

UNC Workgroup 0474S Minutes
Inclusion of the guidelines relating to the “Customer Settlement Error Claims Process” within UNC governance
Monday 10 February 2014
Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Alison Chamberlain*	(AC)	National Grid Distribution
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Ed Hunter	(EH)	RWE npower
Gerald Jago	(GJ)	RWE npower
Kirsten Elliot-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0474/070114

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 April 2014.

1.0 Review of Minutes and Actions

1.1 Minutes

The minutes of the previous meeting were accepted.

1.2 Actions

No outstanding actions to review.

2.0 Guidelines

DA confirmed a draft [Customer Settlement Error Claims Process Guidelines](#) document had been provided in advance of the meeting for parties to review and provide feedback.

The Workgroup considered and discussed the guidelines, in particular the timelines on page 4.

CB asked about retrospective adjustments within Project Nexus and if this process conflicted with that proposed in Modification 0434. DA advised that there wouldn't be any conflicts as this process was restricted to a defined type of adjustment. There may be transition issues to consider to get from the existing regime to that proposed under Project Nexus.

AM enquired about the impact of the “line the sand”, for instance if it was shortened or changed. If a Shipper failed to submit an adjustment could the Customer Settlement Error Claim Process be used for an adjustment as a backstop process? DA clarified if the

adjustment is material and meets the eligibility criteria the process could be utilised. However, he would need to clarify what would occur for reconciliations. If reconciliation was required beyond the code cut off date and created a variance, the variance would split the period.

Action 0201: Xoserve to clarify the impact on the reconciliation process beyond the code cut off date (line in the sand).

DA confirmed that the guidelines would be amended. The Workgroup intended to complete the Workgroup Report at the next meeting.

3.0 Legal Text

The legal text was reviewed and considered for inclusion in the Workgroup Report.

4.0 Any Other Business

None.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting will take place within the Distribution Workgroup on:

Tuesday 11 March 2014 at 10:30, 31 Homer Road, Solihull B91 3LT (*venue subject to change*).

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	10/02/14	2.0	Xoserve to clarify the impact on the reconciliation process beyond the code cut off date (line in the sand).	Xoserve (DA)	Pending