

**UNC Workgroup 0522 (formally 0479A) Minutes
Inclusion of email as a valid UNC Communication
Thursday 26 March 2015
at 31 Homer Road, Solihull, B91 3LT**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Dave Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Gareth Davies	(GD)	National Grid NTS
Hilary Chapman	(HC)	Xoserve
Karen Visgarda	(KV)	Joint Office
Kirandeep Samra	(KS)	Npower
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Mark Lyndon	(ML)	National Grid NTS
Steve Mulinganie*	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0522/260315>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 July 2015.

1. Review of Minutes and Actions

Opening the meeting, BF explained that it is expected that the modification would be amended in due course.

In the absence of C Baldwin who had provided her apologies due to illness, those present agreed to defer further consideration of the Workgroup business.

1.1. Minutes

Consideration deferred.

1.2. Actions

Consideration deferred.

2. Workgroup Discussion

2.1. Amended Modification (governance arrangements)

Consideration deferred.

2.2. Consideration of Self-Governance Status

Consideration deferred.

2.3. Consideration of Legal Text

Consideration deferred.

2.4. Development of Workgroup Report

Consideration deferred.

3. Next Steps

Consideration deferred.

4. Any Other Business

Consideration deferred.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 23 April 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	Standard Workgroup agenda plus: Consideration of amended modification Consideration of Legal Text Development/Completion of Workgroup Report
10:30 Thursday 28 May 2015	31 Homer Road, Solihull, B91 3LT	<i>To be confirmed</i>
10:30 Thursday 25 June 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	<i>To be confirmed</i>