

**Meeting of Representatives to be held at 10:00 on Friday 13<sup>th</sup> September 2013  
by teleconference**

**Dial in details: 020 7950 1251 followed by 61858003#**

## **Agenda**

- 23.1 Minutes of last meeting and actions arising
- 23.2 Appointment of Modification Panel Chair
- 23.3 Joint Office Budget Report
- 23.4 Annual Review of JGAA
- 23.5 Review of Risks
- 23.6 AOB
- 23.7 Date and Content of Next Meeting

### **Action Summary 08 February 2013**

<b>Action Ref</b>	<b>Meeting Date(s)</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
JGAC 16/02	20/10/10	16.4	Produce a formal version of the revised JGAA for subsequent submission to Ofgem	WWU legal	<b>Completed</b>
JGAC 21/01	07/09/12	21.5	Circulate a word version of the ECQ methodology documents to allow others to record comments	NG NTS (RH)	<b>Completed</b>
JGAC 21/02	07/09/12	21.5	Review the ECQ methodology and provide comments and/or approval of the document by email	All	<b>Completed</b>
JGAC 02/01	08/02/13	22.3	Circulate the revised JGAA, allowing one week for any final comments	Joint Office (TD)	<b>Provided alongside minutes</b>
JGAC 02/02	08/02/13	22.3	Circulate the agreed budget	Joint Office (TD)	Provided alongside minutes