

## **UNC Distribution Workgroup Agenda**

**10:30 Thursday 25 June 2015**

**via teleconference: 020-7950-1251 Participant Code 21870295#**

### **1. Introduction and Status Review**

- 1.1. Minutes
- 1.2. Actions
- 1.3. Modifications with Ofgem
- 1.4. Pre-Modification discussions

### **2. Workgroups**

- 2.1. **0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters**  
*(Report to Panel – 20 August 2015)*  
[www.gasgovernance.co.uk/0468](http://www.gasgovernance.co.uk/0468)
- 2.2. **0509 – Permission to release Protected Information to an Authorised Third Party for Performance Assurance settlement risk analysis**  
*(Report to Panel 20 August 2015)*  
[www.gasgovernance.co.uk/0509](http://www.gasgovernance.co.uk/0509)
- 2.3. **0522 (0479A) - Inclusion of email as a valid UNC Communication**  
*(Report to Panel 16 July 2015)*  
[www.gasgovernance.co.uk/0522](http://www.gasgovernance.co.uk/0522)
- 2.4. **0526 - Identification of Supply Meter Point pressure tier**  
*(Report to Panel 20 August 2015)*  
[www.gasgovernance.co.uk/0526](http://www.gasgovernance.co.uk/0526)

### **3. Issues**

- 3.1. New Issues

### **4. Any Other Business**

- 4.1. Increasing Capacity via Re-Confirmation & Increasing Capacity via Re-Confirmation if Site is Subject to Ratchets – Gazprom presentation
- 4.2. Clarification of arrangements for the implementation of Modification 0428 - Single Meter Supply Points
- 4.3. Xoserve FGO programme

### **5. Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

### Action Table

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
DX0202	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs - Xoserve (DA) to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forums (i.e. PN Workgroup and UKLC).</i>	Xoserve (DA)	<b>Carried Forward</b>
DX0203	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs – All parties to consider requirements and provide feedback.</i>	All	<b>Carried Forward</b>

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**UNC Workgroup 0468 Agenda  
Unique Property Reference Number (UPRN) Population by Gas  
Transporters**

**Thursday 25 June 2015**

**via teleconference: 0207 950 1251, access code 21870295#**

*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes and Actions**
- 2.0 Consideration of Amended Modification**
- 3.0 Workgroup Report**
  - 3.1 Consideration of business rules**
  - 3.2 Consideration of User Pays**
  - 3.3 Consider Relevant Objectives - Panel Question on how the modification interacts with the joint fuel working group**
- 4.0 Next Steps**
- 5.0 Diary Planning**

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### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	23/04/15	2.1	To look to obtaining a meaningful definition for a UPRN from the Land & Property Organisation.	E.ON (CB)	<b>Pending</b>
0402	23/04/15	2.1	<i>Reference reviewing Supply Meter Point address data – Xoserve (HC)</i> to double check whether or not Xoserve are able to accommodate the proposed UPRN update cycle (i.e. 6 week refresher)	Xoserve (HC)	<b>Pending</b>
0403	23/04/15	4.0	To investigate the statutory requirements of Local Authorities in England & Wales and whether or not similar obligations are replicated in Scotland.	E.ON (CB)	<b>Pending</b>
0404	23/04/15	4.0	To consider the PAF to UPRN based solution transitional requirements for inclusion in a subsequent amended version of the modification.	E.ON (CB) and Xoserve (HC)	<b>Pending</b>

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## **UNC Workgroup 0509 Agenda**

### **Permission to release Protected Information to an Authorised Third Party for Performance Assurance settlement risk analysis**

**Thursday 25 June 2015**

**via teleconference: 0207 950 1251, access code 21870295#**

*Please note: This meeting will be considered during the Distribution Workgroup*

- 1. Review of Minutes and Actions**
  - 1.1. Minutes
- 2. Workgroup Discussion**
  - 2.1. Consideration of amended Modification
  - 2.2. Consideration of Legal Text
  - 2.3. Development of Workgroup Report
- 3. Next Steps**
- 4. Diary Planning**

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**UNC Workgroup 0522 (formerly 0479A) Agenda  
Inclusion of email as a valid UNC Communication**

**Thursday 25 June 2015**

**via teleconference: 0207 950 1251, access code 21870295#**

*Please Note: This meeting will be considered during the Distribution Workgroup*

**1.0 Review of Minutes and Actions**

1.1 Minutes

1.2 Actions

**2.0 Workgroup Discussion**

2.1 Consideration of amended Modification (governance arrangements)

2.2 Consideration of Self-Governance Status

2.3 Consideration of Legal Text

2.4 Development of Workgroup Report

**3.0 Next Steps**

**4.0 Diary Planning**

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	23/04/15	2.	To examine the modification as it currently stands and look to develop and refine the modification especially the technical requirements aspects in light of delivery ability.	E.ON (CB) and Xoserve (HC)	<b>Pending</b>
0402	23/04/15	2.	To investigate whether or not Xoserve has a 'Facsimile Users Register' relating to users and fax specific communications.	Xoserve (HC)	<b>Pending</b>

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**UNC Workgroup 0526 Agenda  
Identification of Supply Meter Point pressure tier**

**Thursday 25 June 2015**

**via teleconference: 0207 950 1251, access code 21870295#**

*Please Note: This meeting will be considered during the Distribution Workgroup*

**1.0 Review of Minutes and Actions**

1.1 Minutes

1.2 Action

**2.0 Workgroup Discussion**

2.1 Consideration of Possible Solution

2.2 Development of Workgroup Report

**3.0 Next Steps**

**4.0 Diary Planning**

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	26/02/2015	2.0	To look to provide clarity around possible solutions and a high level view on potential costs (i.e. set out requirements and define possible solutions).	Xoserve (DA)	<b>Pending</b>

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