

**Evaluation Quotation Report (EQR)
for
Change Order
UPC0007
iGT Customer Data Preparation Service**

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Document Purpose & Summary

The purposes of this report are...

- To provide a quotation for xoserve to evaluate the business change outlined in the relevant change order, i.e. a quote to provide a Business Evaluation Report (BER).
- To identify the impacted areas that will be analysed during the evaluation.

Evaluation service offered:

Analysis of the change order to produce a Business Evaluation Report that will include estimated costs for delivery of the business change.

During business evaluation xoserve may provide other appropriate deliverables.

Quotation Dependencies

- There are no changes in the scope or complexity of the change between provision of this EQR and delivery of the BER.
- The BER delivery time scale quoted is elapsed time. Actual start date depends upon [a] when the BEO is received and [b] the relative priorities and availability of resource at that time.

Disclaimer

This Evaluation Quotation Report has been prepared pursuant to Schedule 2 of the Framework Contract for the Provision of Non-Code User Pays Services.

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Change type:	Change Order (User Pays) Non-Code Services
Service Change Details (describe new requirements and expected beneficiaries):	The service is the preparation of the iGT Customers Data to enable the data to be migrated to the target UK Link System to enable the iGT Single Service provision to be effective. The intended date for Single Service Provision is 1st October 2015.
Xoserve's initial view of if and how Service Change can be reasonably be implemented:	Xoserve will build a database, take each iGT licence holders data set, prepare and maintain, and provide portfolio reports to each Shipper. UNC Modification 467 has been raised to place an obligation on the iGTs to participate in the iGT Customer Data Preparation Service
Xoserve's impact assessment of what analysis work is required in order to deliver BER:	The analysis work has been completed.
Estimated BER delivery cost and whether recoverable:	The BER is nearly completed. The high level estimate for the costs of the services are: System design and build – circa £200,000 - £250,000 Data preparation support – circa £200,000 - £400,000 Cost to be recovered as a Non-Code User Pays Service charge.
Potential Changes to: The Framework Contract for the Provision of Non-Code User Pays Services/ Xoserve Ltd Services Schedule for the Provision of Non-Code User Pays Services/Agency Charging Statement	Changes will be required to: Services Schedule – new Service Schedule ACS – new service lines – see below
Period for which EQR is valid:	31 December 2013
Lead xoserve operational manager name & contact details:	Andy Miller Andy.J.Miller@Xoserve.com

Draft ACS Service lines for information

Service Item	Description	Type	Services Recipient	Service Detail	Charging Basis	Charge (£)
iGT Customer Data Preparation Service	<p>Development service</p> <p>The design and development of the iGT Customer Data Preparation System</p>	Non-Code Service	Shippers	The design and development of the iGT Data Preparation System incorporating the development of system code, the procurement of the database hardware, the design and build of interface files between iGTs and Xoserve and the design and development of extract data functionality to support the provision of reports to the industry.	<p>100% charges to Shippers</p> <p>The charging basis for Shippers will be based upon each Shippers number of iGT supply points in proportion to the total number of iGT supply points as measured on the date of the [1st March 2014]</p>	tbc
iGT Customer Data Preparation Service	<p>Ongoing service</p> <p>The preparation of iGT Customer Data ready for migration to the target UK Link System</p>	Non-Code Service	Shippers	Service to receive, prepare and transform iGT Customer Data to enable the target UK Link System to be populated with all iGT Customer Data to enable the services envisaged under UNC Modification 400 and iGT UNC Modification 039 to be effective.	<p>100% charges to Shippers</p> <p>The charging basis for Shippers will be based upon each Shippers number of iGT supply points in proportion to the total number of iGT supply points as measured on the date of the 1st December each year</p>	tbc

Service Item	Service Detail	1 April 2014 Annual Forecast Demand (Apr 14 – Mar 15)
iGT Customer Data Preparation System	Development service.	Once, expected to be invoiced in Year 2014/15,
iGT Customer Data Preparation	Ongoing service to the point of migration of data to the target UK Link System.	Once, expected to be invoiced in Year 2015/16