

**UNC Workgroup 0407 Minutes
Standardisation of notice periods for offtake rate changes for all
National Grid NTS Exit Users**

Tuesday 21 May 2013

Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Bethan Winter	(BW)	Wales & West Utilities
David Corby*	(DC)	National Grid NTS
David Mitchell	(DM)	Scotia Gas Networks
Emma Buckton*	(EB)	Northern Gas Networks
Helga Clarke	(HC)	National Grid NTS
Keith Owen*	(KO)	Northern Gas Networks
Lewis Hodgart*	(LH)	Ofgem
Mark Freeman	(MF)	National Grid Distribution
Martin Connor	(MC)	National Grid NTS
Phil Hobbins	(PH)	National Grid NTS
Rob Cameron-Higgs	(RCH)	Wales & West Utilities

**via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/0407/210513

The Workgroup Report is due to the UNC Modification Panel by 18 July 2013.

1.0 Introduction and Status Review

1.1. Minutes

The minutes of the previous meeting were approved.

1.2. Actions

No outstanding actions to review.

2.0 Discussion

RCH summarised the recent amendments to the modification.

PH confirmed that the modification refers to the Short Term Access to System Flexibility Allocation Methodology published on the National Grid NTS website. LH enquired if this would be incorporated into the UNC or if it is subject to any licence conditions. PH clarified that the methodology is referenced in UNC TPD Section J7.3, he confirmed the proposed changes to the methodology would be shared with the Workgroup. LH was keen to have sight of the changes to the methodology to aid the decision making process.

RCH believed that the modification had no impact to National Grid demand margin no investment required and give potential 'connectees' significant more comfort about commercial terms that would impact them.

PH asked if the Workgroup Report could document the changes that have been made to the modification to provide a background for the Panel to consider and explain the

rationale behind the amendments, the three options considered with an explanation as to the solution chosen. RCH agreed to add an appendix to the Workgroup report to provide some further developmental background.

A number of amendments to the Workgroup Report were discussed and captured for the proposer to consider.

Further consideration of the Legal Text was thought to be necessary around the OPN process.

It was agreed to publish a draft version of the Workgroup Report with the additional background information for approval on 01 July 2013. It was anticipated the Workgroup Report could be finalised in July.

Action 0501: Proposer to amend the modification in line with Workgroup discussions adding a developmental background appendix.

Action 0502: National Grid NTS provide an updated Short Term Access to System Flexibility Allocation Methodology.

3.0 Any Other Business

None raised.

4.0 Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting will take place within the business proceedings of the Offtake Arrangements Workgroup on:

Monday 01 July 2013, at 10:30, Consort House, 6 Homer Road, Solihull, B91 3QQ

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0501	21/05/13	2.0	Proposer to amend the modification in line with Workgroup discussions adding a developmental background appendix.	WWU (RCH)	Pending
0502	21/05/13	2.0	National Grid NTS provide an updated Short Term Access to System Flexibility Allocation Methodology.	National Grid NTS (PH)	Pending