

**UNC Workgroup 0520 Minutes
Performance Assurance Reporting**

10.30 Tuesday 21 April 2015

**at Energy Networks Association, 52 Horseferry Road, London
SW1P 2AF**

Attendees

Andy Clasper	(AC)	National Grid Distribution
Angela Love	(AL)	Scottish Power
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
Edward Hunter	(EH)	RWE npower
Emma Lyndon	(EL)	Xoserve
John Welch*	(JW)	RWE npower
Jonathan Kiddle	(JK)	EDF Energy
Karen Visgarda (Secretary)	(MB)	Joint Office
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities

* by teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk0520/210415>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 June 2015.

1.0 Review of Minutes and Actions

1.1. Minutes

The minutes of the previous meeting were approved

1.2. Actions

Action 0520 0303: To invite one of his Settlement colleagues to the next Workgroup meeting to provide a view as to why these reports are required.

Update: In the absence of the proposer, the Workgroup agreed to defer this action to the next meeting. **Carried Forward.**

2.0 Development of Workgroup Report

2.1. Amended Modification

Consideration deferred.

2.2. Consideration of Business Rules

Consideration deferred.

2.3. Performance Assurance Reporting Template Guidance Document

Consideration deferred.

3.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings are scheduled to take place as follows:

Time/Date	Venue	Workgroup Programme
10:30, Tuesday 05 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	<i>Workgroup Repors 0520 is due at 18 June Panel (Submission by 8 May 2015)</i>
10.30, Monday 18 May 2015	Energy Networks Association (Room 4 - Note: Maximum capacity 20 persons)	<i>Workgroup Repors 0520 is due at 18 June Panel (Submission by 8 May 2015)</i>
10:30, Tuesday 16 June 2015	Energy Networks Association (Room 4 - Note: <i>Maximum capacity 20 persons</i>)	To be confirmed
10:30 Tuesday 21 July 2015	Energy Networks Association (Room 4 - Note: <i>Maximum capacity 20 persons</i>)	To be confirmed
10:30 Tuesday 25 August 2015	Elexon (Orange Room- Note: <i>Maximum capacity 30 persons</i>)	To be confirmed

Workgroup meetings will take place as follows:

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0520 0303	24/03/15	2.3	To invite one of his Settlement colleagues to the next Workgroup meeting to provide a view as to why these reports are required.	British Gas (AMa)	Carried Forward