

UNC Distribution Workgroup Agenda

10:00 Tuesday 18 December 2012

at 31 Homer Road, Solihull, B91 3LT

1. Introduction and Status Review

1.1. Review of minutes

1.2. Review of actions

2. Workgroups

2.1. 0379 - Provision for an AQ Review Audit

(Report to Panel date 17 January 2013) - Papers at:

www.gasgovernance.co.uk/0379

2.2. 0425 - Re-establishment of Supply Meter Points – Shipperless sites

(Report to Panel 21 February 2013) – Papers at:

www.gasgovernance.co.uk/0425

2.3. 0428 - Single Meter Supply Points

(Report to Panel 21 March 2013) – Papers at:

www.gasgovernance.co.uk/0428

2.4. 0429 - Agenda Customer Settlement Error Claims Process

(Report to Panel 21 February 2013) – Papers at:

www.gasgovernance.co.uk/0429

2.5. 0431S - Shipper/Transporter - Meter Point Portfolio Reconciliation

(Report to Panel 18 April 2013) – Papers at:

www.gasgovernance.co.uk/0431

2.6. 0437S - Retention of MAM Id in Transporter Systems at Change of Shipper

(Report to Panel 21 February 2013) – Papers at:

www.gasgovernance.co.uk/0437

3. Issues

3.1. New Issues

4. Any Other Business

5. Diary Planning

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table as at 21 November 2012

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0902	27/09/12	1.2	Transporters to indicate the appropriate communications for the transfer of assets between Transporters.	Transporters	Carried Forward
Dis1001	10/10/12	1.2	Assess the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to the process or direction given by the authority.	National Grid Distribution (CW)	Carried Forward

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**UNC Workgroup 0379 Agenda
Provision for an AQ Review Audit**

**Tuesday 18 December 2012
at 31 Homer Road, Solihull, B91 3LT**

Please note: This meeting will be accommodated during the Distribution Workgroup.

- 1.0 Review of Minutes and Actions from previous meeting**
- 2.0 Workgroup Report**
- 3.0 Any Other Business**
- 4.0 Diary Planning for Workgroup**

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UNC Workgroup 0425 Agenda
Re-establishment of Supply Meter Points – Shipperless sites
Tuesday 18 December 2012
at 31 Homer Road, Solihull, B91 3LT

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- 1.0 Review of Minutes and Actions from previous meeting**
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Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0425 1001	05/10/12	2.	To double-check what the GSRU requirements are with regard to what happens when a Transporter visits a site and find that whilst no meter is present, the customer states that they still require gas.	Transporters (NGUKD, SGN, NGN, WWU)	Update from WWU - outstanding
0425 1001A	22/11/12	1.2	<i>Subsidiary action relating to Action 1001:</i> Establish details regarding when/what communications are made to/left with the customer, and what the Shipper could do about a situation that appeared to be out of its control.	SGN (EM)	Pending

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**UNC Workgroup 0428 Agenda
Single Meter Supply Points
Tuesday 18 December 2012
at 31 Homer Road, Solihull, B91 3LT**

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- 1.0 Review of Minutes and Actions from previous meeting**
- 2.0 Workgroup Report**
- 3.0 Any Other Business**
- 4.0 Diary Planning for Workgroup**

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	22/11/12	2.0	Draw the attention of the Charging Teams and DCMF to consider potential synergies and opportunities to synchronise elements of Modification 0428 and Modification 0418 to minimise implementation impacts on Shipper businesses.	SGN (EM)	Pending

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UNC Workgroup 0429 Agenda Customer Settlement Error Claims Process

Tuesday 18 December 2012
at 31 Homer Road, Solihull, B91 3LT

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- 1.0 Review of Minutes and Actions from previous meeting**
- 2.0 Discussion**
- 3.0 Any Other Business**
- 4.0 Diary Planning for Workgroup**

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0429 003	27/09/12	2.0	Provide cost estimate for review.	Xoserve (DA)	Carried Forward
0429 004	27/09/12	2.0	Provide draft legal text for review.	National Grid Distribution (CW)	Carried Forward
0429 005	22/11/12	2.0	Consider the questions/ observations raised by Ofgem and provide a response to Ofgem and Workgroup 0429.	Waters Wye (BM/GE for Corona Energy)	Pending

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UNC Workgroup 0431S Agenda
Shipper/Transporter - Meter Point Portfolio Reconciliation
Tuesday 18 December 2012
at 31 Homer Road, Solihull, B91 3LT

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- 1.0 Review of Minutes and Actions from previous meeting**
- 2.0 Discussion**
- 3.0 Any Other Business**
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0001	13/11/12	2.0	Transporters to confirm the nature of Supplier portfolio requests.	Xoserve	Pending
0002	13/11/12	2.0	Transporters to consider the use of SPAA for the provision of data.	Xoserve	Pending

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**UNC Workgroup 0437S Agenda
Retention of MAM Id in Transporter Systems at Change of Shipper**

**Tuesday 18 December 2012
at 31 Homer Road, Solihull, B91 3LT**

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- 1.0 Review of Minutes and Actions from previous meeting**
- 2.0 Discussion / Workgroup Report**
- 3.0 Any Other Business**
- 4.0 Diary Planning for Workgroup**

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	22/11/12	1.0	Provide scenarios and timelines for review/discussion purposes.	Xoserve (DA)	Pending

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