

**UNC Workgroup 0431S Minutes  
Shipper/Transporter - Meter Point Portfolio Reconciliation  
Thursday 28 February 2013  
at ENA, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Amie Charalambous	(AC)	RWE npower
Anne Jackson	(AJ)	SSE
Andrew Green	(AG)	Total Gas & Power
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Lorna Lewin	(LL)	DONG Energy
Marie Clark	(MC)	ScottishPower
Naomi Anderson	(NA)	EDF Energy
Robert Cameron-Higgs	(RCH)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom

\* *via teleconference*

Copies of all papers are available at: [www.gasgovernance.co.uk/0431/280213](http://www.gasgovernance.co.uk/0431/280213)

The Workgroup Report is due to the UNC Modification Panel on 18 July 2013.

**1.0 Review of Minutes and Actions from previous meeting**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

**0001:** Transporters to confirm the nature of Supplier portfolio requests.

**Update:** AR advised that no further update is available at this time. **Carried Forward**

**2.0 Discussion**

During a brief discussion, EM explained that SGN were still considering some issues and she expects to be able to provide an update at the 06 March 2013 meeting. Thereafter, the Workgroup agreed to defer any further discussion on the modification until the next meeting.

**3.0 Any Other Business**

None.

#### 4.0 Diary Planning

Further details of planned meetings will be made available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Wednesday 06 March 2013 at 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 28 March 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 25 April 2013 at 10:30, 31 Homer Road, Solihull, B91 3LT

#### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0001	13/11/12	2.0	Transporters to confirm the nature of Supplier portfolio requests.	Xoserve	<b>Carried Forward</b>