

UNC Workgroup 0473/0473A Minutes
Project Nexus – Allocation of Unidentified Gas
Tuesday 22 July 2014
at 31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Ian Hollington (Secretary)	(IH)	Joint Office
Andrew Margan	(AMa)	British Gas
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andy Miller	(AMi)	Xoserve
Binita Patel*	(BP)	Total Gas & Power
Brendan Cooper*	(BC)	GDF Suez
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CWa)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Edwin Dacosta*	(ED)	Total Gas & Power
Elaine Carr	(EC)	Scottish Power
Elizabeth Furmedge*	(EF)	SSE
Emily Wells	(EW)	Corona Energy
Emma Lyndon	(EL)	Xoserve
Fiona Cottam	(FC)	Xoserve
Huw Comerford	(HC)	Utilita
Gareth Evans	(GE)	Waters Wye Associates
James Hardy	(JHa)	Wingas
James Hill	(JHi)	EDF Energy
James Rigby	(JR)	RWE npower
Kathryn Allen	(KA)	RWE npower
Lorna Dupont	(LD)	Joint Office
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Mike Bagnall	(MB)	British Gas
Mike Fensome*	(MF)	GDF Suez
Richard Franklin	(RF)	Opus Energy
Sasha Pearce	(SP)	RWE npower
Steve Mulinganie	(SM)	Gazprom
Sue Cropper	(SC)	British Gas

* *via teleconference*

The Workgroup Report is due to the Panel on 18 September 2014

1. Review of Minutes and Actions

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Actions

0603: *Linked to action 0473 06/02* – Northern Gas Networks (ARS) to confirm that the proposed solution is viable and thereafter ensure that the supporting legal text is ‘fit for purpose’.

Update: ARS confirmed legal text has been provided on the version proposed. **Complete**

0604: All parties to review the 0473A Framework Document and provide their feedback in time for provision of amended version of the document in time for consideration at the next meeting.

Update: SC confirmed comments have been provided. **Complete**

2. Review of 0473 and 0473A Framework Document

Update: AMi highlighted the following areas within the 0473 document which he identified as needing amending:

Section 9.1.1A A discrepancy in the title. It was agreed to amend it to match the legal text.
Section 9.1.1 Two discrepancies in the wording within this section and the body of the document. It was agreed to change to ensure consistency.

Page 4. The term AUGE is not a defined term and yet it is referred to in the document.

FC queried the use of the definition AUGE year as it was not referred to in the document It was agreed to remove it from the document

AMi identified the numbering on page7 jumps from 3.2.2 to 3.2.5 which was an error carried over from the original AUGE guidelines.

AMi queried the position if tender documents were not ready by the 01 April date that was specified. GE agreed to amend the document so that tender documents were prepared in time to allow the AUGE to be appointed by 01 August.

AMi queried the term “code parties” as this should incorporate iGT shippers so that data can be obtained from other parties as required. CWa noted that should Modification 0440 be approved, iGTs would become code parties.

AMi felt that items 8.2 to 8.5 are the same as the legal text and should be removed from this document.

CW noted that the term “AUGE documents” should be changed to AUG documents to refer to the correct documentation

BF advised that the request to Panel for legal text was refused as they considered that Modification 0473A was not sufficiently developed, therefore it would not be possible to conclude the report at this time. He advised that these modifications would not go to panel in August and are likely to be submitted to the September meeting subject to legal text being requested and received.

GE agreed to make amendments to the Framework documents and where required the modification as discussed above. It was agreed that the assessment of Modification 0473 was concluded subject to the amendments agreed today and the provision of amended text.

MB took the meeting through the changes brought about by Modification 0473A. and these were discussed.

CWa asked for the content of section 3 to be expanded to include business rules to detail what changes were required in Code, those to be included in the framework document and how they should be applied.

AMi asked if the Framework document format could be amended to mirror that of other UNC related documents. SM offered to provide a copy of the Modification 0473 framework document to MB so that they could mirror the style.

AMi confirmed that the cost of this process will need to be met through the User Pays process, though this is unknown until the tender process has concluded.

BF asked what happens if the UGIE recommendations are not approved. MB replied that this would extend the transition period until such time there were approved recommendations.

In response to a request from British Gas AMi advised that Xoserve do not currently have the resources to support the development of an offline invoice adjustment mechanism.

MB asked the meeting for comments on the modification to assist with it's ongoing development, in particular with the solution section.

ARS asked for provisional dates shown in square brackets to be removed as dates become fixed so that this could be reflected in legal text.

BF explained how amendments are made as a document moves from version to version with approved changes

AMi asked for consistency in the numbering of the years for the contract term as the current arrangements allow a contract from 1 to 5 years.

AMi asked for more time to review the modification and the work necessary for the adjustment tool and agreed to liaise with British Gas outside of the meeting.

BF asked if the text would be available for the 11 August meeting and advised that the expected date for completion of the discussed changes was 25 July 2014.

Next Steps:

Review amended Business Rules;

Review the amended Framework documents;

Review Legal Text;

Review Workgroup Report.

4. Completion of Workgroup Report (inc. legal text sign off)

Not discussed.

5. Any Other Business

None.

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The following meetings are scheduled to take place during 2014:

Time/Date	Venue	Workgroup Programme
10:30 Monday 11 August	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed
10:30 Tuesday 09 September	National Grid Office, 31 Homer Road, Solihull. B91 3LT.	To be confirmed

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0603	04/06/14	4.1	<i>Linked to action 0473 06/02 – to confirm that the proposed solution is viable and thereafter ensure that the supporting legal text is ‘fit for purpose’.</i>	Northern Gas Networks (ARS)	Completed
0604	04/06/14	4.3	To review the 0473A Framework Document and provide their feedback in time for provision of amended version of the document in time for consideration at the next meeting.	All	Completed