (draft) final workgroup report for consideration prior to formal submission to the September Panel.	Joint Office (BF)	Complete
OF0803	10/08/11	3.	Arrange a OAW meeting for 18/10/11 in a Solihull location (subject to room availability) and provide confirmation in due course.	Joint Office (BF/MiB)	Complete.
OF0901	13/09/11	2.1	(Mod0397) NTS to provide a view on designated offtakes and proposed tolerances by 10 October 2011.	National Grid NTS (PH)	Pending