

**Governance Workgroup Minutes**  
**Thursday 19 May 2011**  
**ENA, 52 Horseferry Road, London**

**Attendees**

Tim Davis (Chair)	TD	Joint Office
Bob Fletcher (Secretary)	BF	Joint Office
Andy Miller	AM	Xoserve
Chris Shanley	CS	National Grid NTS
Chris Warner	CWa	National Grid Distribution
Chris Wright	CWr	British Gas
Dora Ianora	DI	Ofgem
Joanna Ferguson	JF	Northern Gas Networks
Joel Martin	JM	Scotia Gas Networks
Jon Wisdom	JW	RWE npower
Phil Broom	PB	GDF Suez
Richard Fairholme	RF	E.ON UK
Richard Hewitt	RHe	National Grid NTS
Richard Street	RS	Corona Energy
Simon Trivella	ST	Wales & West Utilities
Stefan Leedham	SL	EDF Energy

**1.0 Introduction and Status Review**

- 1.1 Minutes from the previous meetings were approved.
- 1.2 There were no actions to review
- 1.3 All live modifications and topics were on the agenda.

**2.0 Modifications**

- 2.1 Modification 0294 - Changes to UNC Modification Panel Constitution

CWr indicated that he is considering withdrawing the modification and raising a replacement which can follow the present governance process.

**3.0 Workgroup meetings**

- 3.1 0361 - Consider the duration of changes against wider industry developments

The minutes are published at the following location  
[www.gasgovernance.co.uk/0361/190511](http://www.gasgovernance.co.uk/0361/190511)

- 3.2 0372 - Code Governance Review Licence Compliance Changes

The minutes are published at the following location  
[www.gasgovernance.co.uk/0372/190511](http://www.gasgovernance.co.uk/0372/190511)

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## **4.0 Issues**

- 4.1 New Issues  
None raised.

## **5.0 Any other business**

### **5.1 Review of UNC meeting Schedule**

The Workgroup agreed to close this discussion point and remove from future meeting agendas.

### **5.2 European Issues Workgroup**

RHe asked if it would be beneficial to arrange specific meetings to discuss issues raised in European by regulators or legislation. JW felt there would be very little benefit - this has been tried in the electricity market but actual support for meetings was very limited.

SL thought there would be benefits to head off potential issues, which require quick solutions, such as experience had shown was the case with the 3<sup>rd</sup> Energy Package.

The Workgroup concluded that issues should be raised within UNC Workgroups when impacts were identified.

## **6.0 Diary Planning for Workgroup**

TD asked if the Workgroup should meet on an additional day in June to allow more time for assessing Governance modifications. The Workgroup concluded this may be beneficial and a meeting will be arranged by the Joint Office, subject to responses to the invitation.

The next meetings are planned for:

Tuesday 07 June 2011, 10.30am at the ENA, Horseferry Road, London.

Thursday 16 June 2011, ENA, following the UNC Committee meeting.

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<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>