

UNC Distribution Workgroup Minutes
Thursday 26 April 2012
at 31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alan Raper	(ARa)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Jennings	(AJe)	Xoserve
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Claire Thorneywork	(CT)	National Grid NTS
Dave Adlam	(Dad)	National Grid Distribution
Dave Mitchell	(DM)	Scotia Gas Networks
David Addison	(DA)	Xoserve
Edward Coleman	(EC)	E.ON UK
Edward Hunter	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Emma Smith	(ES)	Xoserve
Erika Melèn	(EM)	Scotia Gas Networks
Fergus Healy	(FH)	National Grid NTS
Gareth Evans	(GE)	Waterswye
Graham Wood*	(GW)	British Gas
Jon Dixon	(JD)	Ofgem
Kathryn Heard	(KH)	National Grid NTS
Lorna Lewin	(LL)	Shell
Marie Clarke	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Rob Cameron-Higgs	(RCH)	Wales & West Utilities
Shiv Singh	(SS)	National Grid Distribution
Stefan Leedham	(SL)	EDF Energy
Tim Davis*	(TD)	Joint Office

* by teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/dist/260412.

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

See Section 3 Issues, for action updates.

Dis0304: Joint Office to summarise the issues raised by Ofgem on 0395/0398 and invite either views on these in time for discussion on 26 April, or an indication of when analysis might be complete

Update: Carried over to WG 0395 0398. **Complete.**

1.3. Modifications with Ofgem

JD gave an update of modifications with Ofgem.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0395 0398 - Limitation on Retrospective Invoicing and Invoice Correction

(Report to Panel 22 June 2012) – Papers at:

www.gasgovernance.co.uk/03950398

2.2. 0379 - Provision for an AQ Review Audit

(Report to Panel 19 July 2012) – Papers at:

www.gasgovernance.co.uk/0379

2.3. 0421 (0379A) - Provision for an AQ Review Audit

(Report to Panel 22 June 2012) – Papers at:

www.gasgovernance.co.uk/0421

2.4. 0410 - Responsibility for gas off-taken at Unregistered Sites following New Network Connections

(Report to Panel 21 June 2012) - Papers at:

www.gasgovernance.co.uk/0410

2.5. 0414 – Discontinuation of ANS usage for Interruption Communications by Transporters

(Report to Panel 21 June 2012) - Papers at:

www.gasgovernance.co.uk/0414

2.6. 0416S - Extending the data provision permissions created by Modification 0279 regarding historic asset and read data provision

(Report to Panel 21 June 2012) - Papers at:

www.gasgovernance.co.uk/0416

2.7. 0420 - New Connections Interruptible loads

(Report to Panel 18 October 2012) - Papers at:

www.gasgovernance.co.uk/0420

3. Issues

3.1. ISS 0018, Handling of Emergency Situations at Priority Customer Sites

BF confirmed this issue had been placed on hold.

Action Update

Dis0301: ISS018 – ICOS (GE) to produce a scoping document regarding a potential new service.

Update: On hold. **Carried Forward.**

3.2. ISS 0028 - Status of new connections prior to the completion of reinforcement works

It was agreed to close this issue as a new modification had been raised.

3.3. ISS 0029 - Communication of CO Poisoning Incidents

EM confirmed that an updated version of the communication document has now been developed and will be presented to the UNCC for approval in May.

3.4. ISS 0031 - Settlement Dispute Process

No further update provided.

3.6 ISS 0038 - Extension of the DMV regime

Action Update

Dis 0102: ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.

Update: No update provided. **Carried Forward.**

3.7 Smart Metering

DA confirmed that the SWIG group is working on this issue. It was agreed that the Distribution Workgroup wouldn't raise an issue on the issue log as it was being dealt with under another forum.

Action Update

Dis0302: Xoserve (AJe) to clarify the DCC requirements for iGT supply points to be covered by a single service provider, and the timing of any such requirement.

Update: It was agreed to close this action as it is being discussed at Smart Workgroups and Nexus. **Closed.**

Dis0303: Transporters (EM) to consider if and when a UNC modification might be raised to implement changes to legacy data flows and file formats in order to accommodate Smart Metering.

Update: It was agreed to close this action until further information was made available from the other Workgroups. **Closed.**

3.8 New Issues

None raised.

4. Any Other Business

4.1. Daily Metered Sites

RCH confirmed that the existing DM Read Bulletin Board service would cease in May 2012 and be replaced by a CSV file format approach, which should provide the following benefits:

1. The information is sent in CSV format which facilitates the use of the information in other applications and systems;
2. Transfer of the information can be automated reducing manual intervention;
3. The files can be saved making access to history easily available;
4. Information can be distributed to nominated email addresses.

Post Meeting Note:

DM Shippers are encouraged to contact G4S on the contact details below to establish how best to utilise this improved service offering.

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Email: patrick.humphrey@dnastream.comWeb: www.dnastream.com**5. Diary Planning***Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary*

Workgroup meetings will take place on:

Thursday 24 May 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 28 June 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 26 July 2012, 10:15, 31 Homer Road, Solihull, B91 3LT

Thursday 23 August 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 27 September 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 22 November 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 18 December 2012, 10:00, 31 Homer Road, Solihull, B91 3LT

UNC Distribution Workgroup - Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0102	26/01/12	3.6.1	ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.	Gazprom (SM)	Carried Forward
Dis0301	22/03/12	3.1	ISS018 - ICOSS to produce a scoping document regarding a potential new service	ICOSS (GE)	Carried Forward
DIS0302	22/03/12	4	Smart Metering - Xoserve to clarify the DCC requirements for iGT supply points to be covered by a single service provider, and the timing of any such requirement	Xoserve (AJe)	Closed
DIS0303	22/03/12	4	Smart Metering - Transporters to consider if and when a UNC modification might be raised to implement changes to legacy data flows and file formats in order to accommodate Smart Metering	DNs (EM)	Closed

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DIS0304	22/03/12	5	Joint Office to summarise the issues raised by Ofgem on 0395/0398 and invite either views on these in time for discussion on 26 April, or an indication of when analysis might be complete	Joint Office (BF)	Closed Carried over to WG 0395 0398