

UNC Workgroup 0468 Minutes
Unique Property Reference Number (UPRN) Population by Gas
Transporters
Friday 06 June 2014
at 31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Ami Charalambous	(AC)	RWE npower
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Elly Laurence*	(EL)	EDF Energy
Hilary Chapman	(HCh)	Xoserve
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Maria Hesketh	(MH)	ScottishPower
Mark Jones*	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS
Tahera Choudhury	(TC)	Xoserve
Thora Gram	(TG)	Statoil

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0468/060614>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 September 2014.

1.0 Review of Minutes and Actions

BF provided a brief explanation of the rationale behind why the modification is being considered under the Distribution Workgroup forum, rather than as a separate modification specific workgroup meeting.

1.1 Minutes

The minutes of the previous meeting were accepted.

1.2 Actions

0202: All parties to consider and provide a view on the benefits and organisational requirements of enhancing address services.

Update: BF explained that consideration remains ongoing. **Carried Forward**

0203: Ordnance Survey to consider the options for Licence requirements (following completion of action 0202).

Update: In the absence of an Ordnance Survey representative, consideration of the action was deferred. **Carried Forward**

0501: Address Management – Xoserve (DA) to invite DECC to give its perspective on this area.

Update: DA advised that whilst he had tried to contact DECC to invite them to provide a view, he had as yet, been unsuccessful. **Carried Forward**

0502: Matching Exercise Data - Xoserve (DA) to clarify the source of the data and its business context and report back to Workgroup.

Update: DA advised that after further investigations it has been deemed that the source data is/was suspect whilst drawing parallels to the UK Link data is not appropriate either. **Closed**

2.0 Source Data Considerations (DECC)

In the absence of an Ordnance Survey representative, consideration of the action was deferred.

3.0 Amended Modification

CB conducted a brief onscreen review of the proposed amendments to the modification, whilst taking the opportunity to remind everyone that the modification is seeking to introduce a single set of consistent address related information (based around the concept of UPRNs) that can be utilised in both the Gas and Electricity markets.

During discussions, the focus of attention was concentrated on Section 3 – Solution during which it was confirmed that a UPRN is ‘normally’ first created at the Local Authority Planning Stages of a site development in liaison with the Ordnance Survey people. DA explained that (in some cases) in the very first instance, the UPRN may be allocated to a simple plot of land and that the expectation is that you would be able to ‘match’ a property address to the UPRN within the following 12 weeks (12 weeks being seen as the worst case scenario as updates are provided at 6 week intervals).

CW recommended that business rules should be developed to help identify where Code changes may be required, as currently Code only recognises the concept of MPRNs – he suggested that CB should look closely at the provisions outlined with UNC TPD Section G (paragraphs 1.9, 1.9.2 and 7.3.1 in particular).

CW also suggested that the statement commencing with ‘The Gas Transporters will be required to prepare, consult on and agree with Registered Users.....within twelve months of the Project Nexus Go-Live date’, as currently written makes preparation of the legal text extremely difficult. He is also concerned that the proposal is potentially introducing a new Code process based around address information provisions which he believes needs to be clearly identified within any business rules. He is also of the view that the UPRN will need to be ‘linked’ to Transporters data in order to keep the Sites & Meters database record accurate and therefore needs to be defined within Code. Responding, CB suggested that the modification is simply looking to build a better address information provision, rather than introduce a new Code process and pointed out that parties would only need to flow updated information on a 3 month cycle.

When asked how it is envisaged that Shipper created MPRNs would be managed, CB advised that it is expected that Shippers would ask Transporters to update the system on their behalf – DA added that this would be via a Meter Point Register Update cross matched to the UPRN as Transporters allocate Shipper requested MPRNs.

DA believes that further consideration of the UPRN (inc. back population aspects) requirements would be needed and that Xoserve are unable to commit to the indicated 12 month delivery requirement at this time. He also believes that the Workgroup and/or

DECC would also need to consider potential Transporter Licence alignment and Public Sector Mapping Agreements (PSMA)¹ aspects as well.

Whilst recognising that the Xoserve analysis of costs, system requirements, implementation considerations and who pays for the (service) provision are key elements required in order to move forward on the modification, DA informed those in attendance that he is still struggling to commit fully to the modification without a better understanding of the Transporter Licence implications, as these drive the potential scale of the changes involved. Furthermore, he remains concerned that should any party raise an alternative modification proposal, it could have a major impact on Xoserve's assessment of this modification.

Closing, CB, DA and AR agreed to discuss the matter with DECC offline and report back in due course.

Action 0468 0601: Transporters (AR) and Xoserve (DA) to consider how best to develop an address related data structure provision built around the UPRN concept (including consideration of a move away from the current PAF related approach and possible matching to similar existing address information product lines).

4.0 Business Rules

Consideration deferred at this time.

5.0 Any Other Business

None.

6.0 Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

It is expected that the next meeting will take place within a Distribution Workgroup, on a date as yet to be decided, for early August at 10:30, 31 Homer Road, Solihull B91 3LT.

¹ For more information on PSMA aspects please go to: <http://www.ordnancesurvey.co.uk/business-and-government/public-sector/mapping-agreements/>

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0202	22/02/14 revised 09/05/14	2.0	All parties to consider and provide a view on the benefits and organisational requirements of enhancing address services.	All	Update to be provided. Carried Forward
0203	22/02/14	2.0	Ordnance Survey to consider the options for Licence requirements (following completion of Action 0202)	Ordnance Survey (JJ)	Update to be provided. Carried Forward
0501	09/05/14	1.2	<i>Address Management</i> – Invite DECC to give its perspective on this area.	Xoserve (DA)	Update to be provided. Carried Forward
0502	09/05/14	4.0	<i>Matching Exercise Data</i> - Xoserve to clarify the source of the data and its business context and report back to Workgroup.	Xoserve (DA)	Update provided. Closed
0601	06/06/14	3.0	To consider how best to develop an address related data structure provision built around the UPRN concept (including consideration of a move away from the current PAF related approach and possible matching to similar existing address information product lines).	Transporters (AR) & Xoserve (DA)	Update to be provided.