

User Pays User Group
Monday 05 November 2012
via teleconference

Attendees

Tim Davis (Chair)	(TD)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Claire Copplestone	(CC)	SSE
Dave Addison	(DA)	Xoserve
David McCrone	(DM)	Scottish Power
Katie Ballard	(KB)	Total
Shoberg Khatun	(SK)	RWE npower
Trevor Clark	(TC)	E.ON UK

Meeting documentation can be found at www.gasgovernance.co.uk/up/2012

1.0 Introduction

TD welcomed attendees.

As the meeting was not quorate, it was agreed the proceeding business would be addressed informally as a User Pays User Group meeting.

1.1 Minutes of previous meeting

The minutes from the previous meeting were accepted.

1.2 Actions

There were no actions outstanding.

2.0 Change Management Update

2.1 Change Order No UPCO005: Modification 0416S – Extending the data provision permissions created by Modification 0279 regarding historic asset and read data provision

DA provided an update for the User Pays change associated with Modification 0416. He confirmed 0416 had been implemented and was effective from 12 October 2012. Two new Non-Code User Pays services and the general permissions to release historic asset and read data had been created and an ACS had been submitted to Ofgem (£1200 monthly reports for the year; £512 for the quarterly service). TC enquired about having reports on an adhoc basis, DA confirmed that adhoc reports could be provided for those who require them.

DA provided a timeline, covering implementation and the transition approach. He explained if the yearly service is ordered prior to 31 March Xoserve will ensure continuous data is provided, the first monthly report will provide April data. Any requests prior to 01 April reports can be provided, with the charges as previously outlined in Xoserve's communication.

DA anticipated issuing the EQR on 19 November and, providing no negative response is received, the BER will be issued in December.

2.2 Change Order No UPC006: Supporting Information for Telephone Enquiry Usage

DA outlined the Change Order Form and Outcome report. The plan for progressing UPC006 was agreed and approved, and voting will proceed.

3.0 Operational Update

Data Centre Services - Performance

DA provided a performance status update, with all areas on target. No questions were raised.

4.0 Modification Update

DA provided a list of User Pays Modifications currently live on the Joint Office Modifications Register: www.gasgovernance.co.uk/mods.

5.0 Any Other Business

5.1 Data Enquiry Outage – 04 October 2012

DA reported on the experience and lessons learned.

5.2 Ofgem Code Governance Review

TD highlighted that within the Ofgem Code Governance Review consultation it was suggested that the Agency Charging Statement should become part of the UNC. He anticipated this would introduce governance changes to the UPUC approach, and recommended all parties consider the implications for non-code services.

6.0 Next Meeting

6.1 User Pays User Committee (UPUC)

The next meeting (via teleconference) will be scheduled to take place in January 2013.