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**UNC Funding, Governance and Ownership (FGO) Workgroup Minutes**  
**Wednesday 7 September 2016**  
**Consort House, 6 Homer Road, Solihull, B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Andy Miller	(AM)	Xoserve
Angela Love	(AL)	Scottish Power
Azeem Khan*	(AK)	RWE npower
Charles Wood	(CWo)	Dentons
Chris Warner	(Cwa)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
David Mitchell	(DM)	Scotia Gas Networks
David Tennant	(DT)	Dentons
Gethyn Howard	(GH)	Brookfield Utilities
Mike Leonard*	(ML)	Ofgem
Sarah Gull	(SG)	Xoserve
Sean McGoldrick	(SMc)	National Grid NTS
Steve Mulinganie	(SMu)	Gazprom
Sue Hilbourne*	(SHi)	Scotia Gas Networks

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/fgowg/070916>

**1. Introduction and Status Review****1.1. Approval of Minutes (23<sup>rd</sup> August)**

The minutes of the previous meetings were approved.

**2. Workgroup****2.1. 0565 – Central Data Service Provider: General framework and obligations**

*(Report to Panel 20 October 2016)*

<http://www.gasgovernance.co.uk/0565>

**3. Workplan**

The Workgroup briefly considered the availability of the new Workplan. CWa advised that this is with KMPG and the Workplan would be made available via the Joint Office. BF noted that the current meeting schedule has very little context in relation to the required agenda items for each meeting. CWa assured the Workgroup that the Workplan would detail the required schedule for meetings.

**4. Risks and Issues**

Discussion deferred to 20 September.

**5. Review of Outstanding Actions**

None to review.

**6. Any Other Business**

None raised.

## 7. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10.00 Tuesday 13 September 2016	CANCELLED	
10.00 Tuesday 20 September 2016	Dentons, One Fleet Place, London, EC4M 7RA	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>Data Protection</li> <li>DSC - financial transitional arrangements</li> <li>Liabilities</li> <li>Risk Register</li> </ul>
10:00 Wednesday 21 September 2016	Elexon, 4 <sup>th</sup> Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>TBC (CWA to confirm agenda, and provide a copy of the KPMG plan to populate agendas)</li> </ul>
10.00 Friday 23 September 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<b>FGO Workgroup – Charging (agenda to be confirmed)</b> <ul style="list-style-type: none"> <li>Second review of Charging Methodology (Services) (investment) <ul style="list-style-type: none"> <li>Services and Users</li> <li>Cost Drivers and Cost Allocation</li> <li>Charging Methodology, including funding of Liabilities</li> </ul> </li> <li>Invoicing - review Process</li> <li>Margin, Surplus and Deficit - review of Final Proposals</li> <li>Budget Setting - review Process</li> </ul>
10.00 Thursday 29 September 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>TBC</li> </ul>
10.00 Friday 30 September 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>TBC</li> </ul>
10.00 Monday 03 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>TBC</li> </ul>
10:00 Wednesday 05 October 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>TBC</li> </ul>

10:00 Friday 07 October 2016	CANCELLED	
10.00 Tuesday 11 October 2016	Elaxon, 4 <sup>th</sup> Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 • TBC
10.00 Friday 14 October 2016	CANCELLED	
10:00 Monday 17 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 • TBC
10.00 Tuesday 18 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 • TBC
10.00 Wednesday 26 October 2016	Elaxon, 4 <sup>th</sup> Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 • TBC
10.00 Tuesday 01 November 2016	Elaxon, 4 <sup>th</sup> Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 • TBC