

| Risk / Recommendation | Detail | Mitigation / Actions |
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| Industry Change Capacity | The general level of change congestion within the industry over the 2015/16 period remains high. It may be necessary for industry stakeholder to prioritise UK Link related activities/projects in order for the October 2015 delivery date to be achieved | Xoserve will continue to lead the industry change horizon initiatives through the Change Overview Board to support the industry. Ensure the industry is aware of UKLP progress & dependencies to support priority decision making in their own organisations. |
| Transition Mod Closure | Although the collaborative approach for transition modifications has been successful effort must be made to progress these through industry governance in a timely manner. | Table of in and out of scope modifications published highlighting those with approval outstanding and required for implementation. Transition Mod (Non Business Days) yet to be finalised, dependent on Data Migration Plan & Cutover Plan |
| Data Cleansing | Cleansing of data for both known commercial items and those which come out of subsequent design, build and test activity must be completed in a timely manner to support subsequent test and migration activities | Data Cleansing Forum has amended target dates for cleansing Commercial Data items by May 2015. Agreement that technical items which need industry discussion will be agreed at Nexus Workgroup. Data Testing cycles have so far not produced any items which need discussion. |
| File Format Approval | Any delays to approval of file formats to both shipper and non-shipper will load additional risk into future UK Link Programme phases | File Format approvals complete at UNCC in January. Any changes to file formats due to findings in test cycles will be subject to further industry governance and approval cycles. |
| Service Quality | There is a requirement to better understand and plan for any potential service impacts following Go-Live. There may be a requirement to adjust SLA expectations with industry customers. | There are a number of streams of work which are contributing to this. Both our transition and operating model streams are planning the right model to support Xoserve and the wider industry post Go Live. As we progress through SIT and into UAT phases we will be better able to identify and assess the areas which have a higher risk of service impacts post go live and whether relaxed response times, file size limits, suspension of SLA's or liabilities should be recommended. |
| Contingency Planning | Xoserve should consider options for approaching future delivery phases that create some contingency within the plan | Phasing has been used to create some contingency in testing phases as well as the use of different environments. Testing phases are using a "buddy" approach where Xoserve are working with our Service Integrator throughout the testing cycle to accelerate, where possible, some of the timescales. The plan for October 2015 delivery has always had little contingency |

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| | | and there are limited areas to create future contingency. |
| Contingency Planning | Completion of dormant Gemini code deployment in order to de-link Gemini and core SAP/AMT –Sybex deliveries | Being explored in the transition planning phase. Current analysis shows the likely approach to be a Gemini deployment in September aligned with EU and parameter/configuration change made to Gemini as part of the UKLP cutover. |
| Contingency Planning | An assessment of credible fall back date options post October 2015 | <p>Contingency dates are being considered as part of the transition/cutover plan. High level plan due in February, more detailed cutover plan due in March 2015.</p> <p>Cutover works on the principle of 1st of the month implementation and therefore the next available implementation date in a contingency situation would be 1st November, 1st December etc.</p> <p>See Slide for reference.</p> |
| Scope | Xoserve should shortlist candidate areas to be descoped from day 1 delivery and/or simplified should the need arise. | <p>Xoserve undertook analysis 12-18 months ago to determine whether a phased approach was feasible and concluded a single implementation release was the least risk/complex option. Xoserve have revisited areas a number of times to determine which are possible to decouple from the day one delivery if the situation arose. The nature of the interactions between the functionality leads to very few areas where this could be achieved.</p> <p>Current option being analysed is Retrospective Adjustments (functionality covered by mod 434).</p> <p>Once we have reached an internal conclusion on this analysis we will engage the industry to explore the options.</p> |