

UNC Distribution Workgroup Minutes
Thursday 27 September 2012
ENA, 52 Horseferry Road, London SW1P 2AF

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Lorna Dupont (Secretary)	(LD)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andrew Wallace	(AW)	Ofgem
Anne Jackson	(AJ)	SSE
Brian Durber*	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Darren Lond	(DL)	National Grid Transmission
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Elaine Carr*	(EC)	ScottishPower
Erika Melen	(EM)	Scotia Gas Networks
Fergus Healy	(FH)	National Grid NTS
Gareth Evans	(GE)	Waters Wye (for Total and Corona)
Lorna Lewin	(LL)	DONG
Mark Jones*	(MJ)	SSE
Rob Cameron-Higgs*	(RCH)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/Dist/270912>

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

Dis0102: ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.

Update: SM reported that work was continuing, and that two modifications were likely to be raised, probably together. One will be proposing improvements to DME (changing submission times) and will be raised by Phil Broom (GDF Suez), and a second will be proposing to extend the window of the DMV product to 2015 in line with Project Nexus (likely to involve a simple date replacement) and will be raised by Gazprom. **Closed**

Dis0301: ISS018 - TOTAL to produce a scoping document regarding a potential new service.

Update: GE advised that due to a variety of reasons TOTAL was unable to pursue this at this time, and requested that the action should be closed. **Closed**

Dis0901: National Grid Distribution to liaise with the iGT and Shippers to address the transition of transferring assets.

Update: AR had spoken with Gethyn Howard (INEXUS). And it had been decided to adopt a clean break on the transportation arrangements at the point the asset had changed hands. There was no need to formally withdraw – it was just the breaking of the commercial arrangements - it then needs be confirmed onto the network.

AJ observed that some sites would have switched within that year and queried how were the Transporters going to charge Shippers, how will systems be corrected, and when would the Shipper take responsibility - from the date of change of Supplier? There were concerns that some parties may get gas at no cost, because the charging might be levied against the wrong party. AJ understood the proposal for a clean commercial break. If severed up to August 2011 then subsequent charges will not be made in an appropriate way, and there were concerns that this could all happen again in the future – the stop gap remedy was not really addressing the problem. SM added that a more robust process needed to be considered and developed so that it did not happen again.

AR was aware there were time gaps and acknowledged the concerns, but believed the Transporters were able to work out the appropriate transportation adjustments. He will look at developing a process. In the meantime all Shippers will be asked to address the sites affected, to reconfirm MPRNs, etc (of the 30, 25 were still outstanding), so the iGTs' involvement will cease. The new arrangements will be established and remaining gaps will be addressed.

AW requested that he be involved in any further discussions on these issues and development of a process. **Closed**

New Action Dis0902: Produce a strawman process to address the transfer of assets between Transporters.

1.3. Modifications with Ofgem

Modifications 0395 and 0398 – AW advised that a document would be issued next week.

2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0410/0410A - Responsibility for gas off-taken at Unregistered Sites following New Network Connections
(Report to Panel 15 November 2012) - Papers at:
www.gasgovernance.co.uk/0410
- 2.2. 0425 - Re-establishment of Supply Meter Points – Shipperless sites
(Report to Panel 15 November 2012) – Papers at:
www.gasgovernance.co.uk/0425
- 2.3. 0428 - Single Meter Supply Points
(Report to Panel 20 December 2012) – Papers at:
www.gasgovernance.co.uk/0428
- 2.4. 0429 - Agenda Customer Settlement Error Claims Process
(Report to Panel 15 November 2012) – Papers at:
www.gasgovernance.co.uk/0429

3. Issues

3.1. ISS 0018, Handling of Emergency Situations at Priority Customer Sites

SM and GE agreed that this issue should be closed.

3.2. New Issues

3.2.1 Gas Security Emergency

AM referred to the current process whereby communications to Shippers were sent out by fax, and suggested that the regime could be reviewed and updated to use other more modern methods of communication such as email or telephone. AM's concern was that no one uses fax anymore.

FH responded that this issue has also been recently considered at the Transmission Workgroup, and explained the legal view and position as to why fax remained as the means of communication.

ARo observed that emails were used on the electricity side, but this may not be appropriate for use on the gas side.

It was suggested that AM may wish to discuss the issue with the British Gas representatives who attended the recent Transmission Workgroup.

4. Any Other Business

None raised.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place on:

Friday 05 October 2012, 10:30, at 31 Homer Road, Solihull B91 3LT

Wednesday 10 October 2012, 10:00, at 31 Homer Road, Solihull B91 3LT

Thursday 25 October 2012, 10:00, at 31 Homer Road, Solihull, B91 3LT

Thursday 22 November 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 18 December 2012, at 10:30, 31 Homer Road, Solihull B91 3LT.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0102	26/01/12	3.6.1	ISS038 – Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.	Gazprom (SM)	Closed
Dis0301	22/03/12	3.1	ISS018 – TOTAL to produce a scoping document regarding a potential new service.	TOTAL (GE)	Closed
Dis0901	05/09/12	4.1	National Grid to liaise with the iGT and Shippers to address the transition of transferring assets.	National Grid Distribution (AR)	Closed
Dis0902	27/09/12	1.2	Produce a strawman process to address the transfer of assets between Transporters.	National Grid Distribution (AR)	Pending