

**UNC Workgroup 0396 Minutes**  
**EU Third package: Three week switching**  
**Thursday 27 October 2011**  
**31 Homer Road, Solihull B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Jennings	(AJe)	Xoserve
Anne Jackson	(AJ)	SSE
Chris Hill	(CH)	first:utility
Chris Warner	(CW)	National Grid Distribution
Darren Lindsay	(DL)	E.ON UK
David Addison	(DA)	Xoserve
Emma Smith	(ES)	Xoserve
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
George Glen	(GG)	ScottishPower
Joel Martin	(JM)	Scotia Gas Networks
Karen Kennedy	(KK)	ScottishPower
Linda Whitcroft	(LW)	Xoserve
Lisa Harris	(LH)	Shell
Lorna Lewin	(LL)	Shell
Richard Vernon	(RV)	RWE npower
Sasha Pearce	(SP)	RWE npower
Stefan Leedham	(SL)	EDF Energy

*Copies of all papers are available at: <http://www.gasgovernance.co.uk/0396/271011>.*

**1.0 Review of Minutes and Actions**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

No Actions outstanding.

## **2.0 Discussion**

The modification had been amended following discussions at the last meeting.

There was a brief discussion on the different interpretations of a '3 week' switching period. AJe pointed out that the systems work over 22 days, but DECC refers to 21 calendar days, so 'doing nothing' was not an option – should this be reflected in the Report as Shippers cannot comply with the Third Package requirement as currently drafted in the Licence. LW clarified that the current process does not allow Shippers to transfer in 21 days if the day of submission was included in the day count. However, if a Shipper confirmed within the 'cooling off' period then it would be compliant.

DL confirmed no further amendments to the modification were envisaged.

### *Review of Legal Text*

There were no comments in respect of the legal text, and DL confirmed no further amendments were envisaged. The Workgroup agreed that the changes should be reflected in its Report.

### *Completion of Workgroup Report*

BF advised that the reporting date for the Workgroup Report had been extended to January 2012, to align with new Modification 0403. The benefits of such alignment were considered, and the Workgroup concluded that there was no reason to delay submission of its Report to the Panel if it was finalised at an earlier date.

The Workgroup Report was reviewed. The relevant objectives, advantages and disadvantages were considered and the Workgroup agreed to recommend that this modification should proceed to consultation.

The Workgroup Report will be finalised and submitted to the Panel on 17 November 2011.

## **3.0 Any Other Business**

None raised.

## **4.0 Diary Planning for Workgroup**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

No further meetings planned.

**ACTION LOG – Workgroup 0396**